 

**Acceptable Use Policy (AUP)**

**for Mobile Phones/Devices**

Ramsden Hall Academy

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| **Last Review**  **Date** | **January 2025** | **Review Period** | **Annually** |
| **Next Review**  **Date** | **September 2025** | **Owner** | **Antony**  **Clements** |

**Purpose**

* Recognise the widespread ownership of mobile phones/devices among young people and the need for responsible use within the school.
* Acknowledge potential misuse of mobile phones/devices and cameras, which could compromise the confidentiality of children.
* Provide clear guidelines for the appropriate use of mobile phones/devices for teachers, LSAs, pupils, and parents/carers during school hours, excursions, residential visits, and extra-curricular activities.

**Expectations and Outcomes**

* **Device Collection:** Pupils are required to hand in their mobile devices at the beginning of the school day. Devices can be collected at the end of the day before leaving school.
* **Non-Compliance:** Teachers/LSAs have the authority to confiscate devices found on pupils if not handed in. Parents/carers will be notified if a device is not surrendered willingly and will need to collect it from the school. The device will not be returned to the pupil directly.
* **Voluntary Compliance:** If a pupil voluntarily hands over their device, it will be taken to the reception then taken to Taxis.

**Responsibilities**

* **Pupils:** Must adhere to the AUP and understand the expectations regarding mobile device use.
* **Parents/Carers:** Support their child and the school in enforcing the AUP. They are responsible for collecting confiscated devices and communicating with their child through the school office if necessary.
* **Teachers/LSAs:** Enforce the AUP consistently and fairly, ensuring all pupils understand the consequences of non-compliance.