

**Acceptable Use Policy (AUP)  
for Mobile Phones/Devices  
Ramsden Hall Academy**

<b>Last Review Date</b>	<b>July 25</b>	<b>Review Period</b>	<b>Annually</b>
<b>Next Review Date</b>	<b>July 26</b>	<b>Owner</b>	<b>Antony Clements</b>

## Purpose

- Recognise the widespread ownership of mobile phones/devices among young people and the need for responsible use within the school.
- Acknowledge potential misuse of mobile phones/devices and cameras, which could compromise the confidentiality of children.
- Provide clear guidelines for the appropriate use of mobile phones/devices for teachers, LSAs, pupils, and parents/carers during school hours, excursions, residential visits, and extra-curricular activities.

## Expectations and Outcomes

- **Device Collection:** Pupils are required to hand in their mobile devices at the beginning of the school day. Devices can be collected at the end of the day before leaving school.
- **Non-Compliance:** Teachers/LSAs have the authority to confiscate devices found on pupils if not handed in. Parents/carers will be notified if a device is not surrendered willingly and will need to collect it from the school. The device will not be returned to the pupil directly.
- **Voluntary Compliance:** If a pupil voluntarily hands over their device, it will be taken to the reception then taken to Taxis.

## Responsibilities

- **Pupils:** Must adhere to the AUP and understand the expectations regarding mobile device use.
- **Parents/Carers:** Support their child and the school in enforcing the AUP. They are responsible for collecting confiscated devices and communicating with their child through the school office if necessary.
- **Teachers/LSAs:** Enforce the AUP consistently and fairly, ensuring all pupils understand the consequences of non-compliance.