Ramsden Hall Academy

Catering Assistant



Immediate Start Available

- Scale 3, Spine Points 6-7
- Annual Salary: £26,847-£27,274 FTE
- Actual Salary: £14,528-£14,759 per annum
- 24 hours per week
- Monday to Thursday, 12pm-6.30pm, including a 30-minute unpaid lunch break
- Term time only, 38 weeks per year

ABOUT THE ROLE

Ramsden Hall Academy is seeking to appoint a reliable, enthusiastic and committed Catering Assistant to join our friendly Catering Team. This is an excellent opportunity for someone who enjoys working in a busy environment, takes pride in delivering a high-quality service and wants to make a positive contribution to our school community.

ABOUT US

Ramsden Hall Academy is a specialist residential school for boys aged 10-16 with Education, Health and Care Plans for Social, Emotional and Mental Health needs. We are committed to providing a safe, supportive and nurturing environment where every pupil can thrive and achieve their full potential.

JOB PURPOSE

Support the delivery of a high-quality catering service across the Academy, assisting with food preparation, meal service and maintaining excellent standards of cleanliness, hygiene and food safety. Play an important role in creating a positive dining experience for pupils, staff and visitors.

KEY RESPONSIBILITIES

- Assist with the preparation, cooking and serving of food and beverages.
- Maintain high standards of cleanliness and hygiene within the kitchen and dining areas.
- Clean and maintain kitchen equipment, utensils and service areas.
- Support the Catering Team in providing an efficient and welcoming service.
- Attend training and undertake other reasonable duties appropriate to the role.

CANDIDATE REQUIREMENTS

- Experience in a catering, hospitality or customer service environment, understanding of food hygiene, health and safety, and cleanliness;
- ability to work effectively as part of a team and use your own initiative;
- good organisational and communication skills;
- ability to build positive relationships with colleagues, pupils and visitors;
- flexible, reliable and positive approach to work.

WHY JOIN US?

- Friendly and supportive staff team
- Local Government Pension Scheme
- ongoing training and professional development
- Employee Assistance Programme and wellbeing support
- Blue Light Card discounts
- free onsite parking
- opportunity to make a meaningful difference to the lives of young people

HOW TO APPLY

Application form:
https://ramsdenhall.org.uk/careers/vacancies
Return completed forms to jquliter@ramsdenhall.org.uk

CVs cannot be accepted.

Closing date: 4 December 2026 at 12 noon

Early applications are encouraged. We reserve the right to close the vacancy and interview before the advertised closing date if suitable applications are received.

SAFEGUARDING AND EQUAL OPPORTUNITIES

Ramsden Hall Academy is committed to safeguarding and promoting the welfare of children and young people. All appointments are subject to an Enhanced DBS check, satisfactory references, medical clearance and other safer recruitment checks, including online searches of shortlisted candidates. We are an equal opportunity employer and welcome applications from all suitable qualified candidates. Reasonable adjustments will be made throughout the recruitment process for applicants with disabilities.