



# Rayner Stephens

H I G H S C H O O L

7<sup>th</sup> September 2020

Dear Parent/Carer

## **SCHOOL GOVERNING BODY: PARENT GOVERNOR VACANCIES**

We currently have two (2) vacancies for Parent Governors to serve on the school's Governing Body

As well as three Parent Governors, the Governing Body consists of three Community Representative (Co-opted) Governors, two Staff Governors elected by the staff of the school and myself as Headteacher.

Becoming a Parent Governor is important because you will be involved in making decisions about many aspects of the school's life, and it is vital that parents' views are represented at Governing Body meetings

If you are the parent of, or you have parental responsibility for a child who attends the school, you are eligible to stand for election as a Parent Governors – unless any of the conditions stated on the enclosed sheet apply to you.

Enclosed with this letter you will find a nomination form that you will need to complete to stand for election. As you will see, you need to write a short paragraph about yourself to help other parents decide whom to vote for during the election. If you would like more information about what is involved in being a governor, or if you are not sure how to complete the form please contact me at the school. Information is also available from Governor and Management Support at Tameside Council. You will also find information by visiting the <https://www.tameside.gov.uk/education/governors> website.

New Parent Governors are not expected to be instant experts. If you are elected, you will receive information about the Governing Body's responsibilities and you will be invited to attend an Induction Programme for New Governors, which is held in the second half of each term.

Please think seriously about standing as a governor. Remember that decisions taken by the Governing Body will affect your child's future.

Yours sincerely

Ms Fay Beach  
Head Teacher

**A**chievement **S**uccess **P**rofessionalism **I**ntegrity **R**espect **E**ndeavour

**Rayner Stephens High School** Yew Tree Lane, Dukinfield, Cheshire, SK16 5BL **Headteacher:** Ms F. Beach **CEO:** Mr M. Bowler  
e: [admin@rshs.aspireplus.org.uk](mailto:admin@rshs.aspireplus.org.uk) t: 0161 338 2374 f: 0161 338 9200 w: [www.raynerstephens.org.uk](http://www.raynerstephens.org.uk)





**NOMINATION FORM FOR PARENT GOVERNOR ELECTION**

**Before completing this form, prospective candidates should read the notes on the sheet "Persons Ineligible to Act as Parent Governors".**

DETAILS OF NOMINEE (PERSON WISHING TO STAND AS A PARENT GOVERNOR)	
<b>NAME:</b> (block letters)	
<b>SIGNATURE:</b>	
<b>DATE:</b>	
<b>ADDRESS:</b> (including post code)	
<b>PARENT OF:</b> (pupil's name)	
<b>PUPIL'S CLASS:</b>	

You are asked to provide a statement about yourself in the space below, giving relevant personal details and stating your reasons for wishing to become a parent governor. **This statement should not exceed 100 words.** It will be published for the information of parents should an election be necessary. (If you require any assistance in completing this part of the form please contact the Headteacher at the school).

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

The nomination form should be returned in a sealed envelope, marked "**PARENT GOVERNOR NOMINATION**", to Mrs Thirza Partovnia at the school by hand at reception or via email to [t.partovnia@rshs.aspireplus.org.uk](mailto:t.partovnia@rshs.aspireplus.org.uk) by Friday 25<sup>th</sup> September 2020 at the latest.



## PERSONS INELIGIBLE TO ACT AS PARENT GOVERNORS

The 2003 School Governance Regulations prevent the following individuals from being elected or appointed as a parent governor:

- Any parent who is an elected member of the Local Authority;
- Any parent who is paid to work at the school for more than 500 hours in any 12-month period commencing on 1<sup>st</sup> August and finishing on 31<sup>st</sup> July the following year.

Although people who fall into either of these categories cannot be elected or appointed as a parent governor, they are entitled to vote in the election process.

**In addition, anyone who is appointed as a governor in any category must be able to make the following self-declaration. Please do not put your name forward for consideration as a parent governor unless you are able to do this.**

## QUALIFICATIONS AND DISQUALIFICATIONS – IN RESPECT OF BECOMING A SCHOOL GOVERNOR

A governor must be aged 18 or over at the time of their election or appointment and cannot be a registered pupil at the school. A person cannot hold more than one governorship at the same school.

**I declare that I am Not disqualified from serving as a school governor and that none of the disqualifications listed underneath apply to me.**

A person is *disqualified* from holding or from continuing to hold office as a governor or associate member if he or she:

- is detained under the Mental Health Act 1983 during their period of office ;
- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors);
- is subject to a bankruptcy restriction order or an interim order;
- has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
  - a disqualification order or disqualification undertaking under the Company Directors Act 1986
  - a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
  - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of anybody;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- is disqualified from registration for child-minding or providing day care;
- Is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Criminal Records Bureau for a criminal records certificate.

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_.