

Tuesday 17th November 2020

Dear Families,

## Re: Reduced Catering Service in School

Due to the Local Health Protection Team's Track and Trace processes, from tomorrow (Wednesday 18<sup>th</sup> November 2020) the school will be unable to maintain its normal catering service due to significantly reduced staffing capacity in the school's kitchen.

Consequently, no food and drink will be available for purchase at break times. Learners who want refreshments at break will need to bring their own into school.

At lunch time, only cold grab bags containing a sandwich, cookie and water will be available for purchase. The cost of the grab bag will be £2.32. The grab bags will be free to all learners who are entitled to Free School Meals. Learners are, of course, welcome to bring a packed lunch into school.

We anticipate that the normal catering service will resume from 1<sup>st</sup> December 2020, at the very latest. But we are hoping to resolve this unfortunate situation as soon as possible. We will write to you with any developments or further information.

We apologise for any inconvenience this may cause.

Should you have any queries about any of the above then please do not hesitate to contact Dr Potter at school.

Yours sincerely,

Ms F Beach







