

GENERAL SCHOOLS RISK ASSESSMENT

NOTE: Due to the constantly changing situation, dynamic risk assessments must be carried out.

This is a dynamic document and following consultation has been amended to reflect discussions with staff, governors and the school advisor.



PART A. ASSESSMENT DETAILS:

Area/task/activity: School opening arrangements for increased numbers during COVID-19 restrictions.

Location of activity: Red Marsh School

Team/School name: Address & details:	Red Marsh School Holly Road Thornton-Cleveleys FY5 4HH	Name of Person(s) undertaking Assessment:	Rachel Dixon
	Red Marsh School Ringway Cleveleys FY5 2NL	Signature(s):	R.Dixon
Line Manager/ Headteacher (Name/Title):	Jenny Slater Head Teacher	Date of Assessment:	17/4/22
Signature:	J. Slater	Planned Review Date:	Ongoing. Daily briefings.
How communicated to staff:	Through morning meetings and shared on the school website each time there is an update.	Initial Date communicated to staff:	April 2022
		Initial Date communicated to parents:	April 2022

PART B. HAZARD IDENTIFICATION AND CONTROL MEASURES:

<p>List of significant hazards (something with the potential to cause harm)</p>	<p>Who might be harmed</p>	<p>Type of harm</p>	<p>Existing controls (actions already taken to control the risk - include procedure for the task/activity where these are specified)</p>
<p>Spread of COVID-19</p> <p>Changes to official COVID19 guidance and advice</p>	<p>Employees, pupils, visitors, contractors, parents</p>	<p>Potential spread of infectious disease</p>	<ul style="list-style-type: none"> School regularly refers to official advice from the DfE, UKHSA, H&S and HR; Covid 19 Special School Guidance Actions for Schools Early Years Further Education
<p>Spread of COVID-19</p> <p>Transmission of COVID-19 via air borne particles and contact with people and objects.</p>	<p>Employees, pupils, visitors, contractors, parents</p>	<p>Potential spread of infectious disease</p>	<p>Systems of control</p> <p>Hand Washing</p> <ul style="list-style-type: none"> All pupils, staff and visitors must wash hands following the list below, or more frequently: On arrival at school After using the bathroom or assisting with personal care Before eating/ drinking (snack time/ lunch time). This includes staff supporting pupils at meal times. After any time spent outdoors After use of shared equipment. E.g. PE equipment. After accessing a shared space. E.g. 4D room/ light room. Before and after administering first aid or medications. Before pupils leave for school transport/ collection by parents. Teachers, or those leading activities must ensure there is adequate time built into their class routines to facilitate the increased hand washing.

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			<ul style="list-style-type: none"> • Hand sanitiser has been made available where hand washing facilities are not readily accessible. • Staff have been allocated a personal hand sanitiser to keep on their person at all times. • Staff have frequent opportunities to wash their hands when providing care to non-symptomatic children who present behaviours which may increase the risk of droplet transmission such as biting, licking, kissing or spitting. <p>Respiratory Hygiene</p> <ul style="list-style-type: none"> • Everyone is supported to follow the Catch it, Bin it, Kill it guidance to catch coughs and sneezes in tissues and throw them in the pedal bin immediately (hands to be washed immediately after disposal). • Pedal bins have been made available to dispose of tissues. It is the responsibility of staff to ensure that bins are emptied when full and disposed of following the removal of waste procedures. • Tissues are readily available within school. <p>Cleaning</p> <ul style="list-style-type: none"> • Enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents. • Classes are responsible for ensuring regular cleaning of frequently touched items in classes and shared areas, especially before and after eating and drinking. • Cleaning will be undertaken of any area in school where

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			<p>there has been a suspected case of Covid-19 (pupil or staff with symptoms).</p> <ul style="list-style-type: none"> • All occupied areas will be thoroughly cleaned at the end of the day by the site team. • Frequently touched items that are small and that can be washed will be placed in a mesh bag at the end of the day and wash in cleaning solution. The whole bag will be hung to air dry. • Shared equipment (such as PE equipment/ music cupboard resources must be cleaned after use, before another group can use them. • An enhanced cleaning schedule is followed for frequently touched objects such as door and window handles, taps, desk/table tops, sports equipment, teaching & learning aids, computer equipment, telephones, toys and bathroom facilities. Where relevant, this includes specific pupil equipment. E.g. wheelchairs, standing frames <p>Ventilation</p> <ul style="list-style-type: none"> • Occupied spaces will be kept well ventilated. This will be achieved by opening windows/ doors (in cooler weather windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space). Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces. • We will use Co2 monitors to check there is adequate

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			ventilation indoors. <ul style="list-style-type: none"> • Ventilation remains important – staff and pupils must ensure they have adequate clothing available in school to remain warm. <p>PPE</p> <ul style="list-style-type: none"> • School have a supply of PPE to use as required. • All staff have watched a training video for how to put on and take off PPE safely. • School will follow the DfE guidance for the use of PPE in non healthcare settings. • PPE should continue to be used in situations where PPE was required prior to Covid-19. E.g. personal care. • PPE must be used by staff supporting any pupil who is suspected of having Covid-19 or when cleaning following a suspected case. <p>Additional Control Measures</p> <p>Temperatures</p> <ul style="list-style-type: none"> • Temperature checks (using infrared forehead thermometer) will take place on arrival. <p>Face Coverings</p> <ul style="list-style-type: none"> • Face coverings are no longer required in classrooms or communal areas for pupils/staff/ visitors. However, anybody who wishes to can choose to continue to wear a face covering.

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<p>Pupil/ staff member with symptoms of an upper respiratory infection in school</p>	<p>Pupils, staff, families, visitors including multi-agency professionals</p>	<p>Potential spread of Covid-19 leading to illness</p>	<ul style="list-style-type: none"> Anyone showing symptoms associated with Covid-19 will be sent home. https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/coronavirus-in-children/ <p>For children and young people:</p> <ul style="list-style-type: none"> Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can return to school, when they no longer have a high temperature, and they are well enough to attend. Children and young people with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 3 days, which is when they are most infectious. <p>For adults:</p> <ul style="list-style-type: none"> Adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature. Adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is

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			when they are most infectious.

I certify that the risk assessment above fully applies to the area/task/activity under assessment in Red Marsh School.

Signed: R.Dixon

Name: Rachel Dixon

Risk Assessor: Rachel Dixon

PART C: ACTION PLAN Further action / controls required						
Hazard	Action required	Person(s) to undertake action?	Priority	Projected time scale	Notes / comments	Date completed

