



Family Information Booklet which MUST be read and supported by parents and children for safe full opening at RLA.



Dear Parents and Carers, whilst much of the following information appears strict, I can assure you that this is to protect you and your child’s health and safety, as well as the health and safety of all staff. I hope you appreciate the efforts which we have taken to promote a safe, respectful environment for the children. Please visit our website and Facebook page each morning before school for updates, **including the opening of your child’s bubble.**

To support **all** children’s safe, comfortable return back to school on **Thursday, 3rd September**, we have made a number of changes to help you and your child settle back in to school life as relaxed as is possible. But, **please be prepared for changes to be made if we find these planned arrangements are not working effectively.** Your child’s safe care and education is our number 1 priority.

We have planned for separate entrance and exit points and staggered children’s arrival and collection times to maintain the safety of our children, families and staff. See the map below for your child’s bubble’s specific arrangements. **Regrettably, we will not be able to allow parents and carers in to the school office area. Please phone our office rather than visit.** Thank you for your understanding.

On arrival at your child’s entry gate, staff will warmly welcome your child back to RLA and provide hand sanitizer before entering the school. In school, we will be continuing to teach the children to **socially distance** and to **wash their hands correctly and regularly.**

To help to teach the children to stay safely apart, and to help parents and carers to stay healthy, we **expect** all parents and carers to **socially distance** when they drop off and collect their child(ren) using the painted yellow lines outside our gates and keep to any **one way systems.** We also need parents to leave with their child as quickly as possible at the collection time to prevent **unnecessary** large gatherings. Thank you for your co-operation.

We will also be insisting that all children **must** follow all of our revised rules and routines to maintain everybody’s safety. If your child **does not follow** these rules or routines, they will receive appropriate consequences in line with our Behaviour Policy, including detentions and exclusions if necessary in line with Government guidance.

If you bring your child **after** your stated arrival time, or collect them **late**, you and your child will need to be reported to **Pupil Welfare** and potentially other agencies because we do not have the safe space in school to create multiple late rooms and we must keep the building locked down during the teaching day to prevent the transmission of coronavirus. Please also remember that other **bubbles need to use the same entry/exit gate as other bubbles at staggered times.** Any **delays** will put children’s and staff’s health and safety at risk which cannot be allowed.

Essential Parent Support

We can’t wait to welcome all children back to RLA from Thursday 3rd September. **To ease families back in to RLA life safely, please keep to the times and places stated in the table and map.**

Year Group	Return to RLA Date	Arrival at RLA Time	Collection from RLA Time	RLA Entry and Exit Point
Nursery	Start induction from Monday 7 th September	8.30 am	11.30am	Nursery / Reception
		12.30pm	3.30pm	
Reception	Start induction from Monday 7 th September	To confirm during induction	To confirm during induction	Nursery / Reception
Year 1	Thursday 3 rd September	8.45 – 8.50am	3.00pm	Lune / Queen Victoria
Year 2	Thursday 3 rd September	8.50 am	3.05pm	Wyre Playground
Year 3	Thursday 3 rd September	8.45 am	3.10pm	Wyre Playground
Year 4	Thursday 3 rd September	8.45 am	3.15pm	Lune / Grasmere
Year 5	Thursday 3 rd September	8.45am	3.15pm	Lune ‘Steps’
Year 6	Thursday 3 rd September	8.45am	3.15pm	Wyre / Grasmere

Despite careful planning, please support RLA by being prepared for changes which may need to be made quickly if the health and safety of the children, staff or parents and carers becomes a risk. Thank you.

The coronavirus is still a dangerous risk to people’s health if we do not all follow policy and guidance! Please look at our Facebook page and/or website before setting off for school to check to see if your child’s bubble is open each day. We may need to close their bubble and enter lockdown if there are insufficient available staff or if a local outbreak develops.

Please also remember that when bringing and collecting your child at the end of the day, we respectfully ask that 1 responsible adult brings / collects the child. This will really help reduce the number of family members around RLA as we all continue to work together to **Stay Alert. Control the Virus. Save Lives**

Arrival and Collection points and Timings

Year 4 Bubble arrive at 8.45am.
Collect at 3.15pm prompt.

Year 6 Bubble arrive at 8.45am.
Collect at 3.15pm prompt.

Year 5 Bubble arrive at 8.45am.
Collect at 3.15pm prompt.

Sorry, but no access for parents and carers without an appointment. Late arrivals to report at the office to Attendance staff

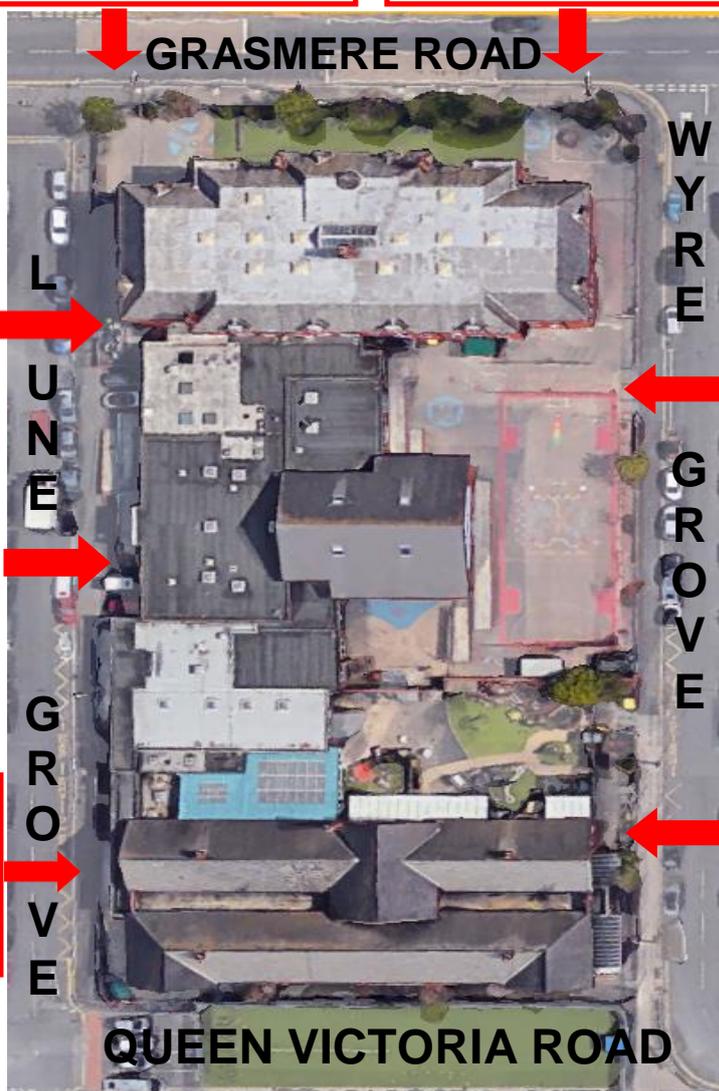
Year 1 Bubble arrive between 8.45 and 8.50am.
Collect at 3pm prompt.

Year 2 Bubble arrive at 8.50am.
Collect at 3.05pm prompt.

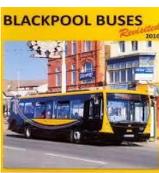
Year 3 Bubble at 8.45am.
Collect at 3.10pm prompt.

Nursery Bubbles arrive at 8.30am or 12.30pm
Collect at 11.30am or 3.30 pm

Reception Bubble
Timings to be confirmed at induction meetings from Monday 8th September.



Public Transport



Please do not bring your child to school or take your child home from school, on public transport unless you have no other alternative.

If you do have to use public transport to bring your child to school and to collect them from school, please follow the driver’s instructions.

Children's Behaviour and Attitudes in School



To protect your child's health, safety and well-being, and that of the staff, we have planned: safe, 1 way routes; staggered timings; clear routines to teach thorough handwashing for 20 seconds with liquid soap and water; and how to use toilets safely and respectfully.

We desperately want all of our amazing children to attend RLA from **Thursday 3rd September**, but this will depend on how well we all follow the preventative measures which we and the Government have issued. These include: safe social distancing; catching sneezes and coughs in to tissues and then putting the used tissues in the bin; and self-isolate if someone in your house has a new cough, gastrointestinal (tummy) pains / diarrhoea, high temperature or loss of smell and taste. Remember to book a Coronavirus test through the NHS on line.

It is vital that your child follows these instructions, rules and routines in school which are solely designed to keep your child and the staff safe. As parents and cares, it is vital that you support this and remind your child to:

- ✓ Be honest about their health and for you to be honest about the health of your household;
- ✓ Listen to staff and do what they are being asked to do first time;
- ✓ Follow the safe routes which have been marked out in school;
- ✓ Be ready for coming to school and be on time. Arrive at, and leave, school at the stated times and at the stated places with 1 responsible adult;
- ✓ Follow the clear rules about toileting, handwashing and not to bring objects from home. Thank you



If your child is unable to follow these safety rules, they may not be able to attend RLA.

School Uniform



We want the children to feel safe, comfortable, proud and confident when attending RLA. We also want the children to regain structure in their learning day.

To welcome the children back as equal, valued members of RLA, we want all of our children to wear their school uniform, including school shoes. Please ensure that your child arrives for school in full, clean uniform. Nursery children should wear their normal clean clothes. If you need to provide a spare set of clothes for your child, please ensure that they are in a plastic bag, which the child will keep with them in / on their locker / peg.

Up to Date Details and Medication



Please ensure that we have your current address, phone numbers and email address so that we can contact you quickly if we have to close your child's bubble or to contact you for any other reason. Also, to protect your child's health, please make sure that they have current medication such as asthma inhalers with them at all times.



Home Learning Offer

In the event that RLA has to close to certain bubbles, we will begin home learning activities immediately and inform you of timings and arrangements for the collection of, or publication on our website for, the activities and resources. Staff will also contact families digitally for welfare, safeguarding and teaching purposes and also to maintain our partnership for the benefit of your child.

Key CORONAVIRUS (COVID-19) Messages from Public Health England

What are the symptoms? The main symptoms of COVID-19 are:

- new continuous cough and/or
- fever (temperature of 37.8°C or higher)
- Loss of or change in, normal sense of taste or smell
- Tummy (gastrointestinal) pains



What is the mode of transmission? COVID-19 is passed from person to person mainly by large respiratory droplets and close unprotected contact. These droplets can be directly inhaled by another person, or can land on surfaces which another person may touch which can lead to infection if they then touch their nose, mouth or eyes.

What is the incubation period? The incubation period (i.e. time between exposure to the virus and developing symptoms) is between 1 and 14 days.

When is a person infectious? A person is thought to be infectious 48 hours before symptoms appear, and up to seven days after they start displaying symptoms.

Are children at risk of infection? Children of all ages can catch the infection but children make up a very small proportion of COVID-19 cases. Children also have a much lower risk of developing symptoms or severe disease.

Can children pass on the infection? There is some uncertainty about how much asymptomatic or mildly symptomatic children can transmit the disease but the evidence so far from a number of studies suggests children are less likely to pass it on and do not appear to play a major role in transmission. Most children with COVID-19 have caught the infection from adults and not the reverse. This is unlike 'flu.

How can a parent arrange testing? The parent can arrange for any child to be tested via [NHS UK](#) or by contacting NHS 119 via telephone if they do not have internet access.

Will the school be informed of any test results? The school will be informed if a child or staff member tests positive as part of NHS Test and Trace. The school will not be informed of any negative results.

Does my child need to wear a mask in school? The current guidance still states that masks are not necessary for primary aged children to wear. Occasionally staff need to wear protective items as part of their duties.

If you want your child to wear a mask in school, you must provide official medical evidence which supports the wearing of a mask throughout the school day. The child would be fully responsible for wearing the mask at all times. Failure to do so will result in us requiring the removal of the mask during the school day.

If this, or any guidance changes, we will notify you as soon as is practically possible.

We can't wait to welcome you all back from Thursday, 3rd September at your stated times.

For our Reception children, staff will contact you next week to begin your child's induction to RLA with you.

Parents and Carers, on behalf of the children, staff, Governors and Trustees



THANK
YOU!