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23<sup>rd</sup> June 2020

Dear Parent / Guardian,

Over the past two weeks we have put careful plans in place as we look to reopen the school on Monday 29<sup>th</sup> June. This has been a challenging process due to the number of pupils in attendance at the childcare Hub. However, we are now in a position to give you the session times for the year group. As you will see from the table on the following page, the session times are not the same as a 'usual' school day as we need to stagger the beginning and end of the school day. We will review the session times at the end of the first week to see if they need to be increased or decreased.

Pupils in the foundation phase do not need to bring a packed lunch to school with them. They can bring a snack with them that they can eat during break time and then can have their lunch when they come home from school. Drinks will be provided for pupils in the foundation phase so there is no need for pupils to bring water bottle into school with them. We are trying to limit the amount of things being brought into the school building.

All pupils in Key Stage 2 will require a packed lunch. All lunch boxes will be stored on the trolley in the classroom where they can be easily cleaned. Pupils may bring a water bottle which they must be responsible for and all bottles must be taken home at the end of the school session.

You will see from the table on the following page that we have a number of access points into school. The gate at the rear of the school from Bryn Howard Terrace will be locked and there will be no access through this gate for the remainder of the summer term. The main gates to the school car park will also be locked as we limit access to the school grounds. Staff will meet pupils at the relevant gate and take them into school. For this reason, it is imperative that you arrive at the designated time and leave the area as soon as you have dropped off / collected your child. Gates 1 and 2 are the pedestrian access gates either side of the main vehicular access into the car park. Gate 3 is the usual gate pupils use onto the playground and Gate 4 in the reception pupils gate. All gates will be clearly marked for your information.

<b>Class</b>	<b>Gate</b>	<b>Start</b>	<b>End</b>
<b>Year 6</b>			
Mr Harrold	1	8:45am	14:15pm
Mr White	2	8:45am	14:15pm
Mrs Long	3	8:45am	14:15pm
<b>Year 5</b>			
Mr Davies	1	9:00am	14:00pm
Mr Yates	2	9:00am	14:00pm
Miss Boyland	3	9:00am	14:00pm
<b>Year 4</b>			
Mr Jones	1	9:15am	13:45pm
Mr Gilmour	2	9:15am	13:45pm
Mr Mills	3	9:15am	13:45pm
<b>Year 3</b>			
Miss Jones	1	9:30am	13:30pm
Miss Davies	2	9:30am	13:30pm
Mrs Whiting	3	9:30am	13:30pm
<b>Year 2</b>			
Miss Leewarden	1	9:45am	13:15pm
Mrs Arnold	2	9:45am	13:15pm
Miss Fenton	3	9:45am	13:15pm
<b>Year 1</b>			
Miss Tudor	1	10:00am	13:00pm
Miss Beecham	2	10:00am	13:00pm
Mrs Woolley	3	10:00am	13:00pm
<b>Reception</b>			
Miss Lacey-Coles	4 (Reception Gate)	9:15am	11:15am
Mrs Hayward	4 (Reception Gate)	9:30am	11:30am
Mrs Griffin / Mrs Robins	4 (Reception Gate)	9:45am	11:45am

You will receive a message from your class teacher later this week to inform you of the day that your child is to attend school. If you have informed your child's class teacher that your child will not be returning to school but then change your mind, we will need to know a week in advance to make the necessary arrangements to reconfigure the bubbles.

Thank you for your continued support throughout this challenging time. If you have any questions relating to this letter then please do not hesitate to contact me at the school.

Yours sincerely,

Mr C George  
Headteacher