

5th July 2021

Dear Parent / Carer

Re: Care Club provision - Richard Crosse

From September 2021 parents will still be required to pre-book sessions in advance and any changes to session dates/times will need to be made in writing giving at least one month's notice. Charges for September will be retrospect and from October will need to be paid in advance via ParentPay with refunds not being issued for missed sessions.

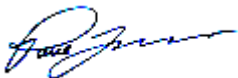
We do not have care club staff on standby and therefore if you know that you will require care club services regularly you are urged to send your booking form in as soon as possible to secure your place. If you do not book your child's place in advance, unfortunately we cannot guarantee that we will be able to accommodate your needs, when requesting a place at short notice.

From September, our new charges for Care Club provision, are as follows:

7.30-8.30am	£5.75
3.30-4.30pm	£5.75
3.30-5.00pm	£8.50
3.30-6.00pm	£13.00

Late collections will be charged at £5.75 per 15 mins

Yours sincerely,



Mr P J Lovern
Chief Executive Officer