



**THE RICHARD CROSSE CHURCH OF ENGLAND PRIMARY SCHOOL**  
Crawley Lane, Kings Bromley, Burton-on-Trent, Staffordshire, DE13 7JE

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14th July 2020

Dear Parents/Carers,

**School Reopening Information: September**

I am writing to inform you of our plans for the planned reopening of Richard Crosse in September.

It is pleasing that the government are being proactive in allowing us to get back to some resemblance of normality although there will be some obvious differences in the day to day running of the school which I have detailed below.

We have again taken these steps to ensure the safety of our staff and your children.

Hopefully, this information, detailing what the government recommendations will look like in practice, will set your minds at rest that your child will be safe. The key point for children is that they will spend the bulk of their school day in their classroom setting and will be kept away from other classes as best we can. There will also be a Care Club facility in place as normal, running from 7.30am-8.30pm and 3.30pm-6:00pm (Friday provision from 1.30pm). It is imperative that you book into this facility in advance. Guidance allows for care clubs to run in schools from September but parents must be aware that this does mean their child will be in two different bubbles during the school day. I would also encourage you to use other child care options if available. More details about Care Club and how to book will follow this week.

Below is a summary of our risk assessments for the whole school and each year group, as well as a timetable to support you in organising your day: As with our June correspondence I would recommend talking through our actions with your child in order to prepare them for their return.

**Whole School Measures to Keep Your Child Safe:**

- Staggered drop off and collection times to prevent cross contamination of year groups.
- Zones within school for each year group.
- Two metre markings will be in place throughout school such as in the corridor.
- Two metre markings will be in place at drop off and collection points.
- Parents will not be allowed into the building.
- Designated staff members will work with each year group throughout the day.
- Extra toilets have been provided to ensure as little sharing of facilities as possible.
- Each year group will have their own designated outside area.
- Lunchtimes will be staggered for each year group and the children will eat in their designated classrooms.
- The school will be deep cleaned daily and regularly cleaned throughout the day.
- Guidance states that masks are not needed but staff will have the option to wear these if they see fit as indeed will your child if you so wish.
- Masks/visors will be used for intimate care such as toileting/illness.



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**How you can support us (note key changes from June 1st correspondence in bold)**

- Ensure your child arrives and is collected at the correct time and from the correct area of school.
- Please leave the area outside school as quick as you can and avoid chatting in groups.
- Observe two metre social distancing as you wait for your child.
- Please use the one-way system outside of school
- **Uniforms must now be worn**
- **Lunchboxes can be brought into school**
- Please limit items brought into school to an absolute minimum.
- PE Kit should be taken home and washed each Friday, returning it on Monday.
- **Drinks bottles will be allowed and will be kept on each child's table.**
- Please administer sun cream prior to arrival on days when you deem this necessary. Do not send lotion into school.
- Follow government guidance on staying safe. If your child displays any symptoms of illness, (not just Covid 19 specific), please keep them off school.
- Children shouldn't come in if they are displaying any of the following:
  - Temperature above 37.7C
  - Cough
  - Stomach upset/pain
  - Vomiting
  - Diarrhoea
  - Eye infection
  - Headache
  - Cold or flu-like symptoms (sneezing, runny nose, etc.)

Classes	Collection/Drop-off Point	Start and Finish times	Friday finish
Class 1	Main school entrance gate – through the gate near the office.	8.30am - 3.00pm	1.25pm
Class 2 (Year 1 & 2)	Main school entrance gate – through the gate near the office.	8.40am - 3.15pm	1.10pm
Class 3 Year 3 & 4)	Through the staff car park on Lichfield Road through the gate onto the playground.	8.40am - 3.20pm	1.25pm
Class 4 (Year 5)	KS1 Playground through fire escape doors.	8.40am - 3.20pm	1.25pm
Class 5 (Year 6)	KS1 Playground through fire escape doors.	8.30am - 3.30pm	1.10pm

**Please also note that from September school is again compulsory for your child and the expectation is that they will attend.**

**Mental Health and parent/child well-being.**

We can't wait to have Richard Crosse up and running again but we do understand that these planned changes can make for an unsettling experience for children and parents. With this in mind we would like you to fill out the questionnaires below so that we can be fully prepared to meet your child's individual needs come September. More information is within the questionnaire.

Parent Questionnaire: <https://forms.gle/FA7B73Ed594mGFB47>

Children's questionnaire: <https://forms.gle/BdNQRGn88FygNki68>

I would like to thank you for your continuous support in helping your child learn from home and for your positive and supportive comments throughout this unprecedented time. Hopefully this letter has answered any queries you may have had but as always if you have any questions, please contact us.

Kind regards,

**Ms E Bowring**  
**Headteacher Designate**

**Richard Crosse C.E Primary School**