



THE RICHARD CROSSE CHURCH OF ENGLAND PRIMARY SCHOOL

Crawley Lane, Kings Bromley, Burton-on-Trent, Staffordshire, DE13 7JE

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18th May 2020

June 1st School Reopening Information

Dear Parents/Carers,

I am writing to inform you of our plans for the planned reopening of Richard Crosse from June 1st. As you know from the news and our prior communications the school will be open for children from the following categories;

Nursery, Reception, Year 1, Year 6 and Key Worker/Vulnerable children

It's a very unsettling time for us all, but rest assured that we're going to be doing everything we can to make sure we're ready to receive these year groups. I have detailed below the steps we have taken to ensure the safety of our staff and your children as well as the key information you will need if you do intend to bring your child back to school.

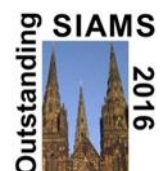
Hopefully this information, detailing what the Government recommendations will look like in practice, will set your minds at rest that your child will be safe. The following table documents a summary of our risk assessments for the whole school and each year group as well as a timetable to support you in organising your day: as you can well imagine the day will be very different to a normal school day. I recommend talking through our actions with your child in order to prepare them for their return.

Whole school measures to keep your child safe:

- Staggered drop off and collection times to prevent cross contamination of year groups
- Zones within school for each year group
- 2 metre markings will be in place throughout school such as in the corridor
- 2 metre markings will be in place at drop off and collection points
- Parents will not be allowed into the building
- Designated staff members will work with each year group throughout the day to avoid cross contamination
- Each year group will have their own toilet block
- Each year group will have their own designated outside area
- A one way system throughout the school shared areas
- Lunchtimes will be staggered for each year group and the children will eat in their designated classrooms.
- All children must have a hot dinner which we are offering at a subsidised price of £1.50. This will prevent unnecessary items in school such as lunchboxes, which could carry infection.
- Children will be provided with cups and water in school - no water bottles to be brought in please.
- Each child will have their own designated table and chair that will be spaced out as much as possible from other children. These will be cleaned regularly and each evening ready for the next day.
- Children's work and stationery will be put in their own plastic wallets - no stationary to be brought in please.
- Every effort will be made to observe 2 metre social distancing throughout school
- The school will be deep cleaned morning and night and regularly cleaned throughout the day
- PPE will be used by staff to keep themselves safe such as gloves and aprons
- Guidance states that masks are not needed but staff will have the option to wear these if they see fit.
- Masks/visors will be used for intimate care such as toileting/illness



Company Registration Number: 9613632
www.tssmat.staffs.sch.uk



How you can support us

- Ensure your child arrives and is collected at the correct time and from the correct area of school
- Observe 2 metre social distancing as you wait for your child
- Change your child's clothing each day, washing them thoroughly. Uniform can be worn but is not essential and we encourage you to send your child in more active clothing including trainers as we hope to have them outside regularly throughout the day.
- Please limit items brought into school to just a coat
- Follow government guidance on staying safe. If your child displays any symptoms of the illness (not just Covid 19 specific) please keep them off school*
- These symptoms could include any of the following:
- Temperature above 37.7C
- Cough
- Stomach upset/pain
- Loss of smell and taste
- Vomiting
- Diarrhoea
- Eye infection
- Hay fever
- Headache
- Cold or flu-like symptoms (sneezing, runny nose, etc.)

Year group	Collection/Drop-off point (see maps at the end of this letter)	Start and end times (Monday - Thursday)	Friday - Please note that school will close at 1:00pm for all children except key workers, to allow staff preparation time and to facilitate a deep clean
Reception and Nursery	Main gate – dropping children at the school entrance (their usual route into school)	Start time 8.30am Finish time 3.00pm	Start time 8.30am Finish time 12.15pm
Year 1	Main gate – dropping children at the school entrance - directing children through the side door near class 2	Start time 8.45am Finish time 3.30pm	Start time 8.45am Finish time 12.30pm
Year 6 – Group 1 **	KS1 Playground	Start time 8.30am Finish time 3.15pm	Start time 8.30am Finish time 12.45pm
Year 6 – Group 2**	KS1 Playground	Start time 8.45am Finish time 3.30pm	Start time 8.45am Finish time 1.00pm
Key Worker/Vulnerable children ***	Through the main office	7.30am-6.00pm	7.30am-6.00pm

* If your child is clinically extremely vulnerable, or living with someone who is in this group, they should not come back to school and should continue home learning. If your child is clinically vulnerable (but not clinically extremely vulnerable), you should follow medical advice to decide if they should come back to school. Please refer to [government guidance](#) for further details of these groups.

** You will be notified of your child's Year 6 group via email.

*** Children using this service will not be allowed to use any the classroom services due to staying in protective group bubbles. The school online booking system must be used to provide times of care needed.

Finally I want to reassure you that we're not going to be pressuring anyone to send their children to school. For those choosing not to we will still continue to support you and them with home learning, and meal support for those eligible. The home learning set on the website will be the same lesson objectives that will be covered in school for those attending.

I would like to thank you for your continuous support in helping your child learn from home and for your positive and supportive comments throughout this unprecedented time. Hopefully this letter has answered any queries you may have had but as always if you have any questions, please contact us.

Kind regards,

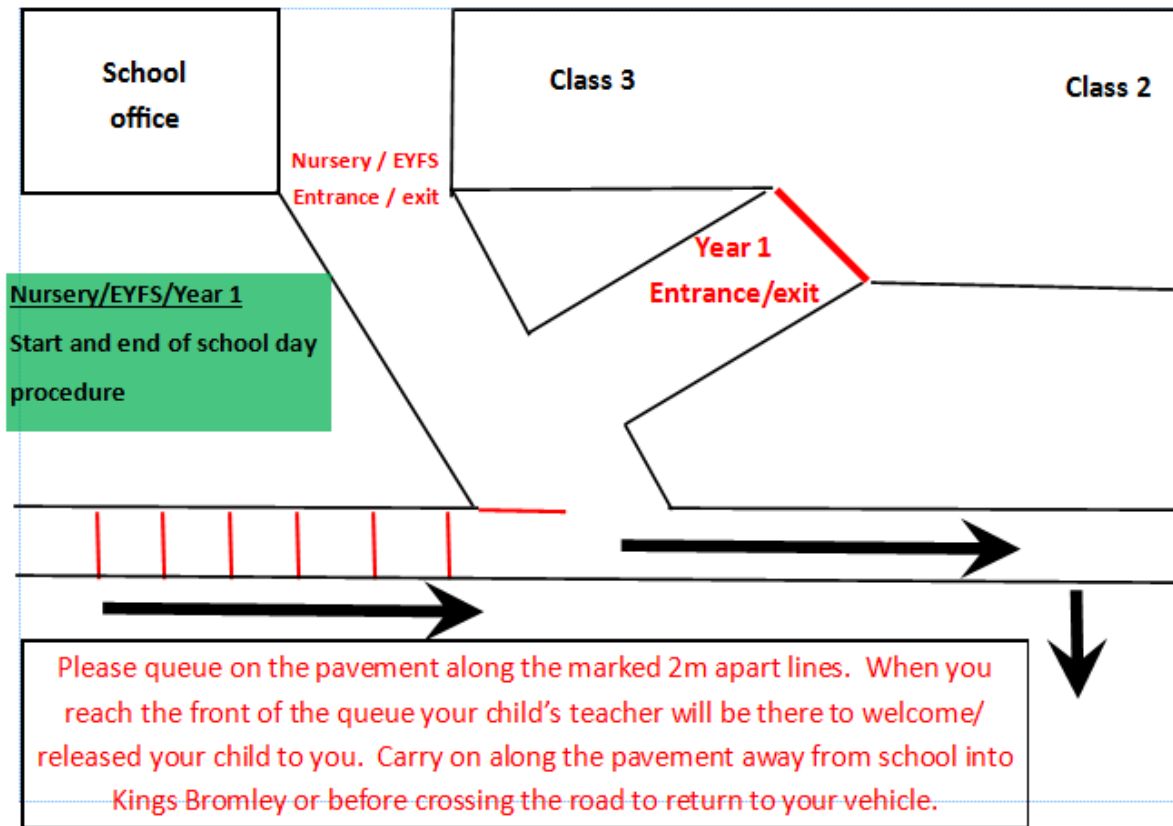


Mrs E Bowring
Acting Headteacher
Richard Crosse CofE Primary School

Home – School Agreement

Home-school agreement	
As a school we will:	As parents we will:
Open to children in Reception, Year 1 and Year 6 in addition to those pupils whose parents are key workers on Monday 1 st June if the government states that it is safe to do so	Send our child to school in clean clothes every day and talk to them about the new measures outlined in this agreement. I will ensure that my child comes to school with only a coat and/or sun hat, as necessary. I will not send in any other items from home. If necessary, I will apply suntan lotion to my child before the start of the school day
Stagger the start and end of the day from 1 st June to reduce you being exposed to large groups of people. We will ask children to wash their hands at key points of the day and provide hand sanitisers	Bring and collect our child at the allotted times and stand at least 2m apart from other parents. If we need to speak to a member of staff or the office, we will do so via phone or email. I will adhere to social distancing measures and follow the one-way system
Ensure your child is in a group size of no more than 15	Support the new class structure and talk to your child about the changes in school
Not use soft toys that are hard to clean	Talk to our child so that he/she understands the changes in school
Adapt the school day and provide at least 1 hour of safe exercise per day	Support the new measures to keep our children safe
Ensure your child remains in their group (maximum 15 children) during break times, with social distancing applying wherever possible. Staff will supervise this carefully	
Ensure playtimes and lunchtimes are staggered with each group having their own outside space. Children will eat their lunch in their designated room	
Ensure that hand sanitisers, soap, paper towels and other cleaning products are in plentiful supply at school	Encourage our child to follow good hygiene practices at home and school including washing their hands for at least 20 seconds and avoid touching their faces
Clean the school regularly and thoroughly throughout the day	
Provide every child with a school meal every day	Not send in any food items, snacks or water bottles
Remind staff of the need to follow strict risk assessments in school including their own health and safety procedures	Appreciate the challenges facing staff
Care for your child and look after them as we always do	Support, as you always do, the school in its endeavours at this difficult time

EYFS/Nursery/Year 1 Entrance and Exit map



Year 6 – Entrance / Exit map

