



Smoking and Alcohol Policy

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| Last review date | April 2020 |
| Next Review date | April 2023 |
| Review Cycle | 3 Years |
| Statutory Policy | No |

Smoking & Alcohol Policy

Introduction

Schools invest valuable resources in teaching their pupils about the hazards of smoking, alcohol and drugs through the curriculum. Children need to receive consistent messages and require role-models in the adults who teach them, as well as a supportive environment in the school which houses them.

This policy applies to all visitors to the Trust - for example, parents, suppliers, peripatetic and temporary staff, supply teachers, repair people, and Directors.

Smoking

Smoking is not permitted anywhere on the premises of The Small Schools Multi Academy Trust, including outside play areas. This rule applies to everyone including staff, people collecting children, or any other visitors.

If we discover that a child has cigarettes in their possession while on Trust premises, we will confiscate the cigarettes and notify their parent or carer.

Help for those who smoke

Smokers will have to make the biggest adjustment to this policy. If anyone requires help, please contact the Headteacher.

Alcohol

Anyone who arrives to pick up children, or to interact with children, or to work in another capacity at the Trust clearly under the influence of alcohol will be asked to leave immediately. If they are a member of staff, disciplinary procedures will follow.

If we discover that a child has alcohol in their possession while on Trust premises, we will confiscate it and notify their parent or carer.

Staff are asked not to bring alcohol onto Trust premises without prior permission.

Alcohol on the premises for the purpose of a school or PTA event must be stored in a locked place until the event, and should not be left unattended during the event.

Drugs

Anyone who arrives to pick up children, or to interact with children, or to work in another capacity at the Trust clearly under the influence of illegal drugs will be asked to leave immediately. If they are a member of staff, serious disciplinary procedures will follow.

If we discover that a child has illegal drugs in their possession while on Trust premises, we will inform their parent or carer, and follow the Drugs Policy.

If a member of staff is taking prescription drugs that may affect their ability to function effectively, they must inform their line manager as soon as possible and seek medical advice. The line manager will then complete a

risk assessment. Staff medication on the premises will be stored securely and out of reach of children at all times.

Safeguarding children

All members of staff have a duty to inform the Designated Safeguarding Lead (DSL) if they believe that a parent or carer is a threat to the safety of a child due their being under the influence of alcohol or illegal drugs when they drop off or collect their child. The DSL will decide upon the appropriate course of action.

If a parent or carer is clearly over the alcohol limit, or under the influence of illegal drugs, staff will do their utmost to prevent the child from travelling in a vehicle driven by them. If necessary the police will be called.

Related policies

Staff Disciplinary Policy, Safeguarding Policy, Drugs Policy, Administering Medication Policy.

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2014)*:
Safeguarding and Welfare Requirements: Safety and suitability of premises, environment and equipment [3.56]
and Suitable people [3.19].