

# Use of Photographs & Images Policy

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<b>Owner:</b>				
<b>Date</b>	<b>Version</b>	<b>Reason for change</b>	<b>Overview of changes made</b>	<b>Source</b>
06.05.21	0.1	Scheduled Internal Lead Review	No changes made. SLT	
06.05.21	0.2	Scheduled Board Lead Review	No changes made. P Lovern	
08.06.21	0.3	Scheduled Board review	No changes.MHC	
18.06..21	1.0	Scheduled Board review	Ratified	

## **Use of Photographs and Images Policy**

This code of conduct specifies the manner in which The Staffordshire Schools Multi Academy Trust will utilise photographic or other images of pupils.

We will:

- Not use images of pupils without the written consent of a parent/guardian. Permission is sought annually
- Primarily use photographs of children as part of a group
- Not use photographs of pupils in swimwear
- Not in future publications continue to use images to which we receive a parent/guardians written objections
- Not reveal within the image personal details, such as pupil's name and age, home address or telephone number
- Not use any images of pupils labelled with their full names
- This is not an exhaustive list and it may be necessary to add further criteria from time to time