

RUSHEY GREEN SCHOOL

Terms of Reference

LEARNING AND ACHIEVEMENT COMMITTEE

Terms of Reference (TOR): Last Reviewed by Committee: 26.09.19

TOR Agreed by FGB:07.10.19

To be reviewed again: Autumn 2020

Membership: The Committee will comprise six governors including the Headteacher.

All other members of the governing body are welcome to attend any meeting of this committee.

Quorum: The quorum for meetings of the Committee is 3 governors, at least one of whom should not be a member of staff. *The meeting will not take place unless the headteacher or his representative is present.*

Clerking: The Clerking to be provided the LA

Meetings : The Committee will meet at least once a term, in advance of the main governing body meeting, with additional meetings as necessary.

Responsibilities: all committees have the following responsibilities:

- To receive reports from members of staff about matters relating to any of the issues listed in their terms of reference.
- To contribute to, monitor and evaluate relevant parts of the Self Evaluation summary (SEF) , the School Development Plan (SDP) and the policies allocated to them, reporting or making recommendations to the full governing body.
- To consider recommendations from relevant external reviews for example audit, Ofsted or local authority review, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full governing body.
- To take appropriate action on any other relevant matter referred by the governing body.

The Learning and Achievement Committee will oversee pupil achievement, ensuring the school provides a high quality learning experience and delivers a broad and balanced curriculum in keeping with the school's aims, all pupil needs and legal requirements.

In particular the committee will:

- keep under review the school's curriculum, assessment policy and statutory obligations in relation to the National Curriculum;
- monitor school based, local and national performance data, reports and targets, evaluating achievement and analysing the performance of different groups and subjects
- monitor the provision for and evaluate the progress and attainment of vulnerable groups including children who attract the Pupil Premium and evaluate the

- effectiveness of intervention strategies;
- monitor and evaluate the quality of teaching and learning through pupil outcomes, observation, pupils books and pupil voice
- Monitor the CPD programme to ensure all staff receive the appropriate training"
- Ensure that the school meets the General and Specific Equality Duties in relation to teaching and learning, curriculum, achievement and progress;
- determine, monitor and evaluate the charging policy for school activities;

Sections of SEF:

To be listed

School Development Plan (SDP) Priorities:

To be listed

Policies to consider

Statutory policies and documents

- Collective Worship
- Relationships and Sex Education (Statutory)
- Publication of equality information and objectives (Statutory)
- Curriculum
- Home School Agreement (Statutory)
- Teaching & Learning Policy
- Assessment Policy
- Educational Visits
- Relevant sections of the SDP and the SEF
- Any others to be added as necessary

Policies to be reviewed every 3 years except where required by statute to be less or otherwise decided by the governing body.