

THE GOVERNING BODY OF RUSHEY GREEN PRIMARY SCHOOL
BEHAVIOUR AND INCLUSION COMMITTEE

Minutes of a meeting of the Committee held REMOTELY

on

TUESDAY 23 MARCH 2021 at 4:30 pm

Member	Initial	Category	Attendance
Lisa Williams	Head	Headteacher	Present
Lilian Brooks	LB	Co-op ted Governor	Present
Lucy Masters	LM	Parent Governor	Not present
Niome Pegus	NP	Staff Governor	Present
Chinedum Obi	CO	Parent Governor	Present
Also present			
Nerissa Fisher	NF	Deputy Head	Present
Alecia Hughes	AH	SENCO	Present
Stacey McIntosh	SM	Pastoral Manager	Present
Mike Garrick	MAG	Clerk	Present

1.0	<p><u>Welcome & Apologies for Absence</u></p> <p>All were welcomed to the meetings, those present introduced themselves.</p>
2.0	<p><u>Declaration of interest, pecuniary or otherwise, in any item appearing on this agenda</u></p> <p>No declaration of interest was received in any item appearing on the agenda of this meeting.</p>
3.0	<p><u>Election of Committee Chair</u></p> <p>Lilian Brooks (LB) was nominated for the position of committee chair, LB accepted the nomination and no other was received. After a vote, LB was unanimously elected Chair for the period ending the first meeting of this committee in the Autumn term 2021</p>
4.0	<p><u>Terms of Reference (TOR)</u></p> <p>Draft terms of reference had been circulated prior to the meeting. After consideration, the TOR was AGREED subject to the inclusion of Race Equality & Inclusion being added to the list of areas to be covered by this committee.</p>
5.0	<p><u>School Reports</u></p>
5.1	<p>SEND: Alecia Hughes (AH) SENDCO provided a report to the commit, she shared her screen and took members through the details. There were 147 pupils on the SEND Register, which was approximately 24% of the school population – this was high compared to the national average. Details were provided of the numbers in each Year Group, it was noted that most were in KS2 (Year 4) and that individual pupils sometimes have multiple needs. Broadly, the main categories related to speech and language and communication – there were currently 6 pupils in the language base.</p>
5.1.1	<p>There were 8 pupils with EHCP, information was provided about baseline assessment, the provision of individual and group support and boosters; the external support including EP visit ; the use of dyslexia screening software to identify those pupils who meet the requirements for referral for a Dyslexia diagnostic Assessment . The committee were advised that there was a</p>

	limit of 2 of these formal assessments per term. Reference was also made to the visits by Drum Beat to EYFS prior to the covid lockdown providing support for EYFS.
5.1.2	AH spoke about the staff training and planning undertaken by the SEND team.
5.1.3	Q How do the SEND numbers compare to other schools in Lewisham? AH advised that she did not have this information but would look into this and report back at the next meeting.
5.1.4	Q Has there been an increase in the level of needs- and if so how has this impacted? AH stated that there had been an increase in anxiety, trauma needs and a high number of children in the care system. AH spoke of holding a coffee morning for parents on how to help children through their anxieties.
5.1.5	Q Is it possible to buy in/pay for more dyslexia assessment? Clarification was provided that the screening software assessment does identify needs and makes recommendations, provide advice and follow-up. The formal diagnostic Assessment for dyslexia was a prescribed process. The Head felt that the current level of allocation for formal dyslexia assessments was sufficient.
5.2	Behaviour - Approach: Stacey McIntosh (SM) Pastoral Manager gave a presentation to the committee- she shared her screen and took the committee through her report/presentation. She advised of the arrangements in place to track behaviour which helps to identify areas that need to be worked on. Reference was made to the record keeping using CPOMs; the behaviour policy setting out the levels of behaviour (L1 to L3) and the sanctions for poor and the rewards for good behaviour. It was noted that the number of incidents were highest in Year 6 based on data from October to December. SM advised that numbers had increased which she felt was due to more recording of incidents as staff have become more use to the system.
5.2.1	Q Most significant was increase in intentional physical harm - why is this? The Head and SM felt that this was a reaction by some pupils due to lack of social interaction following the last lockdown. It was noted that work was being done by the learning mentors during breaks and lunch times in the playground to address some of the problems.
5.2.2	Q Are the LA providing and help and support to the school on mental health – via CAHMs? Information was provided about the wellbeing work being done including tapping into provision from Place2B, reference was made to a high level of need around bereavement support. The EP service and Place 2B had been supportive and provided a lot of different training. Training was being provided to more staff on how to support pupils needs – particularly around social and emotional needs. Reference was made to the school’s graduated response, enabling pupils to access support in the classroom. TAs had been trained in providing support to help pupils develop resilience and self-regulation.
5.2.3	Q When will the Mentor vacancy be filled? The Head advised that careful consideration was being given to the role, it was anticipated that recruitment would be undertaken in the Summer term. The costs of Place2B was expensive – approx. £23K, the school was focusing on building/increasing its own capacity to support pupils needs and had not yet decided whether to fund staff or purchase a package from Place2B.
5.2.4	Reference was made to the increased interactions and communication with parents which had helped to build confidence. Also, the focus in the Behaviour policy on pupil’s strengths and on encouraging pupils to seek positive attention.
5.3	Attendance: Stacey McIntosh (SM) reported that the school had been using (as from September 2020) a new Education Welfare Service – the new arrangements were robust and working very well . Reference was made to the system of daily follow –up on absences, and action being taken in respect of those families taking unauthorised absences/extended holidays.

5.4	<p>The committee noted that the attendance rate in the Autumn 2020 was up and persistent absence lower than in the same period in the previous year.</p> <p>Safeguarding :The committee noted that LB with SM, undertook an audit last year but had not yet written up the report. LB advised that as part of the process, she verified the implementation of various aspects of the safeguarding policies and had also spoken to pupils. The single central record had also been inspected and was in order; It was noted that the LA would be undertaking an Audit on 9 July.</p>			
		Action	Who	When
	A 1	SEND: How does the SEND numbers at Rushey Green compare to other schools in the LA ? Report back at the next committee meeting.	AH	Next Comm
6.0	<u>Pupil Forum Report</u>			
6.1	<p>The Head explained that the school had set up a Junior Leadership Team (JLT), in the Autumn term, there had been 2 meetings. The JLT included a Head, Deputy Head and other leadership roles. She advised of the engagement with junior leaders on things that affect them, to encourage them to take on responsibilities. Reference was made to seeking their views on the Behaviour policy and Development plan. The committee were advised that Year 6 were taking part in the recruitment of the next JLT.</p>			
6.2	<p>Q Does the JLT have a budget? It was stated that they do not yet have a budget, but this would be considered going forward.</p>			
7.0	<u>Extended School Activities (Breakfast and After school and holiday provision)</u>			
7.1	<p>The Head advised that there was a Care Club but no after school or holiday club due to Covid19. The school was in the process on outsourcing the extended school provision to 'Super Kids' who, covid19 permitting would also run a holiday play scheme.</p>			
7.2	<p>There was discussion about the opportunities for making the school premises available for use by the local community (outside of school hours) going forward.</p>			
8.0	<u>Policies for Review</u>			
8.1	<p>Behaviour Policy: The Behaviour Policy had been circulated with the agenda papers prior to the meeting. The committee were asked to note the relevant sanctions, the wellbeing and behaviour strategies, the success cards and the additional expectations arising from COVID 19.</p>			
8.1.2	<p>It was noted that the Behaviour policy was an operational document, which the Head can approve. The committee endorsed the Head/school's Policy. Policy to be reviewed Spring 2022.</p>			
8.1.3	<p>It was also noted that the Behaviour principles written statement also needed to be approved by this committee or full governing body. The committee asked that the statement be included as an agenda item at the next full governors meeting.</p>			
8.2	<p>Safeguarding and Child Protection Policy: The policy was circulated, it was noted that the new KCSE and Covid19 risk assessments had been added. After consideration, the policy was AGREED for recommendation to the full governing body for approval.</p>			
		Action	Who	When
	A 2	Governors Behaviour Statement be included as an agenda item at the next full governors meeting.	Clerk	Next FGB

	A 3	Safeguarding and Child Protection Policy - for recommendation to the next full governing body for approval	Clerk	Next FGB
9.0	<u>Items for the Next Meeting</u>			
	There were no additional items for the next meeting. Items would be standard termly items and any matters that need to be considered annually.			
10.0	<u>Dates & Times of Future Meetings 2020/21</u>			
	Date to be arranged.			
11.0	<u>Any Urgent Business or Confidential Matters</u>			
11.1	Centre for the deaf - Governors' summary report: The report for the end of spring term 2021 had been circulated prior to the meeting. The Committee noted the contents of the report in particular the changes of staff, approaches and new strategies. The Chair commended the inclusion of sample of work showing what was being done.			
11.2	There was no other business to consider, the meeting ended at 5:40 pm			