

# Appendix B: Setting Cover Form

Teacher Absent:		Subject:	
Date:	Period:	Set:	Room:
Lesson Structure			
Main learning aim:			
Do it now:			
<b>Learning activities:</b> <b>PLEASE NOTE: There should be "chunked" activities to break up the lesson and allow the cover teacher to discuss outcomes/feedback to students. Give details e.g. individual/paired/groups; time for activity.</b>			
Challenge/extension work for more able:			
Class dynamics			
Helpful students:		Students to note:	
Dept/Faculty leader name & Location:		Homework:	
Resources needed: (e.g. where are student books/folders; text books; PowerPoint etc.)			
THANK YOU FOR DOING THIS COVER			