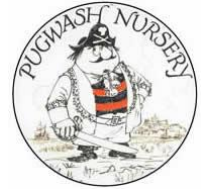




**Rye Community Primary School & Pugwash Nursery**  
**The Grove, Rye, East Sussex TN31 7ND**  
**www.ryeprimary.co.uk**



01797 222825  
office@ryeprimary.co.uk

Executive Headteacher: Mr Barry Blakelock  
Head of School: Miss Kelly Martin

01797 228695  
pugwash@ryeprimary.co.uk

14<sup>th</sup> February 2020

Dear Parents/Carers,

In term 4 we are looking forward to introducing an exciting new opportunity for you to meet termly (6 times a year) with the Headteacher and Chair of the Aquinas Advisory Council for Rye Community Primary. This will be an opportunity for you to have a cup of tea, a chat and a chance to ask questions to both the Head and Chair of the AAC. The first of these termly meetings will take place on Wednesday 26<sup>th</sup> February 2020 at 2pm. We do hope that these sessions will be well attended; these sessions are to replace the parent forums. The parent forums we held previously were not well attended; despite the fact that we had three sessions a day. We are hoping that the new style will be more appealing to parents. We will run one of these new style "drop-in" sessions each term and will vary the times, alternating between 9am and 2pm each term, to coincide with drop off and pick up times. I have included below a brief overview of the Aquinas Advisory Council and their role in the leadership of the school.

As the school is an academy within the Aquinas Church of England Education Trust (Aquinas). The responsibility for the oversight and management of all aspects of the Aquinas schools rests with the Board of Trustees. The day to day management of Aquinas has been delegated by the Trustees to the Chief Executive Officer, Kathy Griffiths. The day to day operation of Rye Community Primary School has been delegated to Mr Barry Blakelock (Executive Headteacher) and Miss Kelly Martin (Head of School).

In order to assist Mr Blakelock and Miss Martin, the Trustees of Aquinas have established Aquinas Advisory Councils (AAC) for each academy including Rye Community Primary School. The members of Rye Community Primary School AAC are as follows:

Chair: Andrew Gould (Trust appointed)

Trust appointed Members: Christopher Rowe, and Christopher Breeds.

Parent Members: Catherine Northrop + Vacancy

Staff Members: Kelly Martin and Jenny Leigh.

The purpose of the AAC is to support, advise and be a critical friend to Mr Blakelock and Miss Martin in raising standards of achievement and progress for all learners.

The AAC does have delegated responsibility in relation to aspects of admissions, appointment of staff, complaints, performance management, permanent exclusions, school inspections, staff grievance and disciplinary. The AAC also has the ability to escalate concerns to Mr Blakelock and Miss Martin, CEO or Trustees.

The AAC members meet at least 3 times a year and certain members will have specific functions as agreed by the AAC and Mr Blakelock and Miss Martin. Members will also forge links with the school and wider community. Notes of the AAC meeting are available on request.

AAC Members' code of conduct and declaration of business interests support the following principles: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

If you wish to contact the Chair of the AAC or any of its members, please email:

office@ryeprimary.co.uk and insert in the subject box 'for the attention of the clerk to the Aquinas Advisory Council.

Kindest Regards,

Kelly Martin

Head of School