



Rye Community Primary School & Pugwash Nursery
The Grove, Rye, East Sussex TN31 7ND
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Executive Headteacher: Mr Barry Blakelock
Head of School: Miss Kelly Martin



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29th January 2020

Dear Cuttlefish Parents and Carers

I am writing to inform you that unfortunately Mrs Edwards is unwell and is going to be absent for two weeks. We are, however, very pleased to confirm that we have secured an excellent supply teacher, Mrs Griffiths, who is well known to the children. This will ensure continuity and stability in Mrs Edward's absence. I am sure you will join me in wishing Mrs Edwards a speedy recovery, so that she can once again re-join her Cuttlefish.

If you have any queries, please do not hesitate to see me on the gate in the morning.

Yours sincerely

A handwritten signature in blue ink that reads 'K. Martin' with a long horizontal flourish underneath.

Miss K Martin
Head of School