



**Rye Community Primary School & Pugwash Nursery**  
**The Grove, Rye, East Sussex TN31 7ND**  
**[www.ryeprimary.co.uk](http://www.ryeprimary.co.uk)**

01797 222825  
[office@ryeprimary.co.uk](mailto:office@ryeprimary.co.uk)

Executive Headteacher: Mr Barry Blakelock  
Headteacher: Miss Kelly Martin



01797 228695  
[pugwash@ryeprimary.co.uk](mailto:pugwash@ryeprimary.co.uk)

18th March 2022

Dear Parent or Carer,

I would like to bring your attention to a staffing change in Orcas class, as their current teacher, Mrs Smout, will be sadly leaving us after Easter, to re-join her previous school once again. Therefore, Mrs Smout's last day with us will be Friday 1<sup>st</sup> April. Our best wishes, and I'm sure yours too, are with Mrs Smout as she returns to her old school.

We assure you that the good standard of education your child currently receives from our school will not be affected. We are committed to providing a consistently effective teaching and learning environment and will be ensuring this continues in the new term, with your child's new teacher.

As such, I would like to take this opportunity to introduce Mrs Akerman, who will be taking on the role of Orcas class teacher. We are delighted to have Mrs Akerman with us, as she brings her experience and new ideas to the school.

We understand that staffing changes, particularly partway through the school year, may be a cause for concern for some parents. However, we would like to reassure you that pupils will be supported in managing the transition. Mrs Akerman will be in school before we break up for Easter, to meet the children. We have already started the 'handover' process with Mrs Smout, to ensure Mrs Akerman is familiar with both the children and the curriculum content they have studied so far, enabling the children to make a flying start in term 5!

Do please go and introduce yourself to Mrs Akerman on the playground if you see her with Orcas class. I know she is eager to meet you all!

If you would like to discuss anything in this letter, please don't hesitate to contact me via the school office.

Yours sincerely,

A handwritten signature in blue ink that reads 'k martin'.

Miss K Martin  
Headteacher