



# Parental Conduct Policy

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Aquinas Church of England Education Trust





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# Parental Conduct

## Overview

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## Statement of Intent

**AQUINAS Church of England Education Trust** (the “Trust”) strives to build strong relationships with parents to help create a stimulating learning environment that continues from school to home, providing all children and young people with the opportunity to achieve to the best of their ability.

As a Church of England trust, we place our Christian values at the heart of all that we do: Respect; Service; Wisdom; Stewardship. As part of our community, we reasonably expect to see these values reflected in the conduct of our families.

To create a welcoming and safe learning environment, the school implements a specifically designed set of rules regarding behaviour and conduct which parents are expected to act in accordance with.

All staff members have the right to work without fear of violence or abuse; therefore, physical attacks, threatening behaviour, and abusive or insulting language towards staff members, advisory council members, trustees, visitors, pupils, or other parents may result in individuals being removed from the premises.

This document outlines the way parents are expected to act whilst on the school premises, as well as detailing the type of behaviour that will not be tolerated.

### 1. Legal framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Education Act 2011
- Education Act 1996
- Children Act 2004
- DfE (2022) ‘Keeping children safe in education 2022’
- DfE (2018) ‘Controlling access to school premises’



This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Safeguarding and Child Protection Policy

## 2. Expectations

The school expects parents to:

- Act in accordance with this policy always.
- Support and reflect the school's ethos and values through their behaviour.
- Set a good example to pupils through their behaviour and the way they interact with staff, pupils, and other adults.
- Work together with staff members for the benefit of their child and to resolve any issues of concern.
- Treat all trustees, advisory council members, staff members, pupils, other parents, and any members of the school community with dignity and respect.
- Where appropriate, clarify their child's version of events with the school to bring about a peaceful solution to any issue.
- Correct their child's behaviour appropriately, particularly on the school grounds where it could otherwise lead to conflict or aggressive or unsafe behaviour.
- Respect the school's property and environment by keeping it clean and tidy.
- Follow the school's parking rules and procedures for dropping-off and collecting pupils from school.
- Dress in an appropriate manner when on the school premises and attending school events, and ensure their dress and appearance reflects that they are role models for pupils, e.g., parents may not wear nightwear when dropping-off or collecting pupils.

Parents are required to act in accordance with all relevant school policies and procedures at all times. Parents can access copies of all relevant policies and procedures from the school website.

## 3. [NEW] Driving pupils to school

Parents will always follow the road markings and 'rules of the road'. Parents are not permitted, to stop, wait, drop off, or pick up pupils while parked in a prohibited area.

Residents' drives should not be blocked under any circumstances, even during short periods of waiting where the car is in use. Vehicles should be driven in a calm manner which causes least disturbance to residents.

Engines should be turned off when a vehicle is stationary and not in traffic as vehicle exhaust emissions contribute significantly to air pollution and are particularly harmful to children.



Due regard should be given to the directions of any of the school's traffic marshals, who are present to advise on and enforce this policy.

The school's traffic marshals will seek, as far as is possible, to prioritise patrolling the drop-off zone in the morning and afternoon and will assist parents in dropping off and collecting their child and moving on.

All pupils will always wear a seatbelt while they are dropped off and picked up. Parents will ensure pupils disembark vehicles safely at the correct stop and cross all roads with care.

Parents are to use their discretion in severe weather and drive with extra caution as appropriate.

Pupils should not be collected late - all pupils are expected to be collected punctually. If a parent is delayed in picking up their child for any reason it is the parent's responsibility to call an authorised adult to collect the pupil from school on their behalf in line with the school's procedures.

Parents that are going to be late picking their child up from school and cannot arrange for an authorised adult to collect the pupil from school on their behalf should inform the school as soon as possible.

#### **4. Inappropriate behaviour**

The school takes instances of inappropriate behaviour very seriously and will not tolerate any circumstances that may make pupils, staff members and other members of the school community feel threatened.

Parental behaviour that the school does not tolerate includes, but is not limited to, the following:

- Using foul, abusive, or offensive language.
- Raising voices inappropriately at another individual.
- Making racist or sexual comments.
- Using aggressive hand gestures, e.g., raising fists and fingers.
- Discriminating against any member of the school community, including pupils, staff, trustees, advisory council members and other parents.
- Bullying, harassment, or intimidation, including physical, verbal, and sexual abuse offline and online.
- Sending abusive, aggressive, or threatening messages, emails, or other communications to any member of the school community.
- Trespassing on school property without prior permission or implied licence.
- Causing intentional damage to school property.
- Breaching the school's security procedures.
- Using physical violence on the school premises or on a member of the school community, e.g., hitting, slapping, punching, kicking, and pushing.



- Physically intimidating an individual.
- Partaking in unnecessary physical contact with an individual.
- Writing or posting abusive, offensive, or defamatory comments about an individual or the school, including on social media.
- Psychologically harassing any member of the school community, including displaying vexatious behaviour which is humiliating for the individual and is damaging to their self-esteem.
- Displaying disruptive or other inappropriate behaviour which interferes or threatens to interfere with any of the school's operations or activities.
- Approaching another parent or pupil to discuss or reprimand them because of an issue between pupils.
- Threatening any member of the school community in any way.
- Arriving on the school premises partially clothed.
- Smoking on the school premises.
- Taking illegal or harmful drugs while on the school premises.
- Drinking alcohol on the school premises unless it has been authorised and supplied by the school.
- Taking photographs or videos on the school premises without permission from the school.
- Driving unsafely within the vicinity of the school.

## 5. Managing inappropriate behaviour

If a parent is behaving inappropriately, a report will be made to the **headteacher** or the most senior member of staff available in their absence, who will decide on the most appropriate course of action.

Parents will raise concerns regarding another parent's behaviour or conduct directly with their child's class teacher or the **headteacher** and will not approach the parent themselves.

Instances of parents displaying inappropriate behaviour will be managed in a variety of ways, depending on the severity of the situation.

When a parent has behaved inappropriately, they will be invited to a meeting by the **headteacher** to discuss their behaviour and to attempt to resolve the issue. Where this initial meeting is not sufficient to resolve the issue, the **headteacher**, in collaboration with other staff and relevant agencies, will consider what further action may be required. This action, depending on the situation, could include the following:

- Barring the parent from the school premises
- Contacting the police
- Seeking legal redress through the courts
- Restricting the parent's channels of communication to the school, e.g., no longer allowing the parent to send emails to a staff member directly



- Reporting content the parent has posted online to the website's admin
- Referring the case to children's social care, where the behaviour indicates that the parent poses a risk to children

Any child protection and safeguarding concerns will be addressed in accordance with the school's **Safeguarding and Child Protection Policy**.

The school reserves the right to escort anyone off the premises who is displaying aggressive or disruptive behaviour. The police may be contacted to provide advice on managing an incident or to assist in the removal of an individual from the premises, where necessary. The police will be contacted where a parent is being violent or has committed assault, or where the event has caused harm to an individual.

If a parent has been previously barred from the premises or has exceeded their implied access to the premises and is causing a disturbance, the police will be contacted to remove the individual from the premises.

If concerns are raised in relation to a parent's appearance or dress, personal factors will be taken into consideration, on a case-by-case basis, when addressing the concern.

If a parent persistently displays unacceptable and inappropriate behaviour, this may result in them being barred from the school premises, in line with the Barring from the school premises section of this policy.

## **6. Barring from school premises**

The school has the right to bar a parent from the premises to keep the school community safe. If a parent is displaying inappropriate or concerning behaviour, they will be asked to leave the school premises. Behaviour that could result in a parent being asked to leave the premises includes aggressive, abusive, or insulting behaviour or language that is a risk to staff or pupils, or behaviour that is making staff or pupils feel threatened.

If a parent persistently or consistently behaves inappropriately on the school site, or there is a one-off incident of extremely inappropriate behaviour, the school reserves the right to bar this individual from the school site.

The school will either:

- Bar the parent temporarily, until the parent has had the opportunity to formally present their side.
- Inform the parent that they intend to bar them and invite them to present their side.

The **headteacher** will send a letter to the parent, informing them of the following information:

- Why they have been temporarily barred or face a bar.



- The nature of the bar, i.e., if they are temporarily barred pending their representation or if they must present their side before the decision to bar can be made.
- That they have the right to formally express their views on the decision to bar in writing **to the chair of the advisory council within 10 school days.**

The headteacher's decision to bar the parent will be reviewed by the **chair of the advisory council**.

The **chair of the advisory council** will take account of any representations made by the parent and decide whether to confirm or lift the bar. The parent will be notified in writing of the decision to uphold or lift the bar.

If the decision is confirmed, the parent will be notified in writing, explaining:

- How long the bar will be in place.
- When the decision will be reviewed.

Decisions to bar will be reviewed at the end of the agreed timescale, in line with the process outlined above. Following a review, the bar may be lifted or, if there are grounds for continued concern regarding the parent's conduct, it may be extended.

Once the appeal process has been completed, parents that remain barred may be able to apply to the Civil Courts. If a parent wishes to exercise this option, they will be advised to seek independent legal advice.

## 7. Monitoring and review

**[UPDATED]** This policy is reviewed on a **biennial** basis by the **Trust Board** and **Chief Executive**. Changes to this policy are communicated to relevant stakeholders.

The next scheduled review date for this policy is **October 2025**.

All parents can access this policy on their school's website and are required to familiarise themselves with the procedures and guidelines outlined.