



Rye Community Primary School Policy

Policy Title:	First Aid
LT Responsibility:	Headteacher
Review Body:	Executive Headteacher
Date:	May 2022
Review:	May 2023

Statement of Intent

Rye Community Primary School is committed to providing emergency first aid provision to deal with accidents and incidents affecting colleagues, pupils, and visitors. The arrangements within this policy are based on the results of a suitable and sufficient risk assessment carried out by the school regarding all colleagues, pupils, and visitors.

The school will take every reasonable precaution to ensure the safety and wellbeing of all colleagues, pupils, and visitors.

This policy aims to:

- Ensure that the school has adequate, safe, and effective first aid provision for every pupil, colleague, and visitor to be well looked after in the event of any illness, accident or injury, no matter how major or minor.
- Ensure that colleagues and pupils are aware of the procedures in the event of any illness, accident, or injury.
- Ensure that medicines are only administered at the school when express permission has been granted for this.
- Ensure that all medicines are appropriately stored.
- Promote effective infection control.
- Ensure all legal requirements for first aid are fulfilled.
- The school has sufficient colleagues trained and available to support the legal requirements for first aid coverage.
- First aid facilities including first aid boxes and first aid areas are fit for purpose.

Nothing in this policy will affect the ability of any person to contact the emergency services in the event of a medical emergency. For the avoidance of doubt, colleagues should dial 999 in the event of a medical emergency before implementing the terms of this policy and make clear arrangements for liaison with ambulance services on the school site.

Context

The Health and Safety (First Aid) Regulations 1981 state the requirements relating to employees, which in the context of schools includes pupils. Responsibility for health and safety in schools, including the administration of first aid lies with the employer. Aquinas Church of England Education Trust is the employer at Rye Community Primary School.



Teachers are not required to give first aid under their conditions of employment, but any employee can volunteer to be the first aider and the Headteacher is responsible for ensuring there are sufficient trained persons to meet the statutory requirements and always identified needs. Any first aider must receive HSE approved training.

Daily minor first aid situations may be dealt with by emergency aiders. However, any employee or any person volunteering to administer first aid will be covered and indemnified under public liability insurance policy.

This first aid policy does not include reference to supporting pupils at school with medical conditions or dealing with administration of medication. Please refer to the school's separate policies for such arrangements.

This policy should be read in conjunction with the school's Administration of Medicines Policy.

Legal Framework

This policy has due regard to legislation and statutory guidance, including, but not limited to, the following:

- Health and Safety at Work etc. Act 1974
- The Health and Safety (First Aid) Regulations 1981
- The Management of Health and Safety at Work Regulations 1999
- The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- DfE (2015) 'Supporting pupils at school with medical conditions'
- DfE (2000) 'Guidance on first aid for schools'
- DfE (2019) 'Automated external defibrillators (AEDs)'
- DfE (2021) 'Statutory framework for the early years foundation stage'

This policy is implemented in conjunction with the following school policies:

- Health and Safety Policy
- Administering Medication Policy
- Infection Control Policy
- Supporting Pupils with Medical Conditions Policy
- Records Management Policy
- Behaviour Management Policy
- Safeguarding and Child Protection Policy
- Lone Working Policy
- Offsite Trips and Visits

Roles and Responsibilities

The Trustees/Executive Headteacher are responsible for:

- The overarching development and implementation of this policy and all corresponding procedures.



- Ensuring that the relevant risk assessments and assessments of the first aid needs of the school specifically, have been conducted.
- Ensuring that there is enough appointed first aiders within the school based upon these assessments.
- Ensuring that there are procedures and arrangements in place for first aid during off-site or out-of-hours activities, e.g., educational visits or parents' evenings.
- Ensuring that insurance arrangements provide full cover for any potential claims arising from actions of colleagues acting within the school of their employment.
- Ensuring that appropriate and sufficient first aid training is provided for colleagues and ensure that processes are in place to validate those colleagues who have undertaken training have sufficient understanding, confidence, and expertise in carry out first aid duties.
- Ensuring that adequate equipment and facilities are provided for the school site.
- Ensuring that first aid provision for colleagues does not fall below the required standard and that provision for pupils and others complies with the relevant legislation and guidance.
- Ensuring that an 'appointed person' is selected from amongst staff to take the lead in first aid arrangements and procedures for the school.

The Headteacher is responsible for:

- The development and implementation of this policy and its related procedures.
- Ensuring that all colleagues and parents are made aware of the school's policy and arrangements regarding first aid.
- Ensuring that all colleagues are aware of the locations of first aid equipment and how it can be accessed, particularly in the case of an emergency.
- Ensuring that all pupils and colleagues are aware of the identities of the school first aiders and how to contact them if necessary.

On a day-to-day basis, the first aid officers have the responsibility to:

- Complete a training course approved by the Health and Safety Executive (HSE).
- Be aware of the details of all first aiders and the location of all first aid boxes (see Appendix 1 at the end of this policy).
- Give immediate help to casualties with common injuries or illnesses and those arising from specific hazards at school.
- When necessary, ensure an ambulance or other professional medical help is called.
- Ensure an adult witness is present if tending an intimate part of the body.
- Report to the headteacher any time first aid is given under circumstances which need to be later reported to HSE under the 'Reporting of injuries, diseases, and dangerous occurrences regulations 1995 (RIDDOR)'.
- Record first-aid issues, accidents, and illnesses in the approved manner.
- The school records all first aid incidents on a first aid reporting form.
- A period of illness that results in non-attendance should be reported by families to Rye Primary. This information will be recorded on the child's absence record.



- Families are encouraged to inform the school by reporting this to the school office or via the communication book of any minor injuries/illnesses which might have an impact on their child's school day.
- Complex medical needs are recorded on an Individual Healthcare Plan.

The school's nominated First Aid Officers are [Laura McDonald](#) and [Katie Monks](#).

At least once a month, an appointed first aider, will check the following and arrange for stocks to be replenished where necessary:

- The number of first aid containers the school has and their contents.
- That there are sufficient first aid containers.
- Travelling first-aid containers.
- First aid accommodation.

All first aiders have a responsibility to signpost when stocks need to be replenished.

Colleagues are responsible for:

- Ensuring that they have sufficient awareness of this policy and the outlined procedures including making sure that they know who to contact in the event of any illness, accident or injury.
- Endeavouring always to secure the welfare of pupils at school.
- Making pupils aware of the procedures to follow in the event of illness, accident, or injury.

Action plan

In discharging its duty of care the Trust delegates to the Headteacher the operational responsibility for ensuring first aid procedures are carried out to comply with legal requirements. This will include:

- Risk assessments including:
 - Consideration of the size of the school and its layout and location.
 - Specific hazards or risks on the site.
 - Specific needs.
 - Accident statistics.
 - Selection of first aiders, and number required
 - Contacting first aid personnel.
- Ensuring first aid provision is always available while people are on the school premises, and off premises while on school visits.
- Reassessment of first aid provision.
- Providing information as required.
- Considering insurance cover.

When others use the premises, e.g., for extended activities at the school or by those who hire any of the school premises the premises must be safe for the purpose for which they are to be used and organisers must make it clear the premises cannot be used for other purposes. Risk assessments



relating to community facilities and activities on the premises must be carried out. The school's health and safety policy must be altered to manage and, where possible, to reduce these risks.

Hirers and those involved in extended school activities must be made aware of:

- Their health and safety responsibilities and duties.
- Any specific health and safety issues (e.g., hazards on the premises).
- First aid arrangements in the school.

First aid provision

The school will routinely re-evaluate its first aid arrangements, at least **annually**, to ensure that these arrangements continue to be appropriate for hazards and risks on the school premises, the size of the school, the needs of any vulnerable individuals onsite, and the nature and distribution of pupils and staff throughout the school.

The school will have suitably stocked first aid boxes in line with the assessment of needs. Where there is no special risk identified, a minimum provision of first aid items will be as follows:

- A leaflet giving general advice on first aid
- 20 individually wrapped sterile adhesive dressings, of assorted sizes
- 2 sterile eye pads
- 4 individually wrapped triangular bandages, preferably sterile
- 6 safety pins
- 6 medium-sized (approximately 12cm x 12cm) individually wrapped sterile unmedicated wound dressings
- 2 large-sized (approximately 18cm x 18cm) individually wrapped sterile unmedicated wound dressings
- 1 pair of disposable gloves

All first aid containers will be identified by a white cross on a green background.

The appointed person will routinely examine the contents of first aid boxes, including any mobile first aid boxes for offsite use – these will be frequently checked and restocked as soon as possible after use. Items will be safely discarded after the expiry date has passed.

Location of first aid kits:

- General Office.
- Medical room.
- Nursery.
- All classrooms have emergency first-aid pouches.

First aiders

The main duties of first aiders will be to administer immediate first aid to pupils, staff, or visitors, and to ensure that an ambulance or other professional medical help is called when necessary.



The school will ensure that all first aiders hold a valid certificate of competence, issued by an HSE-approved organisation, and that refresher training and retesting of competence is arranged for first aiders within the school before certificates expire.

The school will be mindful that many standard first aid at work training courses do not include resuscitation procedures for children and will consequently ensure that appropriate training is secured for first-aid personnel where this has not already been obtained.

First aiders will ensure that their first aid certificates are kept up to date through liaison with the SBM.

Each classroom's first aiders will be responsible for ensuring all first aid kits are properly stocked and maintained. The first aid appointed person will be responsible for maintaining supplies.

First aid notices will be clearly displayed throughout the school with information on the names and locations of first aiders to ensure that pupils and staff know who they must contact in the event of illness or injury.

The school will ensure that there are always enough first-aid personnel available on site to provide adequate cover to all areas of the school.

[EYFS only] In line with government guidance, and considering staff: child ratios, the school will ensure that there is always at least one member of staff with a current and full Paediatric First Aid (PFA) certificate on the premises and available when pupils are present, and accompanying pupils on all outings taken.

All staff members will be made aware that agreeing to become a first aider for the school is strictly on a voluntary basis and that they should never feel pressured to take on this role.

When selecting first aiders, the school will follow the criteria laid out in government guidance, considering the individual's:

- Reliability and communication skills.
- Aptitude and ability to absorb new knowledge and learn new skills.
- Ability to cope with stressful and physically demanding emergency procedures.
- Normal duties – a first aider must be able to leave to go immediately to an emergency.

A list of school first aiders can be found at Appendix 1.

Automated External Defibrillators (AEDs)

The school has procured an AED which is in the medical room.

Where the use of the AED is required, individuals will follow the step-by-step instructions displayed on the device. A general awareness briefing session, to promote the use of AEDs, will be provided to staff on an annual basis, and usually during the first INSET session of the academic year.

COVID19 guidance

Systems for recording notifiable diseases are followed as per the guidance from DFE and Public Health England.



All colleagues are expected to take precautions to avoid infection and follow basic hygiene procedures.

First aiders are expected to follow the safety guidance as set out by the school relating to COVID19 and wear PPE (Personal Protective Equipment) when administering first aid.

Colleagues will have access to different levels of PPE through a tiered system:

Colleagues who provide additional medical or intimate care have access to first tier personal protective equipment in 'dedicated locations':

- Surgical masks.
- Eye protection.
- Disposable gloves.
- Disposable plastic aprons.
- Hand washing facilities.

Colleagues must take care when dealing with blood or other body fluids and disposing of dressings or equipment.

There are designated 'lidded' bins for the disposal of first aid supplies in key locations around the school.

At least once a month, an appointed first aider, will check the following and arrange for stocks to be replenished where necessary:

- The number of first aid containers the school has and their contents.
- That there are sufficient first aid containers.
- Travelling first-aid containers.
- First aid accommodation.

All first aiders have a responsibility to signpost when stocks need to be replenished.

Contents of first aid containers

Following HSE recommendations, where no special risk is present the following items will be in the first aid containers:

- A leaflet giving general advice in first aid.
- 20 individually wrapped sterile adhesive dressings.
- 2 sterile eye pads.
- 2 individually wrapped triangular bandages.
- 6 safety pins.
- 6 medium size (18cm x 18cm) individually wrapped sterile un-medicated wound dressings.
- 3 pairs of disposable gloves.

Equivalent or additional items are acceptable.



First aid kits must be taken on all off-site activities. Where possible an emergency first aider will accompany off-site visits.

Procedure for sick pupils

Pupils who feel unwell should be assessed by the First aider within their class base in the first instance and encouraged to explain the nature of their illness to the first aider. If a first aider is not located within the class base, then the on call first aider will be asked to assess the pupil through a phone call to the class teacher / pupil and then if needed a face-to-face consultation with the pupil within the medical room.

The decision to send a sick pupil home will be made by the duty member of the leadership team on the recommendation of the first aider who has assessed the child. Unwell pupils must be signed out **at the school office** when leaving school for fire regulations.

There are clear systems and procedures in place which first aiders must follow when assessing a pupil in relation to COVID19 as set out below:

Procedure for managing symptoms

Colleagues will be kept up to date with national guidance about the signs, symptoms, and transmission of coronavirus. It is important children displaying possible symptoms do not come in to contact with other children and as few colleagues as possible whilst still ensuring their safety.

Any child displaying symptoms will be immediately referred to the nominated first aider and moved to the medical room. If symptoms are present, the child's family will be asked to collect.

Colleagues supervising the medical room must wear appropriate personal protective equipment (first tier) and observe a minimum two metre distance. Windows should be open, but the door closed.

The first aider will place a red warning triangle on the outer door to indicate there is a potentially infectious person in the room. The window in the room is left open.

If needed, children in the medical room will use the ground floor disabled toilet. This toilet is reserved for medical room use only.

Areas accessed by a potentially infected child will be thoroughly cleaned once vacated. Used equipment including all PPE should be double-bagged and then disposed using the yellow bin system in the medical room. The cleaning team must be advised that potentially contaminated hazardous rubbish is in the yellow bin, and this must then be safely transferred to the yellow bin in the bin store outside.

Pupils only need to isolate if they have symptoms of COVID-19 or if they test positive.

The decision to send a child to school lies with the family.

The decision to send a child home lies with the Headteacher.

Specific coronavirus health advice for child is available online.



www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-in-children

If a child is over 5 years, families should use the NHS 111 online coronavirus service.

www.111.nhs.uk/covid-19

If a child is under 5 years, families should call NHS 111.

These procedures will be followed for all adults too however if use of the medical room is not appropriate then the adjoining 'group room' will operate as an adult medical respite.

Pupils with complex Medical Needs

The management of pupils with complex medical needs is reviewed throughout the academic year by the Assistant Headteacher to ensure school colleagues are kept up to date and know how best to support the child. Care Plans for pupils with EpiPens and who are insulin dependent are kept in the medical room, inclusion office and the class base of the relevant children. EpiPens will be kept in classes. Spare epi pens are kept on site. Colleagues supervising visits off-site should be particularly mindful of pupils with EpiPens.

Monitoring equipment and medication for pupils with Type 1 diabetes will be located as per their care plan.

This policy should be read in conjunction with the school's Risk Management Plan – Anaphylaxis.

Emergency Procedures

If an incident, illness, or injury occurs, the member of staff in charge will assess the situation and decide on the appropriate course of action, which may involve calling for an ambulance immediately or calling for a first aider.

If called, a first aider will assess the situation and take charge of first aider administration. If the first aider does not consider that they can adequately deal with the presenting condition by the administration of first aid, then they will arrange for the injured person to access appropriate medical treatment without delay.

Where an initial assessment by the first aider indicates a moderate to serious injury has been sustained, or the individual has become seriously unwell, a responding staff member will call 999 immediately.

Where necessary, a trained staff member will administer emergency help and first aid to all injured persons. The purpose of this is to keep the victim alive and, if possible, comfortable, before professional medical help arrives. In some situations, immediate action can prevent the accident from becoming increasingly serious, or from involving more victims.

Where the seriously injured or unwell individual is a pupil, the following process will be followed:

- A responding staff member calls 999 immediately and follows the instructions of the operator – this may include the administering of emergency first aid.



- Where an ambulance is required, a staff member accompanies the pupil in the ambulance and calls the pupil's parent as soon as possible to inform them of the course of action taken. The staff member remains with the pupil at the hospital until a parent arrives.
- Where an ambulance is not required, but medical attention is needed, the pupil is taken to a hospital or doctor in a staff car, accompanied by at least **two** staff members – one of whom to drive the car, and one of whom, a first aider, to sit with the pupil in the back seat and attend to their medical needs. The pupil's parent is called as soon as possible to inform them that this course of action has been taken, and at least one of the staff members remains with the pupil at the hospital or doctor's office until a parent arrives.
- The school will ensure that no further injury can result from any incidents that occur, either by making the scene of the incident safe, or (if they are fit to be moved) by removing injured persons from the scene.
- Responding staff members will see to any pupils who may have witnessed the incident or its aftermath and who may be worried or traumatised, despite not being directly involved. These pupils will be escorted from the scene of the incident and comforted. Younger or more vulnerable pupils may need parental support to be called immediately.

Once the above action has been taken, details of the incident will be reported promptly to:

- The headteacher.
- The parents of the victim(s).

Accident procedures

Outside of class time, pupils should report to the adult who is supervising them if they have sustained an injury. If the injury requires first aid treatment, the supervising adult will then inform a first aider who will provide the relevant treatment. PPE equipment should be worn, and the same procedures and safety measures followed regarding the disposal of materials within 'lidded' bins. It will be up to the first aider applying the treatment to decide whether they will require eye protection depending on the severity of the injury.

During lesson times, if colleagues are unable to deal with the injury, then a phone call from the classroom should be made to the office who will inform a first aider and an assessment of the situation will be made in consultation with the SLT on duty.

All accidents/injuries must be reported by the person who initially dealt with the incident. All injuries or illnesses must be reported in the first aid record, head bumps, head injuries and any injuries or illnesses sustained in intimate areas must be reported in the first aid record and on the online safeguarding system, My Concern.

Where it is appropriate for the school to communicate directly with the pupil's family through a telephone call:

- A brief description of the incident will be recorded on the First Aid/Accident Record for all injuries.



- A copy of the First Aid/Accident Record is sent home with the pupil and a copy kept in school.
- A bumped head sticker will be issued (the child will be asked to put the sticker on themselves) when a head/facial injury is sustained.

Families will be informed of a significant head or facial injury through telephone communication from the school as soon as possible after the injury. The first aider who has administered the treatment will inform the families of the head injury and record which parent has been spoken to regarding this.

A telephone call from the school will be given when there is a serious injury.

If the medical officer believes the injured person requires medical treatment, they will consult with the duty member of the leadership team (or another nominated person) and:

- Arrange for the emergency services (999) to be called if necessary.
- Arrange for parents or family to be informed.
- Arrange for the injured person to be transported to A&E by ambulance or by family.

All colleagues will be informed of first aid arrangements and made aware of this policy. Any injuries to colleagues must be reported in the school accident book, located in the school office and details emailed to the Academies Business Manager.

Reporting Accidents and Record Keeping

In the event of incident or injury to a pupil, a parent will be informed as soon as practicable. In the event of a serious injury or an incident requiring emergency medical treatment, the pupil's class teacher will telephone the pupil's parents as soon as possible. Parents will be informed in writing of any injury to the head, whether minor or major, and be given guidance on the action to take if symptoms develop.

A list of emergency contacts will be kept at the school office.

The appointed person will ensure that records are kept of any injuries, accidents, or illnesses, as well as any first aid treatment that is given – this will include:

- The date, time, and place of the incident.
- The name and class of the injured or ill person.
- Details of the injury or illness and what first aid was given.
- What happened to the person immediately afterwards, e.g., whether they were sent home or went back to class?
- Name and signature of the first aider or person dealing with the incident.

The headteacher will ensure that any injury or accident that must be reported to the HSE or LA under RIDDOR obligations is reported in a timely and detailed manner.

All records will be filed and stored in line with the Record Management Policy.



Offsite visits and events

Before undertaking any offsite visits or events, the teacher organising the trip or event will assess the level of first aid provision required by undertaking a suitable and sufficient risk assessment of the visit or event and the persons involved.

For more information about the school's educational visit requirements, please see the Offsite Trips & Visits Policy.

Storage of medication

Medicines will be stored securely and appropriately in accordance with individual product instructions, save where individual pupils have been given responsibility for keeping such equipment with them. Medicines will be stored in the original container in which they were dispensed, together with the prescriber's instructions for administration, and properly labelled, showing the name of the patient, the date of prescription and the date of expiry of the medicine.

Medicine brought in by pupils will be returned to their parents for safe disposal when they are no longer required or have expired.

An emergency supply of medication will be available for pupils with medical conditions that require regular medication or potentially lifesaving equipment, e.g., an EpiPen.

Parents will advise the school when a child has a chronic medical condition or severe allergy so that an IHP can be implemented, and staff can be trained to deal with any emergency in an appropriate way. Examples of this include epilepsy, diabetes, and anaphylaxis. A disclaimer will be signed by the parents in this regard.

Illnesses and allergies

When a pupil becomes ill during the school day, their parent will be contacted and asked to pick their child up as soon as possible.

A quiet area will be set aside for withdrawal and for pupils to rest while they wait for their parent to pick them up. Pupils will be monitored during this time.

Where a pupil has an allergy, this will be addressed via the school's Allergen and Anaphylaxis Policy.

Consent

Parents will be asked to complete and sign a medical consent form when their child is admitted to the school, which includes emergency numbers, alongside details of allergies and chronic conditions – these forms will be updated at the start of each school year.

Colleagues do not act 'in loco parentis' in making medical decisions as this has no basis in law. Colleagues will always aim to act and respond to accidents and illnesses based on what is reasonable under the circumstances and will always act in good faith while having the best interests of the pupil in mind – guidelines will be issued to staff in this regard.



Monitoring and evaluation

To monitor and evaluate this policy, injury/accident books will be monitored to identify recurring incidents which may be prevented if appropriate action is taken. Individual key stages / departments are also required to discuss and record their response to first aid matters on a termly basis. Where improvements to the policy can be made in the light of monitoring accident reports, such improvements will be made.

Reviewing

This policy will be reviewed annually by the Headteacher, and any changes communicated to all colleagues.

Colleagues will be required to familiarise themselves with this policy as part of their induction programme. Colleagues will be informed of the arrangements that have been made in connection with the provision of first aid, including the location of equipment, facilities, and personnel.

May 2020 BBL

October 2021 BBL

May 2022 BBL

DATA PROTECTION

Rye Community Primary School [The Academy] processes personal data in accordance with the data protection principles embodied in the General Data Protection Regulations (GDPR) and the Data Protection Act 2018. The Academy complies with the requirements of the data protection legislation as detailed in the Trust Data Protection Policy.

All colleagues are aware of the principles of data protection and will not process personal data unless necessary. The Academy safeguards the personal data it collects through the operation of the Trust's data protection policy and processes and the IT policy. In addition, the Academy has taken steps to ensure that all its contracts that process data have the GDPR compliant provisions.



Appendix 1: First aiders

Our school has the following trained **first aiders**:

Name	Class Year	Qualification	Awarding Body	Date awarded:	Date Expired:
Vicky Isted	EYFS Phase Leader	Pediatric First Aid	Ashford First Aid Training	22.10.20	22.10.23
Maria Mewburn	Reception and KS1	Pediatric First Aid	St John's	5.2.19	4.2.22
Sheliegh Kimmitt	Reception and KS1	Pediatric First Aid	St John's	17.1.20	17.1.23
Tyler Webb	KS1	QA Level 3 Award in First Aid at Work	Ashford First Aid Training	23.06.21	23.06.24
Michelle Baker	KS2	L3 First Aid at Work	Ofqual	1.4.19	1.4.22
Lucy Budd	Year 2 LWR KS2	QA Level 3 Award in First Aid at Work	Ashford First Aid Training	5.5.21	5.5.24
Elaine Leach	Year 4 KS2 and CS	QA Level 3 Award in First Aid at Work	Ashford First Aid Training	5.5.21	5.5.24
Karen Beeching	KS2	QA Level 3 Award in First Aid at Work	Ashford First Aid Training	23.6.21	23.6.24
Drew Jenkinson	KS2	QA Level 3 Award in First Aid at Work	Ashford First Aid Training	5.5.21	5.5.24
Laura McDonald	Assistant Inclusion Leader	QA Level 3 Award in First Aid at Work	Ashford First Aid Training	23.6.21	23.6.24
Kelly Stansfield	KS2	L3 First Aid at Work	Ofqual	1.4.19	1.4.22
Katie Monks	Nursery Manager	Pediatric First Aid Certificate	Qualsafe Awards	30.7.20	30.7.23



Fran Rattray	Nursery Deputy Manager	Pediatric First Aid	Ofqual	31.7.19	31.7.22
Carly Pearson	Nursery, Reception and KS1	Pediatric First Aid		1.5.19	1.5.22
Sophie Blattman	Nursery, Reception and KS1	Pediatric First Aid Emergency First Aid at work	Ofqual	1.9.19 22.1.19	1.9.22 21.1.22
Katarina Zelenayova	Nursery, Reception and KS1	Pediatric First Aid	Ofqual	5.4.19	5.4.22
Lena Robinson	Nursery, Reception and KS1	Pediatric First Aid	Ofqual	5.4.19	5.4.22
Katherine Bull	Nursery, Reception and KS1	Pediatric First Aid	Ofqual	15.3.19	15.3.22
Suzanne James	Office	Pediatric First Aid		10.5.19	9.5.22
Vicky Borthwick	KS2	QA Level 3 First Aid at Work	Ashford First Aid Training	23.6.21	23.6.24
Hannah Foster	Reception	Pediatric First Aid Certificate	St John's Ambulance	19.1.21	18.1.24