## Written Calculation Policy

## What is the aim of the calculation policy?

This policy has been written to ensure a consistent approach and progression in the teaching of calculations in key stage 2. A key element of this is to ensure that pupils hear and use a consistent and agreed mathematical vocabulary. As they progress through the school, pupils' mathematical vocabulary will broaden.

## Who is the calculation policy for?

The policy is for all teachers and teaching assistants in the school. It is important for new members of staff to be introduced to the policy. The policy is also for parents. The policy has been kept deliberately short and easy to read (two sheets for each year group) so that anyone helping with homework or in school can refer to it quickly and easily. Pupils in Year 4 upwards may also find it useful to have their year group sheet stuck in the back of their books.

## When should written methods be introduced?

Teachers will judge whether a child is ready to move on to written methods of calculation. As a guide, for addition and subtraction formal written methods, pupils need to understand place value and be able to partition numbers. As a guide for multiplication and division formal written methods, pupils need to understand 0 as a place holder and be able to multiply two and three digit numbers by 10 and 100 . Pupils also need to be able to explain their mental strategies orally and record them using informal jottings. The more formal written methods will be introduced in Year 3.

## How does the use of written methods fit into our overall approach to mathematics?

Fostering understanding in mathematics is at the heart of every lesson. Children do not simply follow a written process. The emphasis is on choosing the best method of calculation to use, depending on the particular problem and numbers involved. A formal written method is used if the sum is too difficult to calculate mentally. For example, pupils would not use a vertical subtraction method to calculate 701-698 =. Instead, pupils would be encouraged to see that in this case, it is much easier to count on from the smaller number, making jottings if needed.

Teachers help pupils to consolidate their ideas by providing lots of opportunities for them to explain their thinking and choice of method to someone else. From Year 4 onwards, pupils approximate their answer first.
There will be occasions in lessons, where quiet, contemplative work is required. However, this is balanced with lively discussion at other times. Pupils discuss how to solve problems, the best method to use and whether the answer makes sense. To summarise, our aim is to make mathematics an interesting and exciting subject where pupils can work collaboratively to solve problems and have an increasing awareness of the application of mathematics in the real world.


## Written Methods of Calculation in Year 3



| Multiplication <br> Use h line o multip grid | Repeated Addition <br> ps along the colour the es on a 1-100 <br> The Grid Method | $3 \times 5=15$ $\begin{array}{c\|c\|c} 35 \times 3=105 \\ \times & 30 & 5 \\ \hline 3 & 90 & 15 \end{array}$ $90+15=105$ <br> Build on partitioning to develop grid multiplication |
| :---: | :---: | :---: |
| Division | Division using grouping and a number line. | $18 \div 3=$ <br> How many 3's make eighteen? <br> Calculate division sums with remainders. $19 \div 3=6 \mathrm{r} 1$ |
| Division | Relate division to multiplication "with blanks in..." | For example $30 \div 5$ $x 5=30$ <br> Count in 5's to find the answer <br> (This leads on to a more formal written method in Yr 4) |

