

Dear Parent/Carer

## Cycling to School – Letter & Permission Slip

We realise that cycling has a positive impact on student well-being and St Michael's supports any pupil wishing to use a bicycle as their preferred means of transport to and from school.

The prime responsibility for transporting pupils to and from school and deciding whether their child is competent to ride the bicycle rests with parents/carers. The school provides an area where pupils should lock their bikes during the day but we cannot accept liability for loss or damage to the bicycle whilst it is on the school premises or for any accident or injury occurring while the pupil is riding the bicycle. Parents/carers are advised to take out appropriate insurance cover as the school carries no insurance cover for this.

Pupils and parents must agree to the following rules before the child cycles to school.

- Under no circumstances must pupils ride their bike on school premises.
- Pupils must wear an approved safety helmet at all times when riding their bicycle.
- Bicycles must be in a good, safe, working order and must be fitted with working brakes.
- When cycling in poor light, front and rear lights must be fitted and working properly.
- All bicycles and helmets are to be stored in the bike racks provided on the yard. They must be secured with an appropriate bicycle lock supplied by pupils.
- Pupils must not access the bicycles during the school day.

Yours sincerely



Mr J F Chadwick  
Deputy Headteacher

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Name \_\_\_\_\_ Tutorial \_\_\_\_\_

I give my permission for the above named child to ride their bicycle to school. I request permission to store it on school premises and agree to all the rules as outlined above.

I accept full responsibility for the bicycle and its usage and will not hold the school responsible for any loss or damage to the bicycle or injury to the child whilst riding to and from school.

Signed \_\_\_\_\_ **Parent/Carer** Date \_\_\_\_\_

Signed \_\_\_\_\_ **Pupil Manager** Date \_\_\_\_\_