

Unavoidable School Closure Policy – Parents and Pupils

We would ask that you keep this in a safe place for future reference.

Every effort will be made to keep school open at all times, but regard to children's safety must take precedence. If an event arises during the day that results in the decision being made to close the school, the following procedure will apply.

- The local situation will be monitored by the school. Advice from the police and 'Safer Travel' in charge of school buses will be sought. The school will respond to their advice.
- Pupils will be informed of the need to close the school. Senior staff will brief each year group in years 7 to 11 on the arrangements for the closure and help them make arrangements to get home.
- Pupils will be allowed to leave school once they have talked to a parent about arrangements for going home.
- Pupils should access their work on School Synergy.
- After school events: clubs, detentions, Consultation Evenings, etc. will be postponed.
- Additional emergency plans are in place for GCSE examinations which will be published daily on the school website
- Where adverse weather is forecast, pupils should be suitably clothed, with appropriate footwear.

Please have an action plan organised in advance if the school were to close part way through the day, in terms of where your child should go. **It is essential that parents check regularly the emergency contact numbers and arrangements and notify us if there are changes via [SIMS Parent App by clicking here](#)**

If you have not registered for the SIMS Parent App you should have received an email inviting you to do this. Instructions, should you need them, can be found on our website.

In the event of school closure and on subsequent days.

A decision will be made as early as possible either the evening before or first thing in the morning (before 7.30am) where possible, as to whether the school should remain open or be closed. In the event of closure messages will be:

- published on the school website.
- broadcast on BBC Radio Lancashire (95.5, 103.9 & 104.5 FM and 855 & 1557 MW).
- on the school Twitter feed @SaintMichaelsCE
- messaged through the School Synergy system