

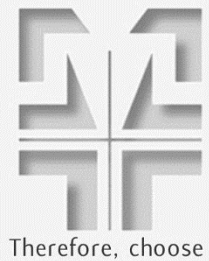
St Michael's Church of England High School

A Church of England Academy

Headteacher: Mrs J Jenks BSocSci Hons PGCE

Deputy Headteachers: Mr J Chadwick B Ed Hons, Mrs C Hooley BA Hons PGCE

'Growing in Body, Mind and Spirit'



October 2023

Dear Parent/Carer

I would like to remind you that the Consultation Evening for Year 11 is arranged for Thursday 19 October 2023 from 5.00 – 7.00pm.

Consultation Evening for Year 11 will be **held in school** and we encourage all parents/carers and pupils to attend.

Consultation Evening is a very important date in the Year 11 calendar as it provides an opportunity for staff to offer pupils both praise and guidance. It also serves to enhance the vital partnership between home and school, which we are so keen to foster in 'Team St Michael's'. I do hope that you will be able to be join us in school on this very important evening.

We appreciate that during your child's time at St Michael's there have been relatively few opportunities, due to the pandemic, for you to attend school in person. On this evening, from 5.00 - 7.00pm, either prior to or after your appointments, you are warmly invited to have a look around school. This can be either with your child, or if your child is unable to attend, with a Year 10 pupil.

Representatives from colleges, sixth forms and apprenticeship providers will also be attending from 4.30 - 7.00pm to provide information on course opportunities and guidance. Details of those attending are listed below.

The platform for booking appointments continues to be SchoolCloud Parents' Evenings and appointments will be open from 7.00pm on Thursday 5 October. Due to the limited time available, parents/carers are advised that they can only book one three-minute appointment per teacher for their child, i.e. separate appointments for each parent/carers should not be made. In order to allow for transition time between teachers, you will not be able to book consecutive appointments, but as you book, there will be a three-minute time slot between your appointments to allow for movement.

On the evening itself, in order to help parents to see the teachers they need to see in the limited time available, may we suggest the following:

- Please sign in on the list in the dining hall when you arrive in school. You will be given a map to help you find the teachers you need to see, and details of the Curriculum Plan for Year 11.
- Please try to keep to the time of your appointment.

Astley Road, Chorley, Lancashire PR7 1RS Telephone: (01257) 264740 Fax: (01257) 224767 email: admin@saint-michaels.lancs.sch.uk



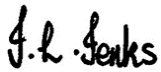
- Please limit your discussion to three minutes per teacher. Should you need more time to talk over specific problems, a separate appointment for another time can always be made.

As you are aware, we always ask for parental feedback via a questionnaire on Consultation Evening. This will be shared with you on the evening. Please do take a few moments to complete it, as your comments help us to continually reflect upon and refine our approaches in all aspects of school life for the benefit of all our young people.

Please could we also take this opportunity to remind you of a future date for your diaries; Year 11 Revision Evening on **Thursday 29 February at 6.30pm**, in the school hall.

We look forward to seeing you.

Yours sincerely



Mrs J Jenks

Booking Appointments on SchoolCloud

This online appointment booking system allows you to choose your own appointment time with teachers and you will receive an email confirming your appointments.

The appointment booking system is available from 7.00pm on Thursday 5 October and will close at 12.00pm on Wednesday 18 October. If you wish to make any changes after this date (or do not have internet access) please contact the school office.

Please note; should you have a particular problem that requires more time than this please contact our school reception and arrange to speak to your child's tutor or Pupil Manager, Mrs McCaffrey, on a separate occasion.

Mrs Wilson, our SENDCO, will also be available (as outlined at the end of the letter).

Please visit <https://saintmichaelsce.schoolcloud.co.uk> to book your appointments. You will not require a password to make the appointment, as the system will match your child's details with the contact details held by school.

When booking appointments **please don't use the 'Select All' function.**

Please do not feel obliged to see every one of your child's teachers. In some subjects, the same teacher may teach a high proportion of the year group, particularly in RE. Please be aware of this when booking, and ask yourself if you feel a particular need to see the teacher,

especially in these subject areas. This would be of great help where the number of appointments is limited.

To make an appointment

- Please read the guide included and check your browser meets the requirements.
- Please use the link <https://saintmichaelsce.schoolcloud.co.uk>
- Use your child's details (please use your child's preferred name) and your contact details to register.
- Follow the prompts to make 3-minute appointments with your child's teachers.
- If you would like to discuss SEN queries or questions regarding possible exam access arrangements you can make an additional appointment with Mrs Wilson. These additional appointments will open from Friday 13 October via SchoolCloud.
- SchoolCloud will confirm your booking immediately by email.

Careers Guidance/Colleges and Apprenticeships

On Consultation Evening there will be a number of colleges, further education and apprenticeship providers available. They will be in the Training Suite from 4.30 - 7.00pm and parents/carers and pupils are invited to speak to them without a prior appointment. These include:

| | | |
|---------------------|---|-------------------|
| Blackburn College | Runshaw College | Newman College |
| Myerscough College | Wigan and Leigh College | Bolton Sixth Form |
| Ask Apprenticeships | Preston College | Training 2000 |
| Westholme | Lancashire University School of Mathematics | |

Furthermore, our Independent Careers Advisor, Mrs Claire Easterbrook, will also be available from 4.30pm without the need for an appointment.

Further career/application information:

All Year 11 pupils will be encouraged to apply to a minimum of two education providers (colleges, sixth forms or apprenticeships) by Friday 12 January 2024. In Living Education lessons pupils will be given guidance on completing application forms and writing a personal statement. However, as this differs from one college to the next, we would recommend accessing the provider website with your son/daughter to clarify the full details. Whilst some colleges do not close their applications until later in the academic year some courses are filled on a first come first allocated basis, which is why we encourage earlier application for all pupils to avoid disappointment.

Open days have commenced at many colleges and sixth forms this term, details for these can be found on the provider websites and are often advertised on the school X/Twitter feed. We recommend attending as many of these as possible to help pupils to identify the best place for them to continue their education or training.

Each year providers are offering a broader range of courses, which includes a greater number of T-Levels and apprenticeships. T-Levels are technical-based qualifications developed in collaboration with employers and businesses so that the content meets the needs of industry and prepares students for work, further training or study. A T-Level is equivalent to three A-Levels and may be the best choice for your son/daughter for their desired career or industry.

Pupils can continue to access careers guidance and application support from Mrs Claire Easterbrook. Please ask your son/daughter to speak with their tutor or Miss Curtis if they would like a careers appointment.