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| Learner stage | What I should know, understand, be able to explain or do |
| Exceptional Mastery (E) | I can explain what the internet is and explain what is meant by the term “netiquette”.I can send an email to more than one person and consistently send good quality messages including subject lines.I can save images from the internet and have an understanding of copyright laws.I can use advanced search terms to reduce my search engine results. |
| Advancing mastery (A) | I can send an attachment via email.I can search for text and images using the internetI can save images from the internet to a folder location.I can fully reference my work. |
| Secure mastery (S) | I can use netiquette to send an email to my teacher.I can search for information using a search engine.I can create folders and save files appropriately.I know what referencing is. |
| Developing mastery (D) | I can log onto the computer network.I can log onto my emails.I know and can explain what makes a secure password.I can create folders.I can navigate around the server drives.I know what plagiarism is. |
| Emerging mastery (F) | I can remember my username.I can remember my password.I can remember my email address.I know what a search engine is.I know not to copy anyone’s work.I know how to stay safe online.I know how to report bullying online. |