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| Learner stage | What I should know, understand, be able to explain or do |
| Exceptional Mastery (E) | I can explain what the internet is and explain what is meant by the term “netiquette”.  I can send an email to more than one person and consistently send good quality messages including subject lines.  I can save images from the internet and have an understanding of copyright laws.  I can use advanced search terms to reduce my search engine results. |
| Advancing mastery (A) | I can send an attachment via email. I can search for text and images using the internet  I can save images from the internet to a folder location.  I can fully reference my work. |
| Secure mastery (S) | I can use netiquette to send an email to my teacher. I can search for information using a search engine.  I can create folders and save files appropriately.  I know what referencing is. |
| Developing mastery (D) | I can log onto the computer network.  I can log onto my emails.  I know and can explain what makes a secure password.  I can create folders.  I can navigate around the server drives.  I know what plagiarism is. |
| Emerging mastery (F) | I can remember my username.  I can remember my password.  I can remember my email address.  I know what a search engine is.  I know not to copy anyone’s work.  I know how to stay safe online.  I know how to report bullying online. |