



Scissett Middle School

Working together, respecting all, because everyone matters

CEIAG Access Providers Policy

Signed: N Greenough
Headteacher

 I Jackson
Chair of Governors

Agreed: 2 November 2020

To be reviewed: October 2021



CEIAG Provider Access Policy

Scissett Middle School

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in Years 6-8 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

Where possible and appropriate all events and interactions will be delivered virtually. All visitors to school must abide by our COVID-19 guidelines, which can be found on the Scissett Middle School website and we reserve the right to reschedule and / or cancel all events and activities should circumstance changes.

- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Adele Greenleaf, Head of Careers, Telephone: 01484 865444; Email: agreenleaf@scissett.com

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils.

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The Year plan is the Gatsby Checklist attached.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

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Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved by Governors at Curriculum and Standards Committee 9th October 2019

Next review: October 2020

Gatsby Benchmarks colour code



1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

Gatsby Checklist for Careers Action Plan 2020.

SMS 2020- 2021	Autumn	Spring	Summer
<u>Yr 5</u>	Transition to SMS Virtual assembly		
<u>CPD/meetings</u> <u>And clubs</u>	<p><u>The career development landscape – evidence and impact statement – September 2020</u></p> <p><u>Careers meeting with SENDCO 23/9/20</u></p> <p><u>SEND advisory group meeting 24/9/20</u></p> <p><u>Virtual Medical festival meeting – 24/9/20</u></p> <p><u>CK Careers TEAMS meeting for virtual wallet 1st October 2020</u></p> <p><u>How to build an Alumni – 29/0.20</u></p> <p><u>CPD staff – 28.9.20</u></p> <p><u>Resilience training – KF and AGR 1st October</u></p> <p><u>SEND advisory group – Ask Apprenticeships – 24th September 2020</u></p> <p><u>SENDCO and Careers lead meeting – 23rd September</u></p> <p><u>SLT Meeting for Careers 23rd September 2020</u></p>		

Careers provision	LMI display	LMI display	LMI display
	Diversity and LGBT Careers display	Diversity and LGBT Careers display	Diversity and LGBT Careers display
	Apprenticeship information	Apprenticeship information	Apprenticeship information
	Gatsby Benchmarks and Apprenticeship information in Staff room	Gatsby Benchmarks and Apprenticeship information in Staff room	Gatsby Benchmarks and Apprenticeship information in Staff room
	Feedback from parents/students on Careers Provision	Feedback from parents/students on Careers Provision	Feedback from parents/students on Careers Provision
	Feedback for staff/governors on Careers Provision	Feedback for staff/governors on Careers Provision	Feedback for staff/governors on Careers Provision
	Letters to enable personal guidance	Letters to enable personal guidance	Letters to enable personal guidance
	Careers library	Careers library	Careers library
	Posters on routes available	Posters on routes available	Posters on routes available
	Students job vacancy information board	Students job vacancy information board	Students job vacancy information board
	Poster advertising Careers Fair at Scissett	Poster advertising Careers Fair at Scissett	Poster advertising Careers Fair at Scissett
	Twitter/Facebook messages on current LMI and local career events	Twitter/Facebook messages on current LMI and local career events	Twitter/Facebook messages on current LMI and local career events
	Google review to staff/parents/students for feedback on trips	Google review to staff/parents/students for feedback on trips	Google review to staff/parents/students for feedback on trips
Careers pages in planner to record activities	Careers pages in planner to record activities	Careers pages in planner to record activities	

<p>Year 6</p>	<p>PHSE – Wellbeing and mental health – growth mind-set and irrational thinking</p> <p>Google review questionnaire</p> <p>Form time Booklets – What do I want to be when I grow up?</p> <p>Careers Assembly Where can you find information in school on careers? Teachers who have had other jobs</p> <p>Careers in the Curriculum assembly</p> <p>Monday 30th November Career Ready – Starters in all lessons all week on Careers in the Curriculum.</p> <p>School representative volunteers</p> <p>Careers in the Curriculum Design Technology – Food What jobs and careers are involved with food packaging and labelling? Textiles Target Market and client profiles. How to make a profit when making a textile item.</p> <p>Careers in the Curriculum Music – Orchestra did a performance and all the way through talked about jobs and careers in music.</p>	<p>PHSE – Money Matters</p> <p>Form time Booklets – What do I want to be when I grow up?</p> <p>Homework project – My family and the jobs they do.</p> <p>Assembly – what is an Apprenticeship NAW</p> <p>Monday 1st March NCW Career Ready – Starters in all lessons all week on Careers in the Curriculum.</p> <p>Future Goals Booklets sent to parents</p> <p>School representative volunteers</p>	<p>Culture Capitol – Book of knowledge</p> <p>School representative volunteers</p> <p>Careers in the Curriculum Maths – Theme Park project The scenario - A plot of land has become available and you have decided to build a brand-new theme park. You have managed to secure a £500 000 loan from the bank</p> <p>During this activity the students have a range of tasks to complete, from building your theme park, to working out how much it costs to run and most importantly working out how much profit you can make</p>
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	<p>Riot ACT – Road safety and talk about Careers in Acting</p> <p>Culture Capitol – Book of knowledge</p> <p>Life skills booklet SEND</p> <p>ASK Apprentices Assembly – Linda Beever</p> <p>Assembly – What is LMI</p> <p>SEND booklet for parents</p>		
Year 7	<p>PHSE – Wellbeing and mental health – resilience and self-esteem, reflection</p> <p>Careers Assembly Where can you find information in school on careers? Teachers and their other careers.</p> <p>Form time Booklets – What is an Apprenticeship?</p> <p>School representative volunteers</p> <p>SEND booklet for parents</p> <p>Google review questionnaire</p> <p>ASK Apprentices Assembly – Linda Beever</p>	<p>PHSE – jobs through the ages, career speed dating, unemployment, part time jobs, modern and futuristic jobs, reflection</p> <p>Homework project futuristic jobs and a career I would like to have.</p> <p>Form time Booklets – What is an Apprenticeship?</p> <p>Assembly – what is an Apprenticeship?</p> <p>Apprenticeship Assembly</p> <p>Apprenticeship booklet in form time</p> <p>Culture Capitol – Book of knowledge</p>	<p>Culture Capitol – Book of knowledge</p> <p>School representative volunteers</p> <p>Numeracy and literacy Teaching mentors</p> <p>Discuss and debate – Science: Careers in tourism versus the environment. Should girls be encouraged to do STEM Careers?</p>

	<p>Apprenticeship booklet in form time</p> <p>Culture Capitol – Book of knowledge</p> <p>Life skills booklet SEND</p> <p>Monday 30th November Career Ready – Starters in all lessons all week on Careers in the Curriculum.</p> <p>Assembly – What is LMI</p> <p>Discuss and debate – Science: Careers in tourism versus the environment. Should girls be encouraged to do STEM Careers?</p> <p>Careers in the Curriculum Design Technology – Food Unusual careers in Food technology Careers in Food that need Science Textiles Superdry the company and what is an entrepreneur?</p>	<p>Assembly – Labour Market Information</p> <p>Monday 1st March NCW Career Ready – Starters in all lessons all week on Careers in the Curriculum.</p> <p>School representative volunteers</p> <p>Careers in ICT for Girls</p> <p>Future Goals Booklets sent to parents year before</p> <p>Discuss and debate – Science: Careers in tourism versus the environment. Should girls be encouraged to do STEM Careers?</p>	
<p>Year 8</p>	<p>PHSE – Wellbeing and mental health – Diversity, sexual/gender, identity and belonging</p> <p>Careers Assembly Where can you find information in school on careers? What visits am I doing this year? Teachers and their other careers.</p>	<p>PHSE – Who am I? strengths and weaknesses, skills, routes available, Apprenticeships.</p> <p>Homework project A 3d model of who I am.</p> <p>Form time Booklets – What is an Apprenticeship?</p>	<p>Careers in the Curriculum English Department - Journalistic team project scheme of work, resulting in students learning about newspapers/ journalism/ news articles and writing and editing one based on local/ school news in teams.</p> <p>Careers in the Curriculum Physical Education Department</p>

<p>Form time Booklets – What is an Apprenticeship?</p>	<p>STEM Club Electronics/Design and make a drone</p>	<p>Sports leader who referee matches for students at the neighbouring first schools.</p>
<p>STEM Club Electronics/Design and make a drone</p>	<p>University visit</p>	<p>Culture Capitol – Book of knowledge</p>
<p>SEND booklet for parents</p>	<p>Apprenticeship/STEM Female Ambassador Assembly</p>	<p>STEM Club Electronics/Design and make a drone</p>
<p>Google review questionnaire</p>	<p>Apprenticeship booklet in form time</p>	<p>Resilience sessions for vulnerable students.</p>
<p>School representative volunteers</p>	<p>Assembly – what is an Apprenticeship?</p>	<p>Visits to Shelley College</p>
<p>ASK Apprentices Assembly – Linda Beever</p>	<p>Culture Capitol – Book of knowledge</p>	<p>University visit</p>
<p>Culture Capitol – Book of knowledge</p>	<p>Assembly – Labour Market Information</p>	<p>Barnsley College visit (Hair and Beauty, Sport, performing Arts and University Campus)</p>
<p>Life skills booklet SEND</p>	<p>School representative volunteers</p>	<p>U Tube video for Transition for Year 8</p>
<p>Monday 1st November Career Ready – Starters in all lessons all week on Careers in the Curriculum.</p>	<p>Throughout the year each Year 8 student does office duty for a day.</p>	<p>Interview skills assembly</p>
<p>Apprenticeship booklet in form time</p>	<p>Careers in the Curriculum</p>	
<p>University virtual visit</p>	<p>Science - Careers focus</p>	
<p>Huddersfield New College /Greenhead virtual visit.</p>	<p>When teaching this module encourage appropriate careers linked to this work; – doctors /nurses /dieticians / nutritionists /personal trainers (research homework on one of the careers)</p>	
<p>Leeds UTC Virtual visit</p>	<p>Science week</p>	
<p>Barnsley College/Kirklees college virtual visit</p>	<p>The world of Robotics Medical Heart dissection</p>	
	<p>Monday 1st March</p>	

	<p><u>Careers in the Curriculum</u> <u>Design Technology –</u> Food What is the difference between a food scientist/Microbiologist/Environmental Health office/Food standard agent? Textiles Careers in Textile Design – journalist, bloggers or designers. Which would be best and why?</p> <p><u>Careers in the Curriculum</u> Music – Rock Band - did a performance and all the way through talked about jobs and careers in music.</p> <p><u>Assembly – What is LMI</u></p> <p><u>Discuss and debate</u> University V Apprenticeships? Should girls have careers in construction?</p> <p>Numeracy Mentors – Apply with job application for job.</p> <p><u>Young reporters’ team</u></p> <p><u>Open Evening Caterers</u> – FSM/PP students who are interested in catering/hospitality to plan/prepare and serve at new parents open evening.</p>	<p>Career Ready – Starters in all lessons all week on Careers in the Curriculum.</p> <p><u>Business Enterprise Coordinator Assembly on How to run your own business or be an Entrepreneur</u></p> <p><u>Enterprise/entrepreneur lunchtime club</u></p> <p><u>Careers in ICT for Girls</u></p> <p>Future Goals Booklets sent to parents year before</p>	
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