

RISK ASSESSMENT FOR:	Covid-19			
Establishment: Scissett Middle School	Assessment by: AL		Date: 27/01/2022	
Activities Involved:	School Operation from September 2021			
Who Might be affected	Employee ✓	Student ✓	Volunteer ✓	Contractor ✓



Hazard / Risk	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
Transmission of Covid-19 amongst School Community Covid-19 Outbreak	Serious Illness Death	<ul style="list-style-type: none"> - Minimise contact with individuals who are unwell by ensuring that those who have Covid-19 symptoms do not attend school - ATS testing (1 in school test) on return to school in January 2022 - Lateral flow testing available for all staff and pupils (pupils – middle school only) in line with government guidance - Good hand hygiene routines – handwashing encouraged - Hand sanitiser readily available throughout school - Adequate ventilation in place – use of open windows and doors balanced against thermal comfort - Use of CO2 detectors (pending delivery from DfE) - Good respiratory hygiene encouraged by promoting 'Catch it, bin it, kill it' - Pupils to be allowed to wear masks if they wish 	3	2	6	<ul style="list-style-type: none"> - Reinforce current government / PHE guidance and Covid-19 symptoms to parents - Publish school procedures regarding symptoms / non-attendance in relation to Covid - Display posters promoting good hand hygiene and 'Catch it, Bin it , Kill it'. - Cleaning rota's in place - Staff briefed on current government guidance - Staff briefed on ventilation protocols - School to have supply of masks available 	AL/SB AL/SB All staff AC JM AL	2/22 2/22 6/9 8/9 7/9 and 4/22 5/22

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			Probability	Severity	Risk	Action	By Who	By When
Transmission of Covid-19 amongst School Community Covid-19 Outbreak (cont)		<ul style="list-style-type: none"> - Adequate cleaning schedules in place, particularly in high traffic areas eg toilets - PPE available for use when a pupil becomes ill in school - Systems in place to deal with pupils who become ill during the school day - Outbreak Management Plan in place to deal with escalating numbers of cases or respond to community increases 				<ul style="list-style-type: none"> - PPE stock check to be carried out - Covid Isolation protocols to be published to parents and staff - Outbreak Management Plan reviewed and updated 	FT AL AL	8/9 6/9 30/8
Increased risk of serious illness for staff and pupils who are Clinically Extremely Vulnerable (CEV)	Serious Illness Death	<ul style="list-style-type: none"> - Shielding is currently paused - Schools aware of staff and pupils previously identified as CEV - CEV staff and pupils managed in line with current government guidance - CEV managed as part of Outbreak Management Plan 	2	3	6	<ul style="list-style-type: none"> - Outbreak Management Plan reviewed and updated - List of all staff and pupils who are classed as CEV as part of Outbreak Management Plan 	AL	6/9

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			Probability	Severity	Risk	Action	By Who	By When
Poor attendance	Detrimental to pupil learning Impact on mental health and wellbeing	<ul style="list-style-type: none"> - Clear and consistent expectations are communicated to families regarding attendance - Requirement of isolation for close contacts has been removed for those under 18years and 6 months and adults who have had 2/3 vaccination doses. - Attendance data is monitored regularly 	2	2	4	<ul style="list-style-type: none"> - Reiterate attendance policy to parents - Identify pupils who have historic attendance issues and monitor - Work with other professionals as appropriate to support attendance. 	RP/JH	10/9
Increased risk of transmission on school transport	Increase in cases Local outbreaks Serious Illness Death	<ul style="list-style-type: none"> - Current government guidance communicated to parents regarding wearing masks on public transport if and when there are changes - Encourage other forms of transport where possible eg walking, cycling 	3	2	6	<ul style="list-style-type: none"> - Ensure latest guidance is disseminated to parents 	AL	6/9

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			Probability	Severity	Risk	Action	By Who	By When
Outbreak	Increase in positive cases causing illness, serious illness or death. Increased absence	<ul style="list-style-type: none"> - Outbreak management plan in place to respond to changing operational requirements during an outbreak - Liaise with Local Authority and Local Public Health Department to manage rising cases 	2	2	4	- All preparatory elements of the Outbreak Management plan are in place and documented on Teams	AL	30/8

Control Improvements

Action No	Recommended additional control measures	Responsibility	Target Date	Date Completed
Transmission of Covid-19 amongst School Community	All staff ensure they have a charged walkie talkies at all times so pupils can be removed from classroom and isolated as quickly as possible.	All staff	8/9/21	8/9/21
Transmission of Covid-19 amongst School Community	All pupils, staff and visitors to wear face masks on and entry and exit of school and in all internal areas of the school	All	4/1/22	4/1/22
Transmission of Covid-19 amongst School Community	Removed the wearing of masks in school for staff, pupils and visitors.	All	27/1/22	27/1/22

Additional Notes

Masks in communal areas introduced 29/11 following government guidance changes 28/11/21

Masks in all areas introduced 4/1/22 following government guidance changes 2/1/22

One on site test for all Year 7 and 8 pupils with consent on 5/1/22

Mask removed (pupils allowed where this causes anxiety) in classrooms and communal areas. 27/1/2022

Risk Evaluation

		Consequence of event occurring (Severity)				
		Negligible	Minor	Moderate	Major	Critical
Likelihood of event occurring (Probability)	Almost Certain	Tolerable 5	Substantial 10	Intolerable 15	Intolerable 20	Intolerable 25
	Likely	Tolerable 4	Substantial 8	Intolerable 12	Intolerable 16	Intolerable 20
	Possible	Trivial 3	Tolerable 6	Substantial 9	Intolerable 12	Intolerable 15
	Unlikely	Trivial 2	Tolerable 4	Tolerable 6	Substantial 8	Substantial 10
	Rare	Trivial 1	Trivial 2	Trivial 3	Tolerable 4	Tolerable 5

Likelihood

Rare – will probably never happen / recur

Unlikely – do not expect it to happen but possible

Possible – might happen

Likely – will probably happen

Almost Certain – will undoubtedly happen

Severity

Negligible

Minor

Moderate

Major

Critical

Risk Control Strategies

Intolerable – stop activity, take immediate action to reduce the risk

Substantial – Take action within an agreed period

Tolerable – monitor the situation

Trivial – No action required

Declaration – if the above control measures are implemented the risks posed by the task / process / environment assessed will be controlled to as low as is reasonably practicable.

Persons involved in assessment

Signature of Lead Assessor

Date:

Reviews – this assessment should be reviewed at intervals no greater than 12 months or where there are changes in operational procedure, personnel, the work environment or following an incident

Review Date	Comments	Reviewed by	Signature
29/11	Masks in communal areas introduced 29/11 following government guidance changes 28/11/21	AL	
4/1	Masks in all areas introduced 4/1/22 following government guidance changes 2/1/22 One on site test for all Year 7 and 8 pupils with consent on 5/1/22	AL	
27/1	Masks not longer required in school	AL	

Review Date	Comments	Reviewed by	Signature