

Dear Parent/Carer,

**Confirmation of Kingswood timings for BOTH trips.**

Monday morning - students need to be in the bus bay by 9am, complete with their bags, drinks and packed lunch.

Lunch will be provided for those in receipt of FSM. **Please remember, absolutely no phones.**

Wednesday afternoon - students are ideally collected on return at approximately 2:30pm. Please DO NOT park in the bus bay so that the coaches are able to get in. If there are any changes to the time we will update you on the day. Students can stay in school until the end of the school day and go home as normal should there be no one available to collect them at the earlier time.

Please only ring school if there is an urgent need to get in touch with your child. If this is out of hours (before 8am and after 4pm), the emergency contact number for the out of hours school trip phone is; 07534 928766.

Finally, thanks to those who have completed the information form. If you have not yet done so this **must** be completed by tomorrow (Wednesday 12 June). Please see the link below:

[Kingswood 2024 - Information Required](#)

Kind regards,  
Miss A Crossley  
Trip Leader