



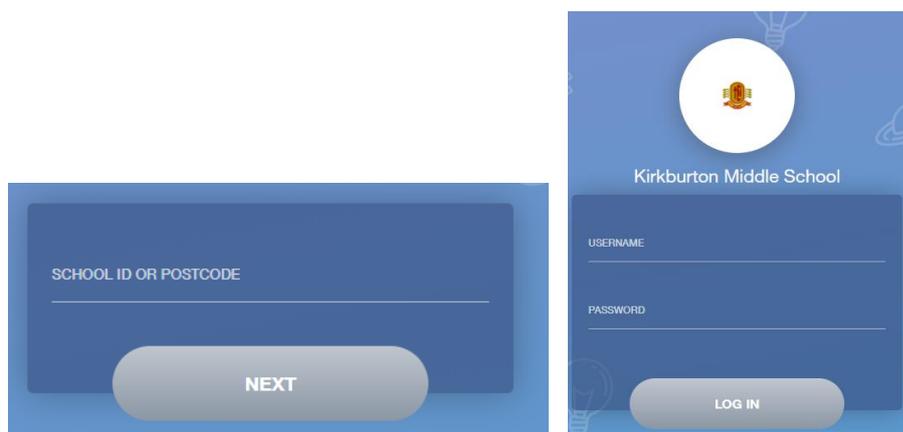
Parent Guide for Scissett Middle School

A Parents' Guide to Getting Started with "EduLink One"

There are two ways to use EduLink One: through a web browser like Google Chrome or through an app you can download to use on your mobile device. The EduLink One app is available for iOS and Android devices.

Web Browser Instructions

If you do not have a device suitable for the app, you can access the same great features online at www.edulink.com. The school school ID for EduLink is **sms** or alternatively use our postcode, **HD8 9JX**.



Your **username** and **password** will have been sent out to you from the school by email.

Once you have filled in all three boxes with your login details, click **LOG IN** to get started.

Downloading and Using the App

The EduLink One app is available for iOS and Android devices. You can download from these links or search in the App or Play stores.

Apple App Store

<https://itunes.apple.com/gb/app/edulink-one/id1188809029?mt=8&ign-mpt=uo%3D4>

Android Google Play

<https://play.google.com/store/apps/details?id=com.overnetdata.edulinkone&hl=en>

The **SCHOOL POSTCODE** is **HD8 9JX**

Followed by your **USERNAME** & **PASSWORD** which will have been sent out to you from the school by email.

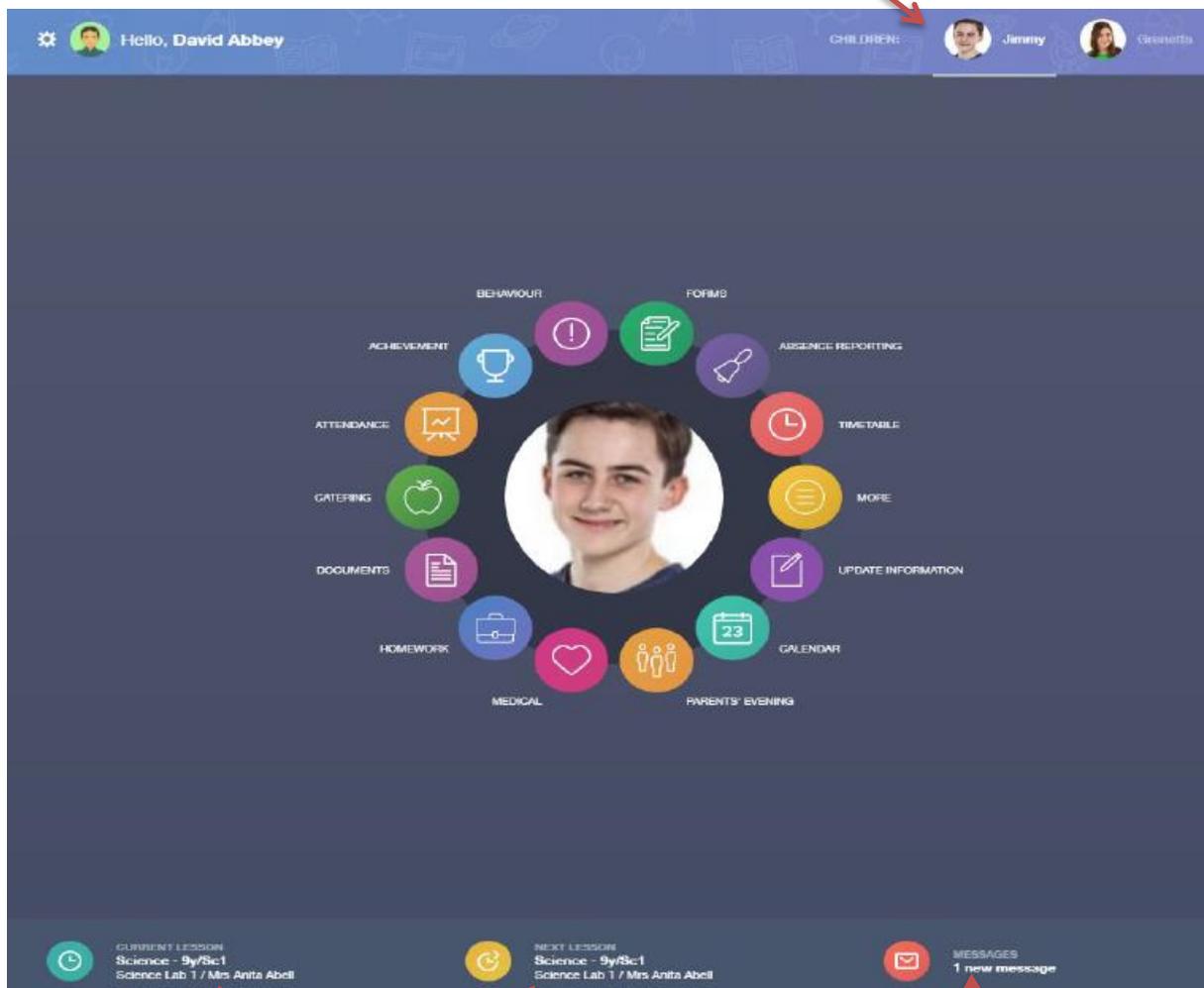
Once you have filled in all three boxes with your login details, click **LOG IN** to get started.

If you forget your username or password, please contact the school office.

Main Screen

Once logged in you will see the main screen in Edulink One, where you will be able to navigate through the different sections of Edulink One to view a selection of information about your child/children.

If you have more than one child in school, it's easy to switch between each one. Just select which would like to view in the top right-hand corner.



This bar shows you what **lesson** your child is currently in, along with the next lesson in their timetable.

The **messages** button will let you know if you have any unread messages from the school.

EduLink One Key Features

Initially, only some of these features will be enabled, but we will be adding more throughout the academic year.



Attendance

In this section, you can view your child's attendance. This is sorted by day, month and academic year.



Achievement

This section is where you can view information on positive achievements which have been awarded to your child.



Behaviour

The behaviour button will allow you to view behaviour incidents involving your child.



Timetable

This section allows you to view your child's timetable, including the lesson times and teachers.



Reports

This section displays all your child's reports. Historical reports will also be stored and will be available for you to download as a PDF.



Parents' evenings (coming soon)

This section allows you to make parents' evenings bookings. We will write to you with further instructions nearer to the date of your child's parents' evening.



Update information (coming soon)

This section shows the current data we store on you and your child/children. Changes can be made by adding a new address/telephone number/email address and clicking the green 'Save' button. When information is updated in EduLink, this will be checked and approved by the office team.



School Links

This section contains links to useful resources, such as ParentPay, and school social media pages.



Medical information (coming soon)

This section contains medical information which you have supplied to the school regarding your child.