

# Scissett Middle School

'Working together, respecting all, because everyone matters'



**Year 5 Transition 2024**  
**Introducing Scissett Middle School**



# Term Dates 2024-2025

September 2024							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
35							1
36	2	3	4	5	6	7	8
37	9	10	11	12	13	14	15
38	16	17	18	19	20	21	22
39	23	24	25	26	27	28	29
40	30						
December 2024							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
48							1
49	2	3	4	5	6	7	8
50	9	10	11	12	13	14	15
51	16	17	18	19	20	21	22
52	23	24	25	26	27	28	29
1	30	31					
March 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
9						1	2
10	3	4	5	6	7	8	9
11	10	11	12	13	14	15	16
12	17	18	19	20	21	22	23
13	24	25	26	27	28	29	30
14	31						
June 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
22							1
23	2	3	4	5	6	7	8
24	9	10	11	12	13	14	15
25	16	17	18	19	20	21	22
26	23	24	25	26	27	28	29
27	30						

October 2024							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
40		1	2	3	4	5	6
41	7	8	9	10	11	12	13
42	14	15	16	17	18	19	20
43	21	22	23	24	25	26	27
44	28	29	30	31			
January 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
1			1	2	3	4	5
2	6	7	8	9	10	11	12
3	13	14	15	16	17	18	19
4	20	21	22	23	24	25	26
5	27	28	29	30	31		
April 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30				
July 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
27		1	2	3	4	5	6
28	7	8	9	10	11	12	13
29	14	15	16	17	18	19	20
30	21	22	23	24	25	26	27
31	28	29	30	31			

November 2024							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
44					1	2	3
45	4	5	6	7	8	9	10
46	11	12	13	14	15	16	17
47	18	19	20	21	22	23	24
48	25	26	27	28	29	30	
February 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
5						1	2
6	3	4	5	6	7	8	9
7	10	11	12	13	14	15	16
8	17	18	19	20	21	22	23
9	24	25	26	27	28		
May 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
18				1	2	3	4
19	5	6	7	8	9	10	11
20	12	13	14	15	16	17	18
21	19	20	21	22	23	24	25
22	26	27	28	29	30	31	
August 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
31					1	2	3
32	4	5	6	7	8	9	10
33	11	12	13	14	15	16	17
34	18	19	20	21	22	23	24
35	25	26	27	28	29	30	31

	<b>BANK HOLIDAYS</b>		<b>SCHOOL HOLIDAYS</b>		<b>INSET DAYS</b>		<b>LIKELY EID DAYS</b>
---	----------------------	---	------------------------	---	-------------------	---	------------------------

# Welcome Message



## Welcome to our new pupils

**It is with great pleasure that we welcome our new pupils and their families to Scissett Middle School (SMS).**

Starting a new school is a big moment in anybody's life. We hope that you are looking forward to coming to your new school, we know that you are probably feeling a little nervous as well. From experience, we know that this feeling goes away very quickly once you start to make new friends and study exciting new subjects for the first time. We know that all the staff, pupils and ourselves are very much looking forward to getting to know you.

There is lots to remember when you start a new school and you are bound to forget some things at first. Please do not worry about this as there are many people who are ready to help you to settle in to your new school.

**The single most important thing you must remember is to always try your hardest every single day.**



If you do this, we will never question or worry about your grades or other achievements because by giving your best, it will mean that all those things will take care of themselves.

**We also ask that you make sure you have good attendance (always aim for 100%) and that you get involved in as many extra-curricular activities as you can. You are at the very start of a great journey.**

We know that exciting and enjoyable times await you in July so enjoy the remainder of Year 5, and we look forward to meeting you for the transition week.

## Welcome to our new parents



Not only is moving to SMS a big moment for your child, we know that it is the same for you. One of the things that parents often say to us is that the transition can sometimes feel like the start of a decline in their involvement in their child's education. We hope that you will not feel this way because we truly believe that not only is SMS your child's school but it is yours too.

**We therefore hope to see you in school very soon and regularly throughout your child's SMS career.**

Mr Taylor (Executive Headteacher) & Mrs Senior (Head of School)



# School Day



Time	Event
08:50	Entry to school
08:55 – 09:20	Registration
09:20 – 10.15	Period 1
10:15 – 11:10	Period 2
11:10 – 11:30	Morning Break
11:30 – 12:25	Period 3
12:25 – 13:25	Lunch / Clubs
13:25 – 13:45	Reading/Overlearning
13:45 – 14:40	Period 5
14:40 – 15:40	Period 6

Assemblies will take place once a week for each year group





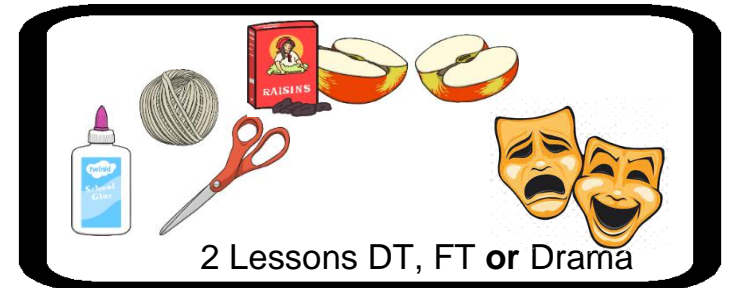
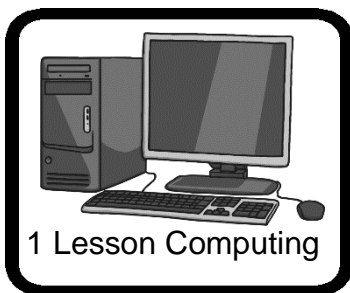
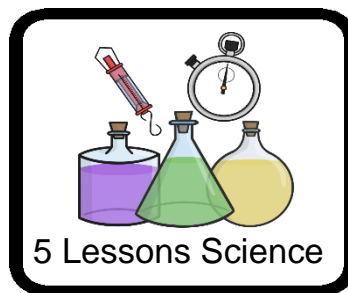
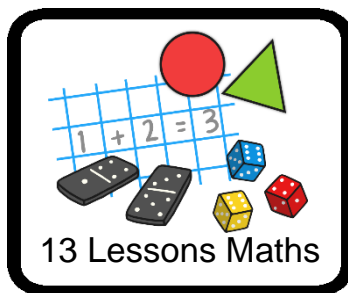
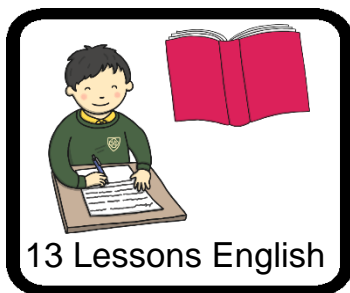
# Teaching & Learning

What happens in the CLASSROOM is of vital importance. Some of the subjects and lessons pupils will study will feel very similar to first school but some will be very new. Hopefully, they will find much that is exciting, interesting and inspiring. We ask that pupils never be afraid to ask when unsure about something; it is our teachers' job to guide them. It is important that pupils also work hard at home whenever they are set homework. These tasks will often require pupils to learn key concepts and knowledge from their lessons that week or fortnight. For pupils to succeed, they must be able to remember everything that they have learned throughout the year. Regularly revisiting or 'retrieving' prior knowledge is a skill we will practice a lot to help them remember things. For more information about the exciting topics pupils will study each year, please see the 'subjects' section of the school website.

We firmly believe that learning doesn't just happen in the classroom during 'traditional' lessons. As such we have worked hard to develop a curriculum which contains a wealth of opportunities for enrichment activities. From field trips to mock interviews, university visits to careers fairs, our curriculum provides pupils with the opportunity to experience a broad range of learning experiences which will support them as they move up to high school and beyond.

## What subjects will I study?

Our timetable is a two week timetable made up of 25 lessons per week. The information below shows how many lessons of each subject pupils in Year 6 will study every two weeks.



# School Uniform



We are proud of our school and expect all pupils to wear the SMS uniform with pride. We believe our uniform:

- Creates a sense of school community, cohesion and identity
- Supports positive behaviour and good discipline
- Ensures pupils from all cultures and backgrounds feel welcome
- Protects children from social pressures to dress in a particular way

Full details of our uniform can be found on the school website or in the pupil planner. In brief, it comprises of:

## School Uniform

- Plain white shirt, specifically designed to be worn with a tie. The shirt must be tucked in. Close fitting fashion shirts are not suitable for school use. Short sleeved shirts are advisable in summer.
- School tie - only clip-on ties are acceptable.
- Plain blue V-necked sweater with the school logo.
- Plain, black full length tailored trousers. No other styles are allowed, including, canvas, linen, denim, jeans style, tight or skinny fit trousers, leggings or tracksuit bottoms. Trousers must be full length i.e. cover the top of the shoe and ankles must be covered; cropped or rolled up trousers are not permitted. Alternatively, pupils may wear black tailored, school shorts (not casual shorts or sportswear).
- Plain black 'pleated or skater style' skirt suitable length, preferably knee length, or just above the knee – **no tube/tight fitting skirts or stretchy skirts.**
- Socks/tights – Plain black, navy or grey ankle or knee-length socks. Plain navy/black tights
- Shoes must be plain black leather or leather effect and suitable for school. Plain black laces only. Velcro fastening shoes are acceptable. Flat or low-heeled ankle boots are allowed, again these must be plain black. All shoes should be able to be polished. Sports style and trainer style shoes, such as Nike, Puma, Reebok, Converse, Vans, Lonsdale etc. are not allowed even though some shops may sell them as 'school' shoes. No trainers, high heels, platforms or pumps. There should be no visible sports logos. **If in doubt, please ask school for advice before purchasing new shoes – the easiest way to do this is send us a photo / web link.**
- **School Bags** – Children do need a school bag to transport books and equipment but it should be of a reasonable size (suggested length 50cm). Small handbags or 'man bags' are not appropriate for school.
- **Outer garments** – The wearing of outer garments to and from school is encouraged when required. They should be appropriate to the season. Coats should not be denim or have obtrusive logos on them. Heads should not be covered indoors (except for religious observance). Hoodies or other sweatshirts must not be worn in school at any time.

**PLEASE MAKE SURE THAT ALL BELONGINGS ARE CLEARLY LABELLED WITH THE PUPIL'S NAME**

# School Uniform



- **Jewellery and fashion accessories** – Jewellery often presents a health and safety risk in school. Therefore, all jewellery must be able to be removed as this will be necessary in certain lessons where there is a particular issue. All jewellery must be plain and discreet. The only acceptable jewellery is a watch and one small stud per ear. No stretchers. Earrings should only be worn in the earlobe. No other body/facial piercing is permitted. Nail extensions/nail polish must not be worn in school. Pupils wearing nail polish will be asked to remove it.
- **Smart Watches** – Given the cost of many smart watches, we would ask ideally that these are left at home. If worn to school, this is done so in line with the school mobile phone policy. All internet connectivity must be disabled at all times.
- **Hair and make-up** – Extreme or unnaturally coloured hairstyles are not allowed. What constitutes 'extreme' is at the discretion of school leaders. Shaved patterns will not be allowed. Hairbands should be discreet. Pupils may not wear make-up in school. Please note that in practical lessons, such as Resistant Materials or Science, long hair should be tied back for safety reasons.

## PE Kit

- Navy polo shirt with school logo.
- Navy shorts or navy 'skort' with school logo (both from uniform suppliers) and/or blue tracksuit bottoms or leggings with the school logo.
- Hoodie with school logo and/or football shirt with school logo.
- Navy socks from uniform suppliers.
- Sports trainers,
- Strongly advise shin pads, gum shield (hockey) and football boots for rugby and football.

**NO JEWELLERY SHOULD BE WORN FOR PE; THEREFORE, IF YOUR CHILD HAS PIERCED EARS, PLEASE ENSURE THAT EARRINGS CAN BE REMOVED AND REPLACED INDEPENDENTLY.**

**All our school uniform can be purchased from the following suppliers:**

### Natasha's School Wear

2 Buxton Way (off New Street)  
Huddersfield  
Telephone: 01484 431260

### Term Time Wear

5 St. John's Road  
Huddersfield  
Telephone: 01484 453534

### Top Class School Wear

Skelmanthorpe  
Huddersfield  
Telephone: 01484 862068 or 07525 740333  
Website: [www.topclassschoolwear.co.uk](http://www.topclassschoolwear.co.uk)  
Email: [sales@topclassschoolwear.co.uk](mailto:sales@topclassschoolwear.co.uk)

We also have our own uniform exchange where we recycle school uniform. Details about this will be sent out separately.

# Equipment & Valuables



## BASIC CLASSROOM EQUIPMENT

Every child should have his/her own equipment, which should include:

- good quality ball point pen
- a fine tip dry wipe marker pen
- set of coloured pencils
- pencil
- eraser
- 30cm ruler
- pencil sharpener
- glue stick
- pair of compasses
- protractor
- simple calculator
- pencil case or tin clearly named
- green pen
- basic calculator for KS2 pupils and scientific calculator for KS3 pupils
- schoolbag - a back pack is an ideal size



Basic classroom equipment is on sale in our school shop and pupils can purchase complete pencil cases from the school shop. These items are all sold at cost price.

## Personal property & valuables

- Pupils are strongly advised not to bring valuables into school.
- Mobile phones, Smart watches or other electronic devices should not be used in school and are not covered by the school insurance. Teachers have a right to confiscate these if seen.
- If pupils do have to bring valuables, other than mobile phones, into school, please inform a member of staff.
- Pupils must follow security procedures during PE lessons.
- Lost property should be handed to the Office. See the Office for lost items.
- Pupils should put their names on all their belongings.
- All phones **MUST** be switched off at the school gates and placed in bags.
- Phones must be handed in to your form tutor at the beginning of the day to be placed in a secure place. Phones will be returned at the end of the school day.
- Pupils who do not hand their phone in will have them confiscated for a set period of time in line with the school behaviour policy.





# Travelling to & from School



- Pupils who are walking to and from school will be expected to stay on the pavements.
- If cycling, then cycle paths should be used if possible and if not, then pupils will be expected to cycle sensibly on the roads. Cycle helmets must be worn at all times.
- Pupils arriving by school bus will be dropped off in the bus bay and must make their way immediately onto the school site.
- The majority of children travelling home on school transport will catch their bus from the school bus bay at 3:45pm. Teachers supervise all pupils when they are boarding the buses and remain 'on duty' until the last bus has departed. If your child happens to miss their bus you will be contacted to make arrangements for them to get home.
- Whilst travelling on the bus, we expect children to behave in a responsible and considerate manner. If irresponsible behaviour occurs, there will be consequences for those pupils concerned, which may include a ban on travelling on school transport for serious or repeated incidents.
- On rare occasions, buses break down during a journey. Under no circumstances should children set out to walk if this situation arises. Children must remain with the bus until a replacement vehicle arrives, or parents arrive, to enable them to continue their journey.
- Occasionally, a bus may be delayed in the mornings, and we would ask that parents arrange to either bring children to school by other means or encourage them to wait for another bus to arrive if it is safe to do so. In any event, please inform the school office as soon as possible as to your child's whereabouts.

For your information, telephone numbers of the bus companies who provide school transport are listed below:

Team Pennine	X1	<b>01535 603 284</b>
Globe Travel	424	<b>01226 299900</b>
Arriva	232	<b>0344 800 4411</b>

Up to date bus times for Scissett Middle buses can be found at <https://www.wymetro.com/your-school/a-z-school-finder/s/scissett-middle-school/>

Some children may qualify for a free bus pass. Application forms and further information are available from Kirklees School Transport.

- Telephone: 01484 416982
- Website: [www.kirklees.gov.uk/schooltransport](http://www.kirklees.gov.uk/schooltransport)
- Email: [free.buspases4schools@kirklees.gov.uk](mailto:free.buspases4schools@kirklees.gov.uk)



# Communication



**Parents' Evenings.** During the school year, Parents' Evenings are held to provide the opportunity for parents to meet and discuss with staff their child's progress. In addition to these formal Parents' Evenings, you should feel free to contact the school at any time to discuss any matters concerning your child's progress. It is best to telephone or email the school first so that an appointment may be made with the relevant member of staff at a time that suits.

**Pupil Planner.** At the start of the school year each child is given a planner which includes useful information, term dates and staff training dates. This is a key means of communication between school and home. Pupils use this to record homework each week. It is also a way of contacting home for praise or concern, having a weekly space for staff and parent comments. Parents may wish to use the planner to communicate with teachers.

**Website.** Our website provides access to school and community information. Visit us at <https://www.scissettmiddle.com> to find out more.

**Parent Bulletin.** This contains notices about upcoming school and community events. The bulletin is emailed directly to parents via Edulink fortnightly during term time and is also available on our website.

**Edulink One App.** Edulink One is the school's parental engagement app. You can use the app to view your child's timetable, attendance and behaviour records, school reports, book Parents' Evening appointments and much more. We also use the app to communicate with parents either via emails or direct messaging.



**Social Media.** SMS have social media accounts, the details of which are below. These are a really good way to keep connected to the work of the school.



@ScissettMiddle



facebook.com/groups/scissettmiddle





# Getting the Most from School

We are very proud of the wide variety of extra-curricular activities on offer at our school. Whatever you are interested in, we encourage all pupils to get involved in as many different additional activities as possible.

Many children like to develop their sporting skills by joining one of the sports clubs or teams. Football, netball, rugby, cricket, hockey and athletics feature strongly throughout the school. Children have opportunities to play against other schools, whilst some have gone on to represent their town, their county or even their country in competitive events.

Others might prefer to develop their Dance or Gymnastic skills. Pupils can join many other subject-based clubs, including French, Maths and Computer clubs. Several other extra-curricular clubs run including Book Group, Enterprise and Musical Theatre Group.

Scissett is renowned for its musical education and activities. All children can learn to compose and play keyboards and other instruments during lessons. Additionally, opportunities exist for Choir, Strings, Wind Band and Rock Band. The school has been awarded Artsmark Gold for the fourth consecutive time, as national recognition for commitment to outstanding provision for Music and Art.

Whether you enjoy sport, the arts, technology or any of the other exciting things we have to offer – make sure you get involved. Doing this will help you to learn in many different ways as well as introducing you to new friends. For many people, it is by joining a school club that they develop interests and hobbies which then stay with them for life.



## A selection of clubs and activities available at school

- Art
- Dance
- Cricket
- Football
- Scrap Book
- Chess
- Warhammer
- Languages
- Netball
- Pop choir
- Gymnastics
- Rock Band
- Science club
- Hockey
- Textiles
- Basketball
- Drama
- Big Think
- Planet Earth
- Homework

Don't see something you like? We are always open to suggestions for new clubs.

# SMS Expectations



## SMS Expectations: What My Teachers Are Looking For

For every lesson I need:

- Basic equipment in a pencil case
- Planner to be placed on the desk
- Bag to be placed under the table and coat to be placed on the back of my chair

To ensure excellent presentation I will:

- Write the full date and title
- Underline the date and title
- Start work next to the margin, keeping letters between the lines
- Write as neatly as I can
- Check my punctuation and spelling
- Write in blue or black pen
- Draw diagrams and tables in pencil
- Self/Peer assess in green pen
- Glue in worksheets
- Rule off and continue the page for each lesson
- Start a new page for each new topic

To ensure excellent home learning I will:

- Write the homework in my planner
- Check Class Charts for home learning
- Write the title: Home Learning
- Try to complete home learning 1 day before the due date
- Attempt all aspects of home learning
- If it is not excellent or meet the teacher's minimum requirements, then it is not finished
- Hand work in on time

In the school building I need to:

- Walk sensibly and quietly
- Follow the one-way system to keep everyone safe
- When lining up, do so in single file. Continue to be quiet and sensible
- Follow instructions from all staff members immediately
- Respect the environment and the people around me

In the classroom I will:

- Follow all teacher instructions at the first time of asking
- Get my equipment out immediately, without being asked
- Sit up straight in my chair and show that I am ready to learn
- Track the teacher and be ready to answer any questions
- Respect those around me
- Follow the behaviour rules

To ensure excellent learning I will:

- Always do my best
- Always follow the school rules
- Stay focused in lessons
- Complete all work to the best of my ability
- Not give up, be resilient and persevere
- Ask for help if I need it

# Contact & Support



Parents are encouraged to seek advice and support from the school should they have any concerns relating to their child. Parents can contact school in writing, via email, in person (by appointment) or by telephone. Staff will endeavor to respond to communications as soon as they can. Our contact with you will be professional and courteous. We respectfully ask that you show the same courtesy in your communications with our staff.

**Your first point of contact should usually be with your child's Form Tutor as they will get to know your child on a daily basis. If your query is subject specific, then please contact your child's subject teacher in the first instance.**

## Email Enquiries

- General enquiries should be made via: [scissettoffice@themast.co.uk](mailto:scissettoffice@themast.co.uk)



# Punctuality & Absence



## Please be aware of the following information:

- ✓ Holidays during term time are not permitted. Please see Shelley Pyramid Attendance Policy.
- ✓ The school building opens at 8.50am and the school day starts at 8:55am prompt.
- ✓ Pupils are expected to attend school on time every day.
- ✓ If pupils are late, they should sign in at reception.
- ✓ Three late marks in one half term will result in a detention.

All absences must be authorised by parents/carers, so please notify us of **absences daily** on 01484 865444 or email [scissettoffice@themast.co.uk](mailto:scissettoffice@themast.co.uk) and report a reason for continued absence.

If a child is absent and we haven't been informed why, school will:

- ✓ Telephone/text parents/carers on the first day of absence if we have not heard from them by 10.00am.
- ✓ Attempt a home visit if there is no response to initial contact. If there is still no response, school will ring 101 to report the absence to the police.

Overall attendance is closely monitored by our pastoral team. We may:

- ✓ Contact parents/carers if your child's attendance falls below our expectations.
- ✓ Invite parents/carers in to school to discuss the situation with our pastoral team and/or a member of the senior leadership team if absences persist.
- ✓ Refer the matter to the Local Authority Attendance and Pupil Support Service



# School Dinners & ParentPay



## How much do school dinners cost?

School dinners currently cost £2.70 for a set meal. There is also a range of snacks available from the Deli Bar and at break time. Full menus and price lists can be found on the school website.

## How do I know what time to go for my dinner?

Each year group has a turn at being first into the Dining Hall for dinner, so the lunchtime staff will tell you which sitting you are on and when it's time to go for your dinner.

## How do I pay for my dinner?

We use ParentPay as a convenient way for you to pay for your child's school meals, trips, events and other items such as equipment and books. Through ParentPay you will also be able to view the school dinner menus as well as seeing what your child has had for lunch each day.

ParentPay offers freedom to make payments at any time, whenever and wherever you like, safely and securely. You will be given an online account, activated using a unique username and password, which you will be prompted to change so that only you have access to your account. If you have more than one child at in school you can merge accounts to create one login for your children. Making a payment is straightforward and the payment history is available to view at a later date.

## Free school meals

Full details about who is eligible for free school meals and how to apply can be found on the Kirklees website below:

<https://www.kirklees.gov.uk/beta/schools/free-school-meals.aspx>

For further information and support with making an application, please call Kirklees Council on 01484 221000 or email [freeschoolmeals@kirklees.gov.uk](mailto:freeschoolmeals@kirklees.gov.uk).


When you apply for free school meals, the school also receives additional funding called pupil premium.






## Contact Details & Social Media

 Scissett Middle School, Wakefield Road, Scissett, HD8 9JX

 01484 865444

 [scissettoffice@themast.co.uk](mailto:scissettoffice@themast.co.uk)

 @ScissettMiddle

 [facebook.com/groups/scissettmiddle](https://facebook.com/groups/scissettmiddle)