



# Scotforth St Paul's C of E Primary & Nursery School

"Let faith be your shield"

Scotforth St Paul's Primary and Nursery School  
Scotforth Road  
Lancaster  
LA1 4SE  
Tel: 01524 65379  
Head Teacher: Mrs A. Aylott  
e-mail: [head@scotforth-st-pauls.lancs.sch.uk](mailto:head@scotforth-st-pauls.lancs.sch.uk)  
website: [www.scotforth-st-pauls.lancs.sch.uk](http://www.scotforth-st-pauls.lancs.sch.uk)

14/07/2020

Dear parents and carers,

I just wanted to share with you some of the changes we are making in September due to Covid 19 to reduce numbers of parents/children coming into contact with each other.

**The teacher/s in charge of Nursery will be: Mrs Atkinson and Mrs Todd Bryce**  
**Their morning drop-off time is 8:55 am**  
**Their afternoon collection time is 3:00 pm**  
**The entrance in the morning is the main gate on Scotforth Road.**  
**The entrance at collection time is via the Nursery gate off Chatsworth Road.**

To drop children off in the morning at 8:55 please enter through the main gate on Scotforth road. You would walk up the steps and drop them at Nursery door before continuing down the ramp and leave via the back Nursery gate down the alley off Chatsworth Road. If your child has older siblings please check their drop off time as you may drop them on the yard first. There will be no adult available to supervise older siblings on the yard so please do not send them through the gate until the correct time. If your child is attending part time only then we will make sure that the correct gates are open for dropping off/collection.

At 3:00pm pick up, please collect your Nursery aged child first. You will enter through the Nursery back gate and then walk across the EYFS playground and out of the main gate. If you have older children you would then walk up to the yard to collect them.

Please try and line up leaving a sensible distance between you and the next family. In the Autumn term this will be easier as there will be less children in Nursery.

There is no longer a government fruit scheme. We will provide fruit for snacks or low sugar/salt alternatives along with milk and water. Please do not send your child with a water bottle or snacks. On the first day please send spare clothes/nappies/wipes (if needed.) These will be kept in your child's tray. There will be no need for children to bring a bag other than a lunch box. Unfortunately parents are still not allowed inside the building, however if it is your child's first session then you will be able to come in and be with your child but must still try to keep a distance between staff and the other children.

We will continue to eat our lunch in Nursery and the children will then play out on half of the bottom playground supervised by Mrs Todd Bryce and Ms. Boardley. Children can order a hot dinner in the morning and there is always the choice of at least 2 dishes. The price per day is £2.30.





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We will be staying in the Nursery room/EYFS playground for most of the day to keep the bubbles of children across school separate. Children in Nursery will be classed as one bubble and do not need to socially distance from the adults or each other. All children will either have myself or Mrs Todd Bryce as a keyworker.

We have several measures in place designed to minimise the risk of infection from Covid-19 in school. We would appreciate it if you could discuss the importance of these with your child again before they come into school for the first time:

- Cleaning our hands more often than usual. We have developed routines to ensure children understand when and how to wash their hands, making sure they wash them thoroughly for at least 20 seconds using running water and soap, and dry them thoroughly, or use sanitiser ensuring that all parts of the hands are covered.
- Ensuring our children understand good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach and ensuring a good supply of tissues and bins throughout the setting.
- Implementing an enhanced cleaning schedule, ensuring surfaces touched by children and staff are cleaned regularly and throughout the day, including table-tops, door handles and wipe-able play equipment.

There are a number of things parents and carers can do to help us make these arrangements effective, in addition to the points listed above concerning arrival and departure, and not bringing toys/bags to school.

- If your child has coronavirus symptoms they must not come into school. Please inform us as soon as possible and request a test for them. If a member of your household has any symptoms then please keep your child at home for 14 days (or until a negative test result is received) and inform school.
- If a child is unwell in school, we will contact you and ask you to immediately collect them. If they develop symptoms while at school, then they will be isolated in an area without other children, and will be looked after by a member of staff wearing PPE.
- If a child or member of staff receives a positive test result, then the class bubble will be shut for at least 14 days, or until the staff member is well enough to come back. If the test result is negative, then the bubble will reopen so long as no one else in the bubble tests positive.

We hope the extra handwashing will also help reduce the passing on of coughs and colds which occur each Winter.





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In the event of a local lockdown Nursery would remain open for the children of keyworkers only. We have updated our learning journey app to include a platform where short videos can be sent directly to your email address to involve the children at home in their learning. The new system is called "evidence me." We will no longer use folders to record children's work but will have a celebrations memory book so that you can see what children have been involved with at Nursery.

We are looking forward to getting back and meeting all of the new children as well the children who are already here. You are welcome to email me over summer with any questions and I will get back to you [fsks1leader@scotforth-st-pauls.lancs.sch.uk](mailto:fsks1leader@scotforth-st-pauls.lancs.sch.uk)

Yours sincerely,

Mrs Ruth Atkinson

