



# Scotforth St Paul's C of E Primary & Nursery School

Learning, growing and  
caring as part of God's family

"I am the vine, and you are the branches.  
If any remain in me and I remain in them,  
they produce much fruit." (John 15:5)

Scotforth Road  
Lancaster  
LA1 4SE  
Tel: 01524 65379

Head Teacher: Mrs K. Walsh  
Email: head@scotforth-st-pauls.lancs.sch.uk  
Website: www.scotforth-st-pauls.lancs.sch.uk

7<sup>th</sup> March 2022

Dear Parents,

Our Parents' afternoon/evening of the year will be held on Wednesday, 30<sup>th</sup> March, 2022 between 1.00 p.m. – 3.00 p.m. and 3.30 p.m. – 6.30 p.m. in the School Hall. Parents should report to the office and sign in. It is a "Parent and Child Consultation" session with the teacher.

At Scotforth we encourage our children to take responsibility for their learning, sharing targets and so on and Parent/Child consultation is part of that process. As in previous years, we can offer the option for children (Year 2 and above only) to come and hear the discussions with you for the first half of the appointment only as we know that there may also be some discussions best held just between adults and teachers. The choice of whether to see the teacher completely on your own, or with your child is up to you. Your child will return to class if in the daytime and to the ICT suite if in the evening, until your appointment slot is over. Please clearly indicate a first, second and third preferred time slot on the return slip and please also indicate if you would like your child to attend. Where a first, second and third slot is not indicated you may be allocated any available time. Where there is more than one child in a family we will endeavour to give reasonably concurrent appointment times. Appointments will last **eight minutes**. Please return a form for each child to their class teacher by **Monday 14<sup>th</sup> March** at the latest. We will endeavour to allocate appointments after the return deadline but cannot guarantee this. Appointments will be sent out on Thursday 17<sup>th</sup> March. If you are unable to attend or would prefer not to come into school on the 30<sup>th</sup> March, please email the class teacher to arrange a mutually convenient Zoom appointment.

Remember, if you ever have a concern, please don't wait until parents' evening, but pop in and see us so that we can help. Thank you, and we look forward to meeting with you on the 30<sup>th</sup> March.

Yours sincerely,

Mrs.K.Walsh  
Headteacher

**NB** Year 6 have already had their parents' evening so do not need an appointment.

**PLEASE RETURN TO THE CLASSTEACHER BY Monday, 14<sup>th</sup> March** at the latest, as all appointments will be allocated then. **PLEASE COMPLETE A FORM FOR EACH CHILD.**

\*I/we will be attending parent/child consultation afternoon/evening  
with..... (Name of child)

\*I/we will be attending parent/child consultation afternoon/evening  
without.....(Name of child)

(Name of Siblings @ Scotforth & class.....)

Appointment times: Wednesday, 30<sup>th</sup> March (please clearly indicate 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> choice) or you may be allocated any available time.

1.00pm - 1.30pm		4.00pm - 4.30pm	
1.30pm - 2.00pm		4.30pm - 5.00pm	
2.00pm - 2.30pm		5.00pm - 5.30pm	
2.30pm - 3.00pm		5.30pm - 6.00pm	
3.30pm - 4.00pm		6.00pm - 6.30pm	

