



Scotforth St Paul's C of E Primary & Nursery School

Learning, growing and
caring as part of God's family

"I am the vine, and you are the branches.
If any remain in me and I remain in them,
they produce much fruit." (John 15:5)

Scotforth St Paul's Primary & Nursery School
Scotforth Road
Lancaster
LA1 4SE
Tel: 01534 65379

Head Teacher: Mrs.A.Aylott
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Dear Parents and Carers

5.3.21

We are very much looking forward to welcoming all children back into school next week. This letter sets out the arrangements you will need to know in readiness for their first day back in school, focusing on measures that will help limit the risk of coronavirus transmitting within our setting.

All children will be in class bubbles with their usual teacher/s.
Their morning drop-off/afternoon collection times continue to be staggered:

YR, Y2, Y4 and Y5 drop off @ 9.00 am with pick up@ 3.15 pm

Y1, Y3 and Y6 drop off @ 8.45 am with pick up@ 3.00 pm

YN: @8.50 and pick up @ 3.00 pm

Please note if you have children with different start and finish times you should drop them off at the start time of the earlier child and collect at the pick up time of the later child. However this does not mean that they will get extra teaching as in this "extra time" your child will simply be handwashing and then sitting reading to themselves quietly. We have done this to help parents and avoid any unnecessary lingering on the yard.

I am pleased to confirm that both breakfast and after school club will be running, please book in with Marie as normal.

What your child should bring to school

- Coat (named please)
- Named water bottle, which should go home daily.
- Named lunchbox containing packed lunch and/or healthy playtime snack (no toast will be served). Hot lunches will be available to order as usual if required.
- **Y2 upwards:** Clear sandwich bag containing the following basic classroom equipment for their own individual use only: rubber, pencil sharpener, felt tips and pencil crayons. This is part of infection control. School provides individual pencils and pens. If you will struggle with this please let the class teacher know.

Please do not send your child with any unnecessary bags, toys or equipment. PE kits (fully named please!) should be brought in a cloth PE bag, and left in school.

As the weather gets better it may be sunny! If your child requires sun-cream, it must be applied before coming to school. If your child would need a second application, they must be able to apply it themselves. They should bring a sun-hat (named) on sunny days.

Morning drop-off

A one-way system will be in operation for **Y1-Y6**:

- 1) Please enter school via the main pedestrian gate. We ask that only one adult accompanies your child, to minimise congestion on the school premises, and that all adults (not children) continue to wear masks.



- 2) Drop your child at the top of the path. They will enter the playground and line up in their bubble line (indicated by the coloured cones), from where they will be collected by a member of staff from their bubble.
- 3) Adults should then turn left into the staff car park and exit via the main vehicular gateway (coned off to traffic)

Afternoon collection

Again a one-way system will be in operation, a reverse of the morning:

- 1) Please enter school via the staff car park and walk onto the bottom yard via the double gates.
- 2) Line up (2m apart) on your child's bubble line (indicated by the coloured cones).
- 3) As you get to the front of the line, a member of staff from your child's bubble will send your child to the front of the line to meet you.
- 4) Please then walk down the playground with your child (taking responsibility for social distancing yourselves) and exit via the main pedestrian path and gate.

Pupils in YN and YR

Please use the main pedestrian entrance when **dropping off** and exit through the Nursery gates on to the guinnel onto Chatsworth Road. At **collection** time please enter via the Chatsworth Rd guinnel and YN gates and exit via the car park.

We will be continuing all the measures we have been taking since the start of the pandemic such as

- Cleaning our hands more often than usual. We have developed routines to ensure children understand when and how to wash their hands, making sure they wash them thoroughly for at least 20 seconds using running water and soap or sanitiser, and dry them thoroughly, ensuring that all parts of the hands are covered. Each classroom has sanitiser at the door.
- Ensuring our children understand good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach and ensuring a good supply of tissues and bins throughout the setting.
- Implementing an enhanced cleaning schedule, ensuring surfaces touched by children and staff are cleaned regularly and throughout the day, including table-tops, door handles and wipe-able play equipment. There will only be a limited amount of play equipment and in FS/KS1 bubbles only.
- Eating our lunches in bubbles in a staggered timetable in the hall with good ventilation (children can still order hot meals daily.) Children to bring a water bottle that goes home daily for sanitising.
- Floor markings will show the children where to stand to maintain social distancing when moving around school and queuing to get into school and for handwashing/toileting etc. We understand this may take a little time for the children to get used to again. However, we will contact the parents of any child who persistently ignores safety instructions re social distancing, hand-washing etc., to see how we can reduce the risk of spreading infection. The previously notified addendum to our behaviour policy remains applicable.
- Staff will be wearing masks when not teaching children (e.g. when in communal areas such as staffrooms, hall etc.)



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- There are a number of things parents and carers can do to help us make these arrangements effective, in addition to the points listed above concerning arrival and departure, and not bringing toys/bags to school.
- If your child has coronavirus symptoms they must not come into school. Please inform us as soon as possible and take your child for a test. If a member of your household has any symptoms (not just the main three) then please keep your child at home until a negative test result is received and inform school. <https://www.lancashire.gov.uk/news/details/?Id=PR21/0015>
- Parents are all able to access Lateral Flow testing kits to be used on a twice a week basis. These are for use on parents not children. They can be collected from The University or Nelson Street testing Centre, NOT school. **Please see Government information below:**

Collect test kits

You can collect 2 packs of home test kits at a local collection point. Each pack contains 7 tests.

Anyone 18 or over can collect.

Most collection points are open from 1.30pm to 7pm. You can check online if the location is open or busy before you go. You do not need to make an appointment.

Do not visit a collection point outside opening hours, as it may be used to test people with coronavirus symptoms outside these times.

[Find your nearest home test kit collection point.](#)

Order home test kits online

If you cannot get tested at your workplace, or are unable to go to a test site or collect test kits, you can order a home test kit online.

Do not order online if you can get a test through other methods. This frees up home delivery for those who need it most.

[Order rapid lateral flow home test kits](#)

What twice-weekly testing involves: You will be asked to:

- take a test twice a week (every 3 or 4 days apart)
- report every result to NHS Test and Trace on the same day you take the test

[Report your test result online](#) or by calling 119.

If anyone tests positive or gets coronavirus symptoms, they should tell the school and:

- self-isolate immediately
- get a PCR test to confirm the result
- follow the [stay at home guidance for households with possible coronavirus infection](#)



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- A negative result means the test did not find signs of coronavirus. But this does not guarantee you do not have coronavirus, so you should keep following all [coronavirus advice](#) including:
 - regular handwashing
 - social distancing
 - wearing a face covering where recommended
- If a child is unwell then it is expected that you will attempt to immediately collect your child. If they develop symptoms while at school, then they will wait in an area without other children and will be looked after by a member of staff wearing PPE.
- If a child or member of staff receives a positive test result, then the bubble will be shut for at least 10 days, or until the staff member is well enough to come back. If the test result is negative, then the bubble will reopen so long as no one else in the bubble tests positive.
- Please talk to your child before they return to school about how different it might be. Many of the rooms have had furniture moved around so that the children from Y1 upwards are sitting at forward facing desks.
- Children will need to wear their school uniforms but can wear trainers (but only if they can fasten them independently) as we will aim to be outside as much as possible. We understand that children will have of course grown during lockdown and some uniform may not fit, so we are happy to show some flexibility re sensible alternatives over the first couple of weeks until you are able to again access replacement uniform.

The most important thing to say is that we know that this lockdown has probably been the most difficult one so far, and we really appreciate the way our families have persevered with home learning and juggling many commitments. We know that it has been tough on our children too, and hope that they are looking forward to returning as much as we are looking forward to seeing them. There has been much talk in the press about "lost learning" and "catch-up" and whilst we know that there will of course have been some of that, we are also mindful that perhaps the greatest area of need for our children is to be able to feel some sense of normality and freedom! We want them to be able to socialise, play, run, have fun and basically do all the things children should do. So yes, we will assess where pupils are at academically, and make plans for how to address those areas of need, but we will also be seeing how they are emotionally and socially and building in plenty of opportunity to get that right too.

As all children will be in school from 8th March, remote learning will cease. Parents will receive the usual termly information letter from class teachers regarding the curriculum etc. for the summer term in the first week after the Easter holidays. As always, if you have any questions, please get in touch.

Yours sincerely,

Mrs A. Aylott

Head teacher/ National Leader of Education