



Scotforth St Paul's C of E Primary & Nursery School

"Let faith be your shield"

Scotforth St Paul's Primary and Nursery School
Scotforth Road
Lancaster
LA1 4SE
Tel: 01524 65379
Head Teacher: Mrs A. Aylott
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website: www.scotforth-st-pauls.lancs.sch.uk

16th July 2019

Dear Parent,

Please find attached your child's dinner money statement.

Please ensure any outstanding balance is paid by Friday, 19th July and add-on any meals you think your child will be having before the end of term. All outstanding dinner money **must be paid by the end of term.**

Please may we remind you that meals must be paid for in advance and not in arrears as set out in the School Prospectus.

Starting from 3rd September all meals must be paid for in advance, there will no longer be any grace period, therefore please ensure you either pay before the end of this term or on Tuesday, 3rd September when the new term starts, otherwise we will ask you to provide a packed lunch.

Costs are £2.30 daily, £11.30 weekly, first half-term £73.60, second half-term £92.00, total for term £165.60. This can be cash, cheque (payable to 'Scotforth School Fund') in a sealed named envelope or on-line via Scopay. To make it even easier to pay, Scopay have just launched a new app so that you can pay anytime, anywhere. A flyer giving further information will be on the school newsletter and in the letters section of the school website. (Please ask at the office if you require a code for your Scopay account (this can also be used to pay for school trips).

It would be helpful if you could please complete the attached form in order for us to know your child's likely meal pattern.

Please note that all KS1 children (Reception, Y1 and Y2) receive a free school meal under the Universal Free School Meals provision by the Government. However, Nursery, and Y3-6 children do not and meals must be paid for. Families may be eligible for free school meals if they are in receipt of Universal Credit with a household income of less than £7,400 a year (after tax and not including any benefits you get); Income-Based Jobseekers' Allowance; Income-Related Employment and Support Allowance; Child Tax Credit, **not entitled to Working Tax Credit** and household income less than £16,190; Support under part IV of the Immigration and Asylum Act 1999; Guarantee element of State Pension Credit; Income Support; Working Tax Credit 'run on' – the payment you receive for a further 4 weeks after you finish work. If you think you are eligible, please contact the school office for an application form.

If you have any query or difficulty with payment please do not hesitate to contact me. Thank you.

Yours sincerely

Mrs.A.Aylott
Headteacher/National Leader of Education

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CONNECTING PARENTS TO SCHOOL

SCOPAY

SCOPAY, A MORE CONVENIENT WAY TO PAY

SCOPAY allows parents, guardians, or carers to make payments by credit or debit card for all school purchases (including school meals, trips, uniforms and school clubs)

If you have not yet registered let the office know and an access code will be issued to you.

Then visit SCOPAY.com or download the SCOPAY app and pay anytime, anywhere.

Pay for their lunch,
on your lunch!



SCOPAY