



# ASTLEY COMMUNITY HIGH SCHOOL

One of the Seaton Valley Federation of Schools

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[www.astleyhigh.org](http://www.astleyhigh.org)

Executive Headteacher: John Barnes

Head of School: Graham Scott

Dear Parent/Carer of

In line with the government's announcement Swimming lessons can restart from September. We will be adhering to strict social distancing rules and there are a few changes to look out for, these are detailed below.

Swimming lessons were cancelled from the week commencing 16th March, meaning you are owed 3 weeks swimming lessons worth £16.50, therefore the cost of the block is £56.95.

As you know for your convenience we have moved to online booking and payments for our Learn to Swim Programme. As of today you will be able to book your child swimming lessons for next term, when they will be in Stage XXX. Places will be allocated on a first come first served basis. Please see our handy guide attached to this email on how to book and pay for lessons online.

The Autumn block was due to be 13 weeks, please see dates below.

Day	September	October	November	December
Tuesday	8th, 15th, 22nd, 29th	6th, 13th, 20th	3rd, 10th, 17th, 24th	1st, 8th
Wednesday	9th, 16th, 23rd, 30th	7th, 14th, 21st	4th, 11th, 18th, 25th	2nd, 9th
Thursday	10th, 17th, 24th	1st, 8th, 15th, 22nd	5th, 12th, 19th, 26th	3rd, 10th
Friday	11th, 18th, 25th	2nd, 9th, 16th, 23rd	6th, 13th, 20th, 27th	4th, 11th

## Changes to Swimming Lessons

- The entry and exit to the pool will now be a one way system
- The changing rooms are now gender neutral, your child will enter through the female changing rooms and exit through the male changing rooms.
- We would ask you to please have your child ready to swim at drop off to reduce the need for children to use the changing rooms (there are 5 cubicles that must be used if this is not possible)
- We are asking parents to no longer wait in the changing rooms for their child but to wait in the car park, once the lesson is finished you will collect your child from the door, we will ensure the children are escorted to the door
- Belongings are not to be left in the changing rooms during lessons, these must be either taken poolside by the child or the parent must ensure they have them before leaving the child for the lesson
- We will NOT be giving out goggles to any child, please ensure your child is equipped with goggles for every lesson

It is your responsibility to book your child's lessons using the online system; our swimming teacher is unable to do this for you. If you have any problems with the online system please contact the community office on 0191 237 1505 opt 4. If you are unable to book or pay online you should contact the community office after 04/09/20 so that we can book your place over the phone.

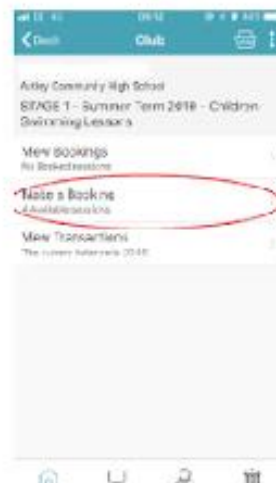
By booking your child's swimming lessons you are giving consent for them to participate and acknowledging that it is your responsibility to inform us of any changes to your child's medical details. Our enrolment forms are now also online if you have not completed the enrolment form, please complete by clicking [here](#)

Many thanks  
Hayley Cuthbertson  
**Community Learning Manager**

1. Log into the School Gateway app or website <http://www.schoolgateway.com/>
2. Select child's name from the menu (all registered children will be listed)
3. Click on the Relevant stage



4. Select Make a Booking



6. Once you have chosen your selection press book—only the first lesson of the block will be shown (see enrolment letter for subsequent dates)



7. Select Return to Club Menu



5. Choose a lesson



8. Select Payments



### 9. Select the Payment Shown



### 10. Select Add to Basket



### 11. Select Checkout

### 12. Enter your card details to make the payment



### 13. Repeat for any other children

Your child has been booked for the summer term, you will now receive an email confirmation.

Places are not booked on a first come first served basis, you will be allocated places on a first come first served basis.

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We therefore recommend that you make payment as soon as possible.

If you have any queries, please contact the Community Centre.