



ASTLEY COMMUNITY HIGH SCHOOL

One of the Seaton Valley Federation of Schools

Elsdon Avenue, Seaton Delaval, Northumberland NE25 0BP

Tel: 0191 2371505 Fax: 0191 2376891

Email: reception@astleyhigh.org

www.astleyhigh.org

Executive Headteacher: John Barnes

Head of School: Graham Scott

Places are allocated on a first come first served basis from when payment is received. Please see our handy guide attached to this email on how to book and pay for lessons online.

The Autumn block is 13 weeks, please check the dates carefully below.

Day	September	October	November	December
Tuesday	10th, 17th, 24th	1st, 15th, 22nd	5th, 12th, 19th, 26th	3rd, 10th, 17th
Wednesday	11th, 18th, 25th	2nd, 16th, 23rd	6th, 13th, 20th, 27th	4th, 11th, 18th
Thursday	12th, 19th, 26th	3rd, 17th, 24th	7th, 14th, 21st, 28th	5th, 12th, 19th
Friday	13th, 20th, 27th	4th, 18th, 25th	8th, 15th, 22nd, 29th	6th, 13th, 20th

The cost for the block is £71 which must be paid before the first lesson. Remember your child's place is not confirmed until you have made the payment.

Please be aware that you are booking a block of swimming lessons and refunds are not available if you choose not to complete the block.

It is your responsibility to book your child's lessons using the online system; our swimming teacher is unable to do this for you. If you have any problems with the online system please contact the community office on 0191 237 1505 opt 4. If you are unable to book or pay online you should contact the community office after 15/07/19 so that we can book your place and take payment over the phone.

By booking your child's swimming lessons you are giving consent for them to participate and acknowledging that it is your responsibility to inform us of any changes to your child's medical details.

Our enrolment forms are now also online, all swimmers must have a new enrolment form completed for the new academic year, please complete by clicking [here](#)

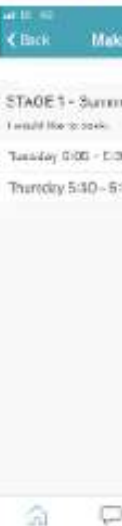
1. Log into the School Gateway app or website <http://www.schoolgateway.com/>
2. Select child's name from the menu (all registered children will be listed)
3. Click on the Relevant stage



4. Select Make a Booking



5. Choose a lesson



6. Once you have chosen your selection press book—only the first lesson of the block will be shown (see enrolment letter for subsequent dates)



7. Select Return to Club Menu



8. Select Payments



9. Select the Payment Shown



10. Select Add to Basket



11. Select Checkout



12. Enter your card details to make the payment



13. Repeat for any other children

Your child has been booked for the summer term, you will only need to pay once.

Places are not booked on a first come first served basis.

Places are booked on a first come first served basis, you will need to book early.

We therefore recommend you make payment as early as possible.

If you have any queries please contact the Community Centre.