

SEATON VALLEY FEDERATION OF SCHOOLS



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Chair of Governors: Susan Dungworth
Executive Headteacher: John Barnes

Re: Year 9 Parent Meetings

Dear Parent/Carer

We would like to invite you and your child to attend a review meeting on Friday 10th July 2020 at Astley Community High School. This will be an opportunity to discuss your child's progress and well-being during "Lockdown" with an allocated member of staff (Form Tutor or a member of the Senior Leadership Team). It will also allow us to continue to support all students in Year 9 during this very difficult time for them before any return to school in September.

We now use an intuitive online appointment booking system which allows you to choose your own appointment time with your allocated member of staff. Each student has been allocated to a member of staff, therefore you will only have one appointment to make. You will receive an email confirming your appointment details.

Appointments can be made on a first come first served basis, with immediate effect and will close at 9am Wednesday 8th July 2020.

You can access the booking portal via the school gateway app or by browsing to astleycommunity.schoolcloud.co.uk to book your appointments. A short guide on how to add an appointment is included with this letter. *Please note that although you will book 20 minute appointments, these will actually end after 15 minutes to allow time for teachers to clean surfaces prior to their next appointment.*

If you have not yet signed up for the school app, this would be an ideal time to do so. If you do not have access to the internet, please contact the school office via school gateway and staff will make appointments on your behalf.

Yours Sincerely

Mr L Carbutt
Student Progress Leader

