Punctuation

Apostrophes: _____

Insert a two apostrophes:

Hes running to his mums house with flowers.

Punctuation

Apostrophes are used to show **missing letters (omission)** or **possession**

Insert a two apostrophes:

He's running to his mum's house with flowers.

Punctuation

Brackets: _____

Insert a pair of brackets:

I went to visit Lily my best friend after dinner.

Punctuation

Brackets are used to add **extra information** that is not essential

Insert a pair of brackets:

I went to visit Lily (my best friend) after dinner.

Punctuation

Capital letters: _____

Insert three capital letters:

yesterday we all went to visit sadie in dorset

Punctuation

Capital letters are used at the **beginning of a sentence** and for **proper nouns**

Insert three capital letters:

Yesterday we all went to visit **S**adie in **D**orset

Punctuation

Colons: _____

Insert a colon:

I have two lessons this morning art and French.

Punctuation

Colons are used before an **explanation,** a **definition** or to **introduce a list**

Insert a colon:

I have two lessons this morning: art and French.

Punctuation

Commas: _____

Insert two commas:
Although it wasn't yet lunchtime he ordered a drink some fruit and a meat pie.

Punctuation

Commas are used to **separate items in a list** or to **separate parts of a sentence (i.e. clauses)**

Insert two commas:
Although it wasn't yet lunchtime, he ordered a drink, some fruit and a meat pie.

Punctuation

Dashes: _____

Insert a dash:
Steven won the race he's so fast!

Punctuation

Dashes are used to **separate** parts of a sentence

Insert a dash:
Steven won the race – he's so fast!

Punctuation

Exclamation marks: _____

Insert two exclamation marks:
Wow mum I didn't know that

Punctuation

Exclamation marks show when something is **surprising** or said with **force**

Insert two exclamation marks:
Wow Mum! I didn't know that!

Punctuation

Full stops: _____

Insert a full stop:
I can't leave yet my homework isn't finished.

Punctuation

Full stops are used at the **end** of a **sentence**

Insert a full stop:
I can't leave yet. My homework isn't finished.

Card 1

Quick-fire GPS recall

Punctuation

Hyphens: _____

Insert a hyphen:

I have fifty two pound coins at home.

Card 2

Quick-fire GPS recall

Punctuation

Hyphens link two or more **words**, often to make the meaning clearer

Insert a hyphen:

I have fifty-two pound coins at home.

Card 3

Quick-fire GPS recall

Punctuation

Inverted commas: _____

Insert inverted commas:

It's nearly bedtime. Hurry up! shouted mum.

Card 4

Quick-fire GPS recall

Punctuation

Inverted commas go **around speech** (what someone has said)

Insert inverted commas:

"It's nearly bedtime. Hurry up!" shouted mum.

Card 5

Quick-fire GPS recall

Punctuation

Question marks: _____

Insert a question mark:

I am tired. Are you sleepy. Let's leave now.

Card 6

Quick-fire GPS recall

Punctuation

Question marks show someone has **asked a question**

Insert a question mark:

I am tired. Are you sleepy? Let's leave now.

Card 7

Quick-fire GPS recall

Punctuation

Semi colons: _____

Insert a semi colon:

He stood up it was time to leave.

Card 8

Quick-fire GPS recall

Punctuation

Semi colons: **link** two complete **sentences** on the **same theme**

Insert a semi colon:

He stood up; it was time to leave.