

Registration number: 07814065

# Selwood Academy

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2023

**SELWOOD ACADEMY**  
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## SELWOOD ACADEMY

### REFERENCE AND ADMINISTRATIVE DETAILS

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<b>Members</b>	C Cardnell, Chair R Phillips F Collins Rev E Dudley D Oliver
<b>Trustees (Directors)</b>	C Cardnell, Chair K Kirkwood L Puttock A Lyons P Acres L Snape (appointed 5 October 2023) D Hooton (resigned 24 January 2023) L Su (resigned 20 July 2023)
<b>Chief Executive Officer</b>	D Jeffries
<b>Senior Management Team</b>	D Jeffries, Head Teacher M Singer, Director of Business & Finance D Finlay, Deputy Head Teacher A Ellett, Assistant Head Teacher A Owen, Assistant Head Teacher F Hughes, SENDCo
<b>Principal and Registered Office</b>	Berkley Road Frome Somerset BA11 2EF
<b>Company Registration Number</b>	07814065
<b>Auditors</b>	Albert Goodman LLP Goodwood House Blackbrook Park Avenue Taunton Somerset TA1 2PX
<b>Solicitors</b>	Stone King LLP 13 Queen Square Bath BA1 2HJ

## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023**

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The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2023. The annual report serves the purposes of both a trustees' report, and a directors' report and strategic report under company law.

#### **Structure, governance and management**

##### ***Constitution***

The Academy Trust is a company limited by guarantee and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust. The Trustees of Selwood Academy are also the directors of the charitable company for the purposes of company law.

Selwood Academy has two levels of Governance consisting of members on one level and directors on another. This is referred to as a "two tier structure". The directors are also Trustees: accordingly, these names are interchangeable.

Details of the Trustees who served throughout the year, except as noted, are included in the Reference and Administrative Details on pages 1 to 2.

##### ***Members' liability***

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

##### ***Trustees' indemnities***

Trustees benefit from indemnity insurance purchased at the Academy Trust's expense to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust, provided that any such insurance shall not extend to any claim arising from any act or omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the Trustees in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as Directors of the Academy Trust. The limit of this indemnity is £5,000,000.

## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)**

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#### ***Method of recruitment and appointment or election of Trustees***

This year the Academy Trust embedded the revised Articles of Association and Funding Agreement approved in May 2022. The Trust has a separate members group of five, made up of 4 independent members plus the Chair of Trustees who provides a link to the Trust Board. The two appointed members have been recruited to provide financial and legal knowledge together with extensive governance experience. The Academy members are as follows-

- 1 Diocesan Corporate Member who is appointed by the Diocese of Bath and Wells.
- 1 Methodist Corporate Member appointed by the Methodist Council
- The Chair of Trustees
- Plus 2 other appointed Members under Article 15A.

The Foundation Member representation on the Academy Trust shall not exceed 40% of the board. Non-designated Members will be appointed by the remaining Members as vacancies occur. Any employee of the Company cannot be a Member. A member must not also be a Trustee.

The Trust Board shall have not less than 8 Trustees, but shall not be subject to any maximum, as set out in its Articles of Association. However, if the we were to increase in trustees, we commit to appointing a foundation member first to ensure we always meet the required % for our foundation

- 1 Diocesan Corporate Trustee (Ex-Officio) who is appointed by the Diocese of Bath and Wells
- 1 Methodist Corporate Trustee who is appointed by the Methodist Circuit.
- up to 2 Parent Trustees who are elected by parents and individuals exercising parental responsibility of registered pupils at the Academy.
- up to 4 Community Trustees who are appointed by the Trustees.

The Foundation Trustees shall not exceed 25% of the total number of Trustees. Trustees are appointed for a four-year period, except that this time limit does not apply to Ex-Officio Trustees. Subject to remaining eligible to be a particular type of Trustee, any Trustee can be re-appointed or re-elected. There are no employees of the Academy on the Trust Board. The Trust also appoints as needed, associate trustees to join at committee level.

When appointing new Trustees, the Board will give consideration to the skills and experience mix of existing Trustees in order to ensure that the Board has the necessary skills to contribute fully to the Academy's development.

#### ***Policies and Procedures Adopted for the Induction and Training of Trustees***

The Academy Trust has a robust Trustee Recruitment and Induction process. The induction and training provided for new Trustees will depend upon their existing experience but would always include meeting with the Chair, Head Teacher and the governance professional, followed by a tour of the Academy with the Academy ambassadors, and a chance to meet staff and pupils. The Induction process has been revised this year to provide Trustees a checklist of what to expect during the induction process and who will support them at each stage. On application, safer recruitment checks are carried out and a reference is requested to check suitability for the role. Members and trustees lodge a photograph and profile on the school website. The governance professional coordinates the meetings and documentation required. This process was commended as an example of good governance induction by the external governance review undertaken in July 2023. As there are normally only 1 or 2 new Trustees a year, induction tends to be done on an individual basis.

## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)**

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All Trustees are provided electronically with copies of policies, procedures, minutes and the necessary information for the accounts, budgets, plans and other documents that they will need to undertake their role as a Trustee. Trustees can also gain remote access to the school website and the Trust is moving away from direct email of documents.

All Trustees undertake training at the start of each school year. The units include Safeguarding, KCSIE, Prevent, Health and Safety, Fire Safety and GDPR. This is mostly undertaken remotely via The National College. Advantage is also taken of other courses offered by The National College, Methodist Academies and Schools Trust (MAST), National Governance Association (NGA), Somerset Council and Stone King. Trustees with extra links and responsibilities such as the Chair of Trustees, chairs of committees and safeguarding Trustee also undertake further specific training. The Chair of Trustees, or his representative, attended Area Chair's meetings, provided by Somerset County Council and Chairs Briefings provided by the Diocese of Bath and Wells. The Chair also attends the NGA SAT forum and the SW forums given by the Regional Director. A skills audit is undertaken by the Vice Chair and the Chair monitors Trustee Recruitment to identify any skill shortages to aid recruitment of new Trustees. The governance professional regularly attended Clerks' Briefings where appropriate, provided by Somerset Council and the Clerks' Forums held by the Diocese of Bath and Wells. The governance professional organizes and books any training needed for the Trust Board. A register of pecuniary interests, updated annually, is located on the website, together with other governance documents.

New Members also received individual inductions and access to relevant training.

#### ***Organisational structure***

The Members meet once a year for an Annual General Meeting in December and also met twice more for ordinary meetings to receive strategic, financial and educational updates. Following this induction process to get to know the role, it is planned to reduce these meetings to the AGM and only one further meeting next year. Members are also invited to attend the audit feedback from the accountants Albert Goodman. This concise MS Teams meeting allows the members to hear the financial position of the Academy directly to aid financial oversight. Members have found this meeting schedule helpful.

The Trust Board (Trustees) normally meet 6 times per school year. The Board establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of committees and other groups. It receives reports including policies from its committees for ratification. It monitors the activities of the committees through the minutes of the meetings. The Board may from time to time establish Working Groups to perform specific tasks over a limited timescale. This year a MAT working group of the Chair and Chair of Resources, was set up to view presentations from suitable MATs for the Trust to consider joining as part of their continuing due diligence. This year the Trust received presentations from BWMAT, Wessex Learning Trust and ILET. Trustees were keen to follow up the ILET presentation, to enhance the Methodist Foundation links, but this MAT was declined by the Regional Director. Further discussions will continue next year.

Trustees voted in July 2022 to go out to consultation re becoming an extended Middle school by taking pupils from years 9-11 in addition to the existing structure. Trustees are aware of the need for an alternative secondary option for Frome parents and the lack of a Foundation secondary school in the town. Frome in This model would also give flexibility is a two tier system evolved in the near future. The consultation was delayed until the summer term, and closed on 24th July. The proposal has received strong support from parents, pupils, staff and the wider community. The local Authority has also led a consultation on school places in Frome and all schools are contributing to this process.

## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)**

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There are 2 committees as follows:

Resources, audit and risk committee (including Finance, Personnel and Premises) - this meets at least five times a year and is responsible for monitoring, evaluating and reviewing policy and performance in relation to financial management, compliance with reporting and regulatory requirements, receiving reports from the Responsible Officer/internal audit and drafting the annual budget including setting staffing levels. It incorporates the role of an audit committee. It monitors, evaluates and reviews the Academy Trust's policy on staffing, appraisal and personnel issues, including pay committee. Management accounts are monitored quarterly by the committee and shared monthly with the chair at the regular meetings for the chair, accounting officer and DBF.

Quality of Education Committee - this meets at least three times a year to monitor, evaluate and review Academy policy, practice and performance in relation to curriculum planning, communications, data analysis, target setting and assessment, examinations and all pastoral issues. Safeguarding and SEND aspects are reviewed at every meeting by the Quality of Education Committee and are included in the Head's Report for Trust Board meetings alongside an annual full review.

#### **Panels**

Admissions Panel - this meets as required to deal with all matters relating to admissions.

Other specialist panels meet as required.

This year the admissions panel met once to review a pupil's specific age-related requirement.

The suspension panel also met once.

The Trustees are responsible for approving statutory policy, adopting an annual development plan and budget, approving the statutory accounts, monitoring the Academy Trust by the use of budgets and other data, and making strategic decisions about the direction of the Academy Trust, capital expenditure and staff appointments.

The following decisions are delegated to the Board of Trustees; to consider its committee structure, to appoint or remove the Chair and/or Vice Chair, to appoint the Head Teacher and governance professional, to approve the Annual Development Plan and budget.

The following decisions are reserved to the Members: to consider any proposals for changes to the status or constitution of the Academy Trust.

## SELWOOD ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)

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The Members and Board of Trustees have devolved responsibility for day to day management of the Academy Trust to the Head Teacher and Senior Leadership Team (SLT). The SLT comprises the Head Teacher, Deputy Head Teacher, Director of Business & Finance, 1.6 Assistant Head Teachers and a SENDCo. The SLT is responsible for setting non-statutory policies and implementing the policies laid down by the Trustees and report back to them on performance.

The Academy Trust has a leadership structure which consists of the Trustees, The Senior Leadership Team, Faculty/Pastoral Heads and Middle Leaders/Managers within the support staff team. The aim of the leadership structure is to devolve responsibility and encourage involvement in decision making at all levels. In addition, associate leader roles are offered on a biennial basis to provide ongoing CPD to aspiring leaders, during 22/23 we had 3 associate leaders.

The SLT controls the Academy at an executive level, implementing all policies and reporting back to Trustees. The Head Teacher, Director of Business & Finance and Resources Committee are responsible for the authorisation of spending within agreed budgets; a summary of this is in the Scheme of Delegation. Some spending control is devolved to Budget Holders which must be authorised in line with the Scheme of Delegation and Financial Policy. The Head Teacher is responsible for the appointment of staff, though appointment panels for senior teaching posts. Trustees are on panels for all senior staff recruitment and occasionally for other staff recruitment.

The Head Teacher is the Accounting Officer.

#### ***Arrangements for setting pay and remuneration of key management personnel***

The Trust Board will appoint the members of the Pay Committee who will recommend to the Trust Board the annual budget for pay following staff appraisals. When a new appointment is made to the Senior Leadership Team the Trust Board will determine the pay range to be advertised and agree pay on appointment within the parameters defined in the Pay Policy.

#### ***Connected organisations, including related party relationships***

The Academy has strong collaborative links with the 17 local schools which form the Frome Learning Partnership (FLP).

There are no related parties which either control or significantly influence the decisions and operations of Selwood Academy. There are no sponsors. Two Members are members of Frome Lions Club.



## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)**

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#### **Objectives and activities**

##### ***Objects and aims***

The principal object and activity of the Academy Trust is to advance, for the public benefit, education in Frome and the surrounding area, in particular by establishing, maintaining, carrying on, managing and developing a school, offering a broad range of curriculum for pupils of different abilities.

The principal object and activity of the Charitable Company is the operation of Selwood Academy to provide free education and care for pupils of different abilities between the ages of 9 and 13.

The aims of the Academy Trust during the year ended 31 August 2023 are summarised below:

1. The Academy too provide a good quality of education Academy with evidence of continual development.
2. Academy to maintain an "Excellent" SIAMS rating.
3. Academy to achieve a percentage of pupils that are at age related expectation in English and Maths that is above the national average in all 4 years (Years 5 to 8).
4. Academy to achieve a percentage of both SEND and Disadvantaged pupils that are at or above age-related expectations that is exceeding the national average and to eliminate the gap.
5. Academy's KS2 outcomes to place it in the top 10% of middle Academy's nationally.
6. Academy to maintain its profile within the community, showing growth towards PAN in all year groups.
7. Trust to ensure it maintains an overall surplus of funds to at least sufficient to meet one month's salary bill, plus the annual allocation for the renewal of the 3G pitch at the end of its 10-year cycle.
8. Academy to join/form MAT within 2 years.
9. The Academy to increase external revenue by at least 15% over the next 2 years.

##### ***Objectives, strategies and activities***

Key priorities for the year are contained in our Academy Development Plan which is available from the Academy Office. Improvement foci identified for this year included:

- Increase Attainment at KS2 in English and Maths
- Further develop the leadership and enactment of teaching and learning
- Further develop SEN provision to improve progress of pupils and parental perception
- Create a positive and supportive learning environment
- Ensure that all pupils have the opportunity to let their light shine
- Development an individualised staff CPD programme
- Build future capacity and sustainability

##### ***Public benefit***

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy Trust's aims and objectives and in planning its future activities.

The Academy Trust provides facilities for recreational and other leisure time occupation for the community at large including the use of 3G Pitch in the interests of social welfare and with the interest of improving the life of the said community.

## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)**

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#### **Strategic Report**

##### **Achievements and performance**

The Academy is in twelfth year of operation and currently has 606 pupils on roll. External reviews have highlighted increasing excellence in behaviour and safeguarding as well as curriculum development and provision. Our curriculum model and content has been reviewed and updated and now includes Forest school in year 5.

The Academy offers an exceptional range of extracurricular offer in sports, arts, trips, visits and wider academic opportunities.

##### **Key performance indicators**

Attendance for the Academy remains above the national average at 92.5%

The Academy was inspected by SIAMS in May 2019 and was judged excellent in all aspects of provision. The report states: "The strength of commitment to the vision shapes the strategic and operational direction of the school. Its impact is immediately evident to visitors in pupils' exemplary behaviour and the quality of relationships." The Academy was inspected by OFSTED in June 2022 and was judged to be Good in all areas.

The Academy Trust is committed to investing in the professional development of all staff. Together with teachers striving to become outstanding practitioners, the majority of Teaching Assistants and Support Staff have gained vocational qualifications up to level 3 and HTLA's have led staff development CPD opportunities in their specialist areas. The Trustees have also supported school training for PGCE students and work experience placements. The addition of weekly takeaway CPD, and subscriptions to the National College, has provided statutory accreditation for all staff as well as wider professional development.

The Academy works closely with the other Middle Schools in Somerset and the Frome Learning Partnership to ensure that rigorous monitoring of standards in teaching and learning are maintained. Reports are completed and shared with Trustees. Mrs Pam Blackmore visits the Academy to report to the Methodist circuit and Mark Walker from Walker Education was employed to complete the Head Teachers Performance Management and SEP role.

The main financial performance indicator is the level of reserves held at the Balance Sheet date. In particular, the management of spending against General Annual Grant (GAG) requires special attention. In the year under review, £1,456,016 of restricted funds was carried forward representing 48% of GAG.

Another key financial performance indicator is staffing costs as a percentage of GAG. For 2023 this was 93% compared to 90% in 2022.

##### **Going concern**

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

## **SELWOOD ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)**

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#### **Financial review**

Most of the Academy's income is obtained from the DfE via the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ended 31 August 2023 and the associated expenditure are shown as Restricted Funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the DfE which are shown in the Statement of Financial Activities as restricted income in the Fixed Asset Fund. The Restricted Fixed Asset Fund balance is reduced by annual depreciation charges over the useful life of the assets concerned, as defined in the Academy's accounting policies.

During the year ended 31 August 2023, total expenditure (excluding depreciation and pension) of £3,522,083 was covered by recurrent grant funding from the DfE and brought forward reserves, together with other incoming resources. Across both the general restricted funds and unrestricted funds (excluding the pension reserve), the academy showed an in year surplus of £234,985.

At 31 August 2023 the net book value of fixed assets was £6,322,681 and movements in tangible fixed assets are shown in note 11 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

Key financial policies adopted or reviewed during the year include the Finance Policy which lays out the framework for financial management, including financial responsibilities of the Board, Head Teacher, managers, budget holders and other staff, as well as delegated authority for spending. Other policies reviewed and updated included Charges and Lettings, Asset Management and Insurance, CCTV, Administration of Medicines, Business Continuity Plan, Freedom of Information, GDPR, Anti Fraud and Corruption, Business Continuity, New Trustees Induction, Volunteers and Students, Whistleblowing, Complaints, Health and Safety, Investment Management, Off- site Activities.

We used our tuition and additional funding to provide in school and after school tutoring to a selection of pupils. We have helped 28 Year 6 pupils become more secure with 652 learning objective steps during 99hrs of teaching they worked through roughly 117 SATs style questions with their tutors after school. This was run by Third Space learning. We also supported 37 pupils with in school tutoring led by Selwood teachers. In English we supported 20 pupils attending TLC tutoring which is based on reading and a further 45 pupils had tutoring in school time. Year 6 pupils that attended tutoring made more progress points than pupils who did not attend tutoring. There average score increased on test by 10 marks compared to 8 for those not attending tutoring. In the summer term we also provided online tutoring to year 5 pupils. We have helped 33 pupils become more secure with 634 learning objective steps during 113hrs of teaching. We also had phonics intervention taking place for pupils who reading was an additional barrier.

## SELWOOD ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)

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#### ***Reserves policy***

The Trustees review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

The Trustees have determined that the appropriate level of free reserves should be approximately £135,000. This is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. In addition, the Trustees have also identified the need to hold £25,000 per year in relation to the sinking fund associated with the 3G pitch which represented £125,000 as at 31 August 2023.

Total reserves of the academy amounted to £7,177,733 of this £6,325,140 is invested in fixed assets. At the year end the academy held unrestricted funds of £145,979 (including the designated fund). In addition the academy held restricted funds of £1,165,614 which is considered freely spendable within the academy's objectives. Therefore in total the academy was holding reserves of £1,311,593 which is in line with the intended level of reserves to be held by the academy. The Members and Trustees continue to monitor the reserves in accordance with the Board's reserves policy.

The defined benefit pension scheme reserve has a negative balance. The effect of the deficit position of the pension scheme is that the Academy Trust is paying higher employers' pension contributions over a period of years. The higher employers' pension contributions will be met from the Academy Trust's budgeted annual income. Whilst the deficit will not be immediately eliminated, there should be no actual cash flow deficit on the fund, nor any direct impact on the free reserves of the Academy Trust.

***Plans for future periods***

The Academy has set key priorities for improvement

**Quality of Education**

- Ensure KS2 attainment is substantially above the national average and increase the number of pupils achieving greater depth across all areas
- Develop an effective and successful KS4 provision
- Further develop SEN provision to ensure that the curriculum is designed and scaffolded to fully meet the needs of all pupils
- Maintain an exceptionally focused positive and supportive learning environment whilst continuing to reduce suspensions
- Ensure that all pupils have the opportunity to let their light shine
- Development an individualised staff CPD programme
- Ensure the long-term future of Selwood Academy as part of a family of likeminded schools

Key actions have been put in place in order to achieve these

- Reduced class sizes in Maths and English
- Specialist teachers available for interventions in Maths, English and Phonics
- Restructure of the Inclusion team, including the appointment of a new SENDCo
- Supportive and robust relationships policy
- Individualised staff CPD available for all staff
- Introduction of bespoke reading lessons in Key Stage 2

***Investment policy***

All funds surplus to immediate requirements are invested to optimal effect. On a daily basis this is achieved by automatic transfer of surplus funds to overnight deposit. Where cash flow allows, sums in excess of £100,000 may be invested on deposit for extended periods.

Due to the nature and timing of receipt of funding, the Academy may at times hold cash balances surplus to its short-term requirements. The Trustees have authorised the opening of additional short term bank investment accounts to take advantage of higher interest rates as and when required. No other form of investment is authorised.

Trustees are committed to ensuring that all funds under their control are managed in such a way as to maximise return whilst minimising risk. Any cash not required for operating expenses is placed on deposit at the most favourable rate available from providers covered by the Financial Services Compensation Scheme. Day to day management of the surplus funds is delegated to the Head Teacher and Director of Business & Finance within strict guidelines approved by the Board of Trustees.

## SELWOOD ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)

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#### *Principal risks and uncertainties*

The Director of Business & Finance is responsible for reviewing the major risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Director of Business & Finance ensures these are recorded in a Risk Register and The Board of Trustees review and monitor the risk register annually and at other points deemed necessary.

The principal risks and uncertainties facing the Academy are as follows:

**Financial** - the Academy Trust has considerable reliance on continued Government funding through the ESFA. In the last year over 90% of the Academy Trust's incoming resources was ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

**Failures in governance and/or management** - the risk in this area arises from potential failure to effectively manage the Academy Trust's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Trustees continue to review and ensure that appropriate measures are in place to mitigate these risks including internal/external audits, monthly monitoring and self-assessment.

**Reputational** - the continuing success of the Academy Trust is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk, the Trustees, ensure that success and achievement are closely monitored and reviewed. The Ofsted & SIAMS Inspections have secured the ongoing strong reputation within the community.

**Safeguarding (including e-safety) and child protection** - the Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of safeguarding, e- safety and of child protection policies and procedures, health & safety and discipline.

**Staffing** - the success of the Academy Trust is reliant on the quality of its staff and so the Trustees and Senior Leaders monitor and review policies and procedures to ensure continued development and training of staff as well as ensuring there is clear succession planning with particular focus on key staffing areas identified in the risk register.

**Fraud and mismanagement of funds** - the Academy Trust has appointed a Responsible Officer to carry out internal checks on financial systems and records as required by the Academies Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and develop their skills in this area.

The Academy Trust has continued to strengthen its risk management process throughout the year by improving the process and ensuring staff awareness. A risk register is maintained, reviewed, and updated on a regular basis.

The Academy Trust is aware that as a Middle School there are risks associated with the possibility of changing from a three-tier system to a two-tier system within the local area. Discussions with the LA continue in to 23/24 with 6 meetings planned.

The Academy are in the process of a significant change consultation/application which following the initial consultation received approx. 80% positive support. The Academy recognises and are prepared for the changes that this opportunity would bring.

## SELWOOD ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023 (CONTINUED)

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The Trustees have implemented a system to assess risks that the Academy Trust faces especially in the operational areas (e.g. in relation to safeguarding (including e-safety), teaching, health and safety and trips) and in relation to the control of finance. They have introduced systems including operational procedures (e.g. vetting of new staff and visitors, supervision of Academy grounds) and internal financial controls in order to minimise risk. Where significant financial risk still remains, they have ensured they have adequate insurance cover. The Academy Trust holds risk assessments, which are regularly reviewed and updated as necessary. It has been necessary this year for Selwood, like all schools and businesses, to introduce Covid related risk assessments and to update regularly in line with ever-changing government guidance, to ensure a Covid-Secure workplace and learning environment for its community.

The Trustees examine the financial health monthly via the chair and quarterly meetings of the resources committee. The Resources Committee reviews performance against budgets and overall expenditure by means of regular updates. The Resources Committee Chair reports to the Full Trust Board any areas of concern. The Chair meets fortnightly with the Director of Business and Finance and the Head Teacher, at which finances and personnel are discussed.

The Board of Trustees recognises that the defined benefit pension scheme deficit (Local Government Pension Scheme) represents a significant potential liability. However, as the Trustees consider that the Academy is able to meet its known annual contribution commitments for the near future, this risk from this liability is minimised.

#### **Funds held as Custodian Trustee on behalf of others**

The Academy and its Trustees do not act as the Custodian Trustees of any other Charity.

#### **Trade union facility time**

There was 1 member of staff who were relevant union officials during the period who spent between 1-50% of their own time (voluntarily) on trade union duties. The total cost of facility time was £0 which amounts to 0% of the Trust's total pay bill.

#### **Auditor**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees' report, incorporating a Strategic Report, was approved by order of the members of the Board of Trustees on 7.12.23 and signed on its behalf by:

C. Cardnell  
C Cardnell  
Trustee

**SELWOOD ACADEMY**  
**GOVERNANCE STATEMENT**

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**Statement on governance and internal control**

**Scope of responsibility**

As trustees, we acknowledge we have overall responsibility for ensuring that Selwood Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to D Jeffries, Chief Executive Officer, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Selwood Academy and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

**Governance**

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 6 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
C Cardnell	6	6
P Acres	6	6
A Lyons	5	5
D Hooton	1	2
K Kirkwood	6	6
L Su	2	5
D Jeffries	6	6
L Puttock	6	6

**Conflicts of Interest**

The Academy maintain an up-to-date register of pecuniary interests. The Trustees and Members are required to update this information on an annual basis by the first Trust Board meeting of each year (and make the governance professional aware of any significant changes in-year). The Trustees and Members are asked to declare any conflict of interest at the beginning of all meetings based on the agenda provided to them at least 7 days in advance. The Chair of Trustees is aware of the content of the register and will challenge where deemed necessary if not declared at the time, however this has not been necessary to date. Anyone with a conflict of interest is asked to leave the meeting for that agenda item.



## **SELWOOD ACADEMY**

### **GOVERNANCE STATEMENT (CONTINUED)**

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#### **Governance reviews**

Daniel Jeffries continued as Head Teacher of the Academy having been appointed in January 2021.

The Academy commenced a revision of the articles of association from 2011 as part of a thorough review of our governance structures. The new Articles and Funding Agreement are now in place. Academy employees (including the Head Teacher by agreement) will not be appointed in the revised structure. The Members group of five has proved a successful and viable group, giving oversight of the Trust. The smaller Trust Board has worked very efficiently as a skilled, motivated and proactive team. After a delay in being able to find suitable new Trustees, a new Parent and new Community Trustee will be in place for the start of next year. There is one current vacancy for a Methodist Trustee, which the Trust Board is endeavouring to fill from the local Methodist circuit. The Chair of Trustees will also be seeking associate trustees to gain experience at committee level. Clare Cardnell has continued as Chair of Trustees ensuring continuity over the year. The vice Chair is Kyrstie Kirkwood.

This year the Trust Board commissioned an External Governance Review from SBS in accordance with a rolling 3-year review process. The review took place in July 2023.

Key strengths identified by the review are

- Clear governance structure with separation between most layers of governance
- Comprehensive and easy to access governance information available on the school website, including clear Ethos, Vision and Values.
- Good communication between the school's senior leaders and Trustees via a comprehensive Head Teachers Report
- Commitment to school improvement
- Trustee involvement in the recruitment and management of the school's senior leader
- The induction process for Members and Trustees

Key areas for development have been noted, including reviewing some terms of reference, minute taking demonstrating challenge, and guidance on agenda items and procedures. Some updating and realignment of paperwork follows the adoption of the revised articles and recent changes to the ATH. The Chair of Trustees has made an action plan and will monitor the recommendations over the coming year.

This year there will be an internal review in the summer term.

The Resources Committee is a sub-committee of the main Board of Trustees. Its purpose is to ensure effective and efficient management of the Academy finances, taking due regard to transparency and financial probity and to ensure that matters concerning personnel and pay issues within the academy are managed in an effective and efficient manner.

The Teaching and Learning committee reviews the educational performance of the Academy. Presentation of performance data has been revised by the new Head Teacher and gives increased clarity of data.

The Audit Committee is a sub-committee of the main Board of Trustees. Its purpose is to Attendance at meetings during the year was as follows:

**SELWOOD ACADEMY**  
**GOVERNANCE STATEMENT (CONTINUED)**

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<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
C Cardnell	6	6
P Acres	6	6
K Kirkwood	6	6
L Puttock	6	6
A Lyons	5	5
D Hooton	1	2
D Jeffries	6	6
L Su	2	5

**Review of value for money**

As accounting officer the member has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy trust has delivered improved value for money during the year by:

**Improving educational results:**

- Use of Accelerated Reader and supported guided reading with reading mentors and trustees continues to encourage reading for all ages;
- Frome Learning Partnership and middle school partners joint drive to increase standards across all the Schools - key focus on English/ reading strategic plan
- Faculty development plans produced to identify Key strategies for improving standards.
- Using Pixl strategies to further develop attainment in Maths and English
- Developing parental Maths support evenings to engage parents in learning with their child

**Financial oversight and governance:**

- Experienced Chair of Resources Committee;
- Regular financial reporting to Resource Committee and monthly meetings with the Chair of Trustees. including adjusted annual forecast, ensures transparency;

## SELWOOD ACADEMY

### GOVERNANCE STATEMENT (CONTINUED)

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#### Better purchasing:

- All contracts reviewed 3 months before renewal date to ensure efficiency and effectiveness;
- All services are re-tendered to ensure value for money and cost benefit;
- Explore all purchasing options for all orders of whatever size to ensure efficiency.

#### Better income generation:

- Income streams regularly explored
- CIF Bid submitted successfully for replacement of flat and pitched roof. Further applications will be made in 2023-2024.
- Continue to work to maximise the use of facilities outside School Hours including 3G lettings. All previous organisations have continued to keep in touch with Selwood at this time and despite the lockdowns the facility remains as popular as before and many bookings are in place. The 3G use is growing again steadily and anticipate a healthy return.

#### Reviewing controls and managing risks:

- Annual internal scrutiny undertaken by SCC to ensure internal control and compliance;
- Review of Risk Register at regular Resource Committee/FTB meetings;
- Professional HR advice procured and used where applicable.

#### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Selwood Academy for the year ended 31 August 2023 and up to the date of approval of the annual report and financial statements.

#### **Capacity to handle risk**

The Board of Trustees has reviewed the key risks to which the academy trust is exposed, together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year ended 31 August 2023 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;

**SELWOOD ACADEMY**

**GOVERNANCE STATEMENT (CONTINUED)**

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- identification and management of risks.

The Board of Trustees has considered the need for a specific internal function and has decided:

- not to appoint an internal auditor. However, the Trustees require the Director of Business & Finance to procure an Internal Scrutiny on an annual basis. This is currently undertaken by SCC.
- The purpose of the internal scrutiny role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems.

On an annual basis the Responsible Officer reports to the Board of Trustees on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

The process has been fully delivered in line with the ESFA's requirements. There were no material control or other issues reported to date.

**Review of effectiveness**

As Accounting Officer, D Jeffries, Chief Executive Officer has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the internal scrutiny report
- the work of the external auditor;
- the school resource management self-assessment tool;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Audit Committee Finance and General Purposes Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on ~~7.12.23~~ **7.12.23** and signed on its behalf by:

  
.....  
C Cardnell  
Trustee

  
.....  
D Jeffries  
Chief Executive Officer

**SELWOOD ACADEMY**

**STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**

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As accounting officer of Selwood Academy I have considered my responsibility to notify the academy trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding, including for estates safety and management, under the funding agreement between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2022, including responsibilities for estates safety and management.

I confirm that I and the academy trust Board of Trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academy Trust Handbook 2022.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



.....  
D Jeffries, Chief Executive Officer  
Accounting officer

Date:.....7.12.23.....

## SELWOOD ACADEMY

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

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Approved by order of the members of the Board on 7.12.23 and signed on its behalf by:

  
.....  
C Cardnell  
Trustee

  
.....  
D Jeffries  
Chief Executive Officer

## **SELWOOD ACADEMY**

### **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF SELWOOD ACADEMY**

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#### **Opinion**

We have audited the financial statements of Selwood Academy (the 'Academy') for the year ended 31 August 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy trust's affairs at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and Academies Accounts Direction 2022 to 2023.

#### **Basis for opinion**

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under that act. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Academy's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **SELWOOD ACADEMY**

### **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF SELWOOD ACADEMY (CONTINUED)**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and Trustees' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 20], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.



**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

**The extent to which the audit was considered capable of detecting irregularities including fraud**

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Academy through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the Academy, including the Companies Act 2006, Academies Accounts Direction 2022 to 2023, Charities SORP 2019, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the Academy's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

## SELWOOD ACADEMY

### INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF SELWOOD ACADEMY (CONTINUED)

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In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the academy's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Academy's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Joseph Doggrell BSc (Hons) FCA (Senior Statutory Auditor)  
For and on behalf of Albert Goodman LLP, Statutory Auditor

Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 11/12/23

## **SELWOOD ACADEMY**

### **INDEPENDENT REPORTING ACCOUNTANT'S REPORT ON REGULARITY**

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In accordance with the terms of our engagement letter and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2022 to 2023, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Selwood Academy during the year to 31 August 2023 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Selwood Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Selwood Academy and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Selwood Academy and the ESFA, for our work, for this report, or for the conclusion we have formed.

#### **Respective responsibilities of the Governing Body's accounting officer and the reporting accountant**

The Accounting Officer is responsible, under the requirements of the Board of Trustees' funding agreement with the Secretary of State for Education dated and the Academy Trust Handbook extant from 1 September 2022, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2022 to 2023. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year to 31 August 2023 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

**SELWOOD ACADEMY**

**INDEPENDENT REPORTING ACCOUNTANT'S REPORT ON REGULARITY (CONTINUED)**

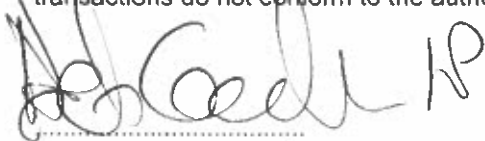
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The work undertaken to draw to our conclusion includes:

- Reviewing compliance against the requirements of the Academy Trust Handbook (September 2022);
- A review of the governance policies and procedures with specific consideration of financial planning, monitoring and control;
- Gaining assurance that the lines of delegation and the limits set both internally by the academy and by ESFA have been adhered to;
- A review of all meeting minutes of the board trustees;
- An examination of financial transactions to identify any unusual items which may be improper; and
- A review of the declaration of interests completed by the trustees.

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2022 to 31 August 2023 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Joseph Doggrell BSc (Hons) FCA  
For and on behalf of Albert Goodman LLP, Chartered Accountants

Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 11/12/23

**SELWOOD ACADEMY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2022/23 Total £
<b>Income and endowments from:</b>					
Donations and capital grants	2	6,476	20,260	100,802	127,538
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	-	3,622,407	-	3,622,407
Other trading activities	4	288,236	-	-	288,236
<b>Total</b>		<b>294,712</b>	<b>3,642,667</b>	<b>100,802</b>	<b>4,038,181</b>
<b>Expenditure on:</b>					
<i>Charitable activities:</i>					
Academy trust educational operations	6	294,712	3,393,296	222,867	3,910,875
Net income/(expenditure)		-	249,371	(122,065)	127,306
Transfers between funds		25,000	(123,674)	98,674	-
<b>Other recognised gains and losses</b>					
Actuarial gain/(losses) on defined benefit pension scheme	22	-	305,000	-	305,000
Net movement in funds/(deficit)		25,000	430,697	(23,391)	432,306
<b>Reconciliation of funds</b>					
Total funds brought forward at 1 September 2022		120,979	275,917	6,348,531	6,745,427
Total funds carried forward at 31 August 2023		145,979	706,614	6,325,140	7,177,733

**SELWOOD ACADEMY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2021/22 Total £
<b>Income and endowments from:</b>					
Donations and capital grants	2	8,743	7,930	243,403	260,076
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	-	3,726,035	-	3,726,035
Other trading activities	4	262,485	-	-	262,485
<b>Total</b>		<b>271,228</b>	<b>3,733,965</b>	<b>243,403</b>	<b>4,248,596</b>
<b>Expenditure on:</b>					
<i>Charitable activities:</i>					
Academy trust educational operations	6	269,873	3,369,675	221,300	3,860,848
Net income		1,355	364,290	22,103	387,748
Transfers between funds		100,000	(113,790)	13,790	-
<b>Other recognised gains and losses</b>					
Actuarial losses on defined benefit pension schemes	22	-	2,636,000	-	2,636,000
Net movement in funds		101,355	2,886,500	35,893	3,023,748
<b>Reconciliation of funds</b>					
Total funds/(deficit) brought forward at 1 September 2021		19,624	(2,610,583)	6,312,638	3,721,679
Total funds carried forward at 31 August 2022		120,979	275,917	6,348,531	6,745,427

**SELWOOD ACADEMY**  
**(REGISTRATION NUMBER: 07814065)**  
**BALANCE SHEET AS AT 31 AUGUST 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	10	6,326,759	6,357,208
<b>Current assets</b>			
Debtors	11	225,368	333,629
Cash at bank and in hand		<u>1,354,451</u>	<u>925,663</u>
		1,579,819	1,259,292
<b>Liabilities</b>			
Creditors: Amounts falling due within one year		<u>(263,595)</u>	<u>(146,573)</u>
Net current assets		<u>1,316,224</u>	<u>1,112,719</u>
Total assets less current liabilities		7,642,983	7,469,927
Creditors: Amounts falling due after more than one year	13	<u>(6,250)</u>	<u>(7,500)</u>
Net assets excluding pension liability		7,636,733	7,462,427
Defined benefit pension scheme liability	22	<u>(459,000)</u>	<u>(717,000)</u>
Total net assets		<u><u>7,177,733</u></u>	<u><u>6,745,427</u></u>
<b>Funds of the Academy:</b>			
<b>Restricted funds</b>			
Restricted general fund	14	706,614	275,917
Restricted fixed asset fund	14	<u>6,325,140</u>	<u>6,348,531</u>
		7,031,754	6,624,448
<b>Unrestricted funds</b>			
Unrestricted general fund	14	<u>145,979</u>	<u>120,979</u>
Total funds		<u><u>7,177,733</u></u>	<u><u>6,745,427</u></u>

The financial statements on pages 27 to 53 were approved by the Trustees, and authorised for issue on 7.12.23 and signed on their behalf by:

C. Cardnell  
C Cardnell  
Trustee

**SELWOOD ACADEMY****STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2023**

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	Note	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	17	474,654	322,520
Cash flows from investing activities	18	<u>(91,616)</u>	<u>(19,788)</u>
Change in cash and cash equivalents in the year		383,038	302,732
Cash and cash equivalents at 1 September		<u>925,663</u>	<u>618,556</u>
Cash and cash equivalents at 31 August	19	<u>1,308,701</u>	<u>921,288</u>



## **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty is set out below.

### **Basis of preparation**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2022 to 2023 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

### **Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

### **Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

### **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions, there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are spent on capital projects in line with the terms and conditions of the grant. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

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**1 Accounting policies (continued)**

***Sponsorship income***

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

***Donations***

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

***Other income***

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

***Donated goods, facilities and services***

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items, they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

***Expenditure***

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

***Expenditure on raising funds***

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

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**1 Accounting policies (continued)**

***Charitable activities***

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

***Tangible fixed assets***

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, per the table below. Where an asset comprises of two or more components which have substantially different useful lives, each component is depreciated separately over its useful economic life.

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

<b>Asset class</b>	<b>Depreciation method and rate</b>
Long term leasehold land	Straight line over 125 years
Long term leasehold buildings	Straight line 2% per annum
3G Pitch	Straight line 10% per annum
Furniture and equipment	Straight line 15% per annum
Plant and equipment	Straight line 15% per annum
Motor vehicles	Straight line 20% per annum
Computer equipment	Straight line 25% per annum

***Liabilities***

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

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**1 Accounting policies (continued)**

***Provisions***

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

***Leased assets***

Rentals under operating leases are charged on a straight-line basis over the lease term.

***Financial Instruments***

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note [X]. Prepayments are not financial instruments. Amounts due to the charity's wholly owned subsidiary are held at face value less any impairment.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes [X]. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

***Taxation***

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1 Accounting policies (continued)**

**Pension benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes. The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high-quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income/(expenditure) are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources, which are to be applied to specific capital purposes imposed by funders, where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

**Critical accounting estimates and areas of judgement**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**SELWOOD ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023****(CONTINUED)**

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**1 Accounting policies (continued)*****Critical accounting estimates and assumptions***

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2023. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**2 Donations and capital grants**

	<b>Unrestricted Funds £</b>	<b>Restricted General Funds £</b>	<b>Restricted Fixed Asset Funds £</b>	<b>2022/23 Total £</b>	<b>2021/22 Total £</b>
Capital grants					
DfE/ESFA	-	-	100,802	100,802	243,403
Other donations	6,476	20,260	-	26,736	16,673
	<u>6,476</u>	<u>20,260</u>	<u>100,802</u>	<u>127,538</u>	<u>260,076</u>

**SELWOOD ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023****(CONTINUED)****3 Funding for the Academy Trust's educational operations**

	<b>Restricted funds £</b>	<b>2022/23 Total £</b>	<b>2021/22 Total £</b>
<b>DfE/ESFA revenue grants</b>			
General Annual Grant (GAG)	3,022,606	3,022,606	3,294,217
Rates	-	-	20,583
Pupil Premium	217,750	217,750	214,223
Other government grants	209,894	209,894	72,342
	<u>3,450,250</u>	<u>3,450,250</u>	<u>3,601,365</u>
<b>Other government grants</b>			
Other Local authority grants	52,412	52,412	14,118
Individually assigned resources	119,745	119,745	110,552
	<u>172,157</u>	<u>172,157</u>	<u>124,670</u>
<b>Total grants</b>	<u>3,622,407</u>	<u>3,622,407</u>	<u>3,726,035</u>

**4 Other trading activities**

	<b>Unrestricted Funds £</b>	<b>2022/23 Total £</b>	<b>2021/22 Total £</b>
Facilities and services income	179,745	179,745	171,712
Educational trips and activities	107,804	107,804	38,683
Other income	687	687	52,090
	<u>288,236</u>	<u>288,236</u>	<u>262,485</u>

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

(CONTINUED)

**5 Expenditure**

	Non Pay Expenditure			2022/23	2021/22
	Staff costs	Premises	Other	Total	Total
	£	£	costs	£	£
			£		
<b>Academy's educational operations</b>					
Direct costs	2,340,330	-	275,545	2,615,875	2,536,661
Allocated support costs	534,881	456,910	303,209	1,295,000	1,324,187
	<u>2,875,211</u>	<u>456,910</u>	<u>578,754</u>	<u>3,910,875</u>	<u>3,860,848</u>

**Net income/(expenditure) for the year includes:**

	2022/23	2021/22
	£	£
Operating lease rentals	4,607	1,578
Depreciation	222,937	221,373
Fees payable to auditor - audit	7,900	7,350
- other audit services	2,450	2,300

**6 Charitable activities**

	2022/23	2021/22
	£	£
Direct costs - educational operations	2,615,875	2,536,661
Support costs - educational operations	1,295,000	1,324,187
	<u>3,910,875</u>	<u>3,860,848</u>

	Educational operations	2022/23	2021/22
	£	Total	Total
		£	£
<b>Analysis of direct costs</b>			
Teaching and educational support staff costs	2,340,330	2,340,330	2,336,998
Educational supplies	109,156	109,156	95,417
Staff development	10,808	10,808	14,799
Other direct costs	64,844	64,844	41,423
Trip costs	90,737	90,737	48,024
Total direct costs	<u>2,615,875</u>	<u>2,615,875</u>	<u>2,536,661</u>



**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

**6 Charitable activities (continued)**

	<b>Educational operations £</b>	<b>2022/23 Total £</b>	<b>2021/22 Total £</b>
<b>Analysis of support costs</b>			
Support staff costs	534,881	534,881	637,422
Depreciation	222,867	222,867	221,300
Recruitment and support	7,757	7,757	7,690
Rent, rates and utilities	103,737	103,737	104,249
Insurance	11,333	11,333	16,973
Catering	20,349	20,349	23,300
Maintenance of premises and equipment	48,251	48,251	63,226
Cleaning	82,055	82,055	7,526
Technology costs	24,616	24,616	17,331
Professional fees	96,329	96,329	95,712
Other support costs	142,825	142,825	129,458
<b>Total support costs</b>	<b>1,295,000</b>	<b>1,295,000</b>	<b>1,324,187</b>

**7 Staff**

**Staff costs**

	<b>2022/23 £</b>	<b>2021/22 £</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	2,137,616	2,056,172
Social security costs	200,325	173,582
Operating costs of defined benefit pension schemes	536,285	692,976
	<b>2,874,226</b>	<b>2,922,730</b>
Supply staff costs	985	51,690
	<b>2,875,211</b>	<b>2,974,420</b>

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

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**7 Staff (continued)**

**Staff numbers**

The average number of persons employed by the academy trust during the year was as follows:

	2023 No	2022 No
<b>Charitable Activities</b>		
Teachers	28	35
Administration and support	42	45
Management	7	5
	<u>77</u>	<u>85</u>

**Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs and employer national insurance contributions) exceeded £60,000 was:

	2022/23 No	2021/22 No
£60,001 - £70,000	3	-
£70,001 - £80,000	-	1
£80,001 - £90,000	<u>1</u>	<u>-</u>

**Key management personnel**

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £556,286 (2022: £369,190).

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

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**8 Related party transactions - trustees' remuneration and expenses**

During the year ended 31 August 2023, travel and subsistence expenses totalling £Nil (2022 - £Nil) were reimbursed or paid directly to 0 trustees (2022 - 0).

Other related party transactions involving the trustees are set out in note 23.

**9 Trustees' and officers' insurance**

In accordance with normal commercial practice the Academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £5,000,000 on any one claim. The cost of this insurance is included in the total insurance cost.

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

**10 Tangible fixed assets**

	Leasehold land and buildings £	3G Pitch £	Furniture and equipment £	Computer equipment £	Motor vehicles £	Total £
<b>Cost</b>						
At 1 September 2022	7,049,141	641,720	319,156	433,158	20,720	8,463,895
Additions	<u>154,918</u>	<u>-</u>	<u>27,057</u>	<u>10,443</u>	<u>-</u>	<u>192,418</u>
At 31 August 2023	<u>7,204,059</u>	<u>641,720</u>	<u>346,213</u>	<u>443,601</u>	<u>20,720</u>	<u>8,656,313</u>
<b>Depreciation</b>						
At 1 September 2022	1,168,723	233,140	303,030	381,074	20,720	2,106,687
Charge for the year	<u>127,548</u>	<u>64,172</u>	<u>6,589</u>	<u>24,558</u>	<u>-</u>	<u>222,867</u>
At 31 August 2023	<u>1,296,271</u>	<u>297,312</u>	<u>309,619</u>	<u>405,632</u>	<u>20,720</u>	<u>2,329,554</u>
<b>Net book value</b>						
At 31 August 2023	<u>5,907,788</u>	<u>344,408</u>	<u>36,594</u>	<u>37,969</u>	<u>-</u>	<u>6,326,759</u>
At 31 August 2022	<u>5,880,418</u>	<u>408,580</u>	<u>16,126</u>	<u>52,084</u>	<u>-</u>	<u>6,357,208</u>

**11 Debtors**

	2023 £	2022 £
Trade debtors	27,350	21,860
VAT recoverable	23,620	69,240
Prepayments and accrued income	<u>174,398</u>	<u>242,529</u>
	<u>225,368</u>	<u>333,629</u>

**SELWOOD ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023****(CONTINUED)****12 Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,988	135
Other taxation and social security	47,166	47,989
Other creditors	1,921	1,250
Accruals and deferred income	157,349	42,260
Pension scheme creditor	55,171	54,939
	<u>263,595</u>	<u>146,573</u>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Deferred income</b>		
Deferred income at 1 September 2022	5,720	17,115
Resources deferred in the period	20,948	5,720
Amounts released from previous periods	(5,720)	(17,115)
Deferred income at 31 August 2023	<u>20,948</u>	<u>5,720</u>

At the balance sheet date the academy trust was holding funds received in advance for education trips relating to the 2023/24 academic year.

**13 Creditors: amounts falling due in greater than one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Loans	<u>6,250</u>	<u>7,500</u>

Loans of £10,000 from Salix which is provided on the following terms: interest-free and repayable in monthly instalments ending 31 August 2029. £1.250 is recognised in current liabilities.

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

**14 Funds**

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2023 £
<b>Restricted funds</b>					
<i>Restricted general funds</i>					
General Annual Grant (GAG)	956,067	3,022,606	(2,689,385)	(123,674)	1,165,614
Other DfE/ESFA grants	11,392	209,894	(221,286)	-	-
Other restricted funds	-	20,260	(20,260)	-	-
Pupil Premium	25,458	217,750	(243,208)	-	-
Pension reserve	(717,000)	-	(47,000)	305,000	(459,000)
Individually assigned resources	-	172,157	(172,157)	-	-
<b>Total restricted general funds</b>	<b>275,917</b>	<b>3,642,667</b>	<b>(3,393,296)</b>	<b>181,326</b>	<b>706,614</b>
<i>Restricted fixed asset funds</i>					
Inherited fixed assets	4,940,638	-	(105,433)	-	4,835,205
DfE/ESFA capital grants	987,885	100,802	(43,334)	51,250	1,096,603
3G Sports Pitch	408,580	-	(64,172)	-	344,408
Capital expenditure from GAG	11,428	-	(9,928)	47,424	48,924
<b>Total restricted fixed asset funds</b>	<b>6,348,531</b>	<b>100,802</b>	<b>(222,867)</b>	<b>98,674</b>	<b>6,325,140</b>
<b>Total restricted funds</b>	<b>6,624,448</b>	<b>3,743,469</b>	<b>(3,616,163)</b>	<b>280,000</b>	<b>7,031,754</b>
<i>Unrestricted general funds</i>					
Designated as a sinking fund	100,000	-	-	25,000	125,000
General	20,979	294,712	(294,712)	-	20,979
<b>Total unrestricted funds</b>	<b>120,979</b>	<b>294,712</b>	<b>(294,712)</b>	<b>25,000</b>	<b>145,979</b>
<b>Total endowment funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total funds</b>	<b>6,745,427</b>	<b>4,038,181</b>	<b>(3,910,875)</b>	<b>305,000</b>	<b>7,177,733</b>

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

**14 Funds (continued)**

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2022 £
<b>Restricted funds</b>					
<i>Restricted general funds</i>					
General Annual Grant (GAG)	334,379	3,294,217	(2,558,739)	(113,790)	956,067
Other DfE/ESFA grants	61,976	92,925	(143,509)	-	11,392
Other Local Authority Grant	-	14,118	(14,118)	-	-
Other restricted funds	7,547	7,930	(15,477)	-	-
Pupil Premium	55,746	214,223	(244,511)	-	25,458
Catch-up premium	40,769	-	(40,769)	-	-
Pension reserve	(3,111,000)	-	(242,000)	2,636,000	(717,000)
Individually assigned resources	-	110,552	(110,552)	-	-
<b>Total restricted general funds</b>	<b>(2,610,583)</b>	<b>3,733,965</b>	<b>(3,369,675)</b>	<b>2,522,210</b>	<b>275,917</b>
<i>Restricted fixed asset funds</i>					
Inherited fixed assets	5,046,071	-	(105,433)	-	4,940,638
DfE/ESFA capital grants	759,869	243,403	(16,637)	1,250	987,885
3G Sports Pitch	472,752	-	(64,172)	-	408,580
Capital expenditure from GAG	33,946	-	(35,058)	12,540	11,428
<b>Total restricted fixed asset funds</b>	<b>6,312,638</b>	<b>243,403</b>	<b>(221,300)</b>	<b>13,790</b>	<b>6,348,531</b>
<b>Total restricted funds</b>	<b>3,702,055</b>	<b>3,977,368</b>	<b>(3,590,975)</b>	<b>2,536,000</b>	<b>6,624,448</b>
<i>Unrestricted general funds</i>					
Designated as a sinking fund	-	-	-	100,000	100,000
General	19,624	271,228	(269,873)	-	20,979
<b>Total unrestricted funds</b>	<b>19,624</b>	<b>271,228</b>	<b>(269,873)</b>	<b>100,000</b>	<b>120,979</b>
<b>Total endowment funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total funds</b>	<b>3,721,679</b>	<b>4,248,596</b>	<b>(3,860,848)</b>	<b>2,636,000</b>	<b>6,745,427</b>

## SELWOOD ACADEMY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

#### (CONTINUED)

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#### 14 Funds (continued)

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant (GAG) – Funding from the Education and Skills Funding Agency to support the education and running costs of the academy. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2023.

Pupil Premium - Pupil premium represents funding received from the ESFA for children that qualify for free school meals to enable the Academy to address the current underlying inequalities between those children and their wealthier peers.

UIFSM - This represents funding received from the ESFA for the provision of school dinners to all pupils.

Other local authority grants – Funding from Somerset County Council towards the cost of supporting high needs pupils.

General restricted – Funding from other organisations to support specific projects undertaken by the Academy Trust.

Pension Reserve – This fund represents the pension deficit for the Local Government Pension Scheme and its associated costs for the period.

Inherited Fixed Assets – This fund is to recognise the value of the donated fixed assets at the conversion of the school to an Academy. The expenditure is the depreciation on those assets.

DfE/ESFA capital grants – This is funding from the DfE/ESFA to support capital projects undertaken by the academy.

Capital expenditure from GAG – This represents the amount of the General Annual Grant allocated towards capital expenditure during the period and its associated depreciation.

Capital expenditure from other restricted funds – This represents the amount of Devolved Formula Capital Grant and other DfE/ESFA grants allocated towards capital and its associated depreciation.

General unrestricted – This represents funds which may be used towards meeting any of the charitable objectives of the academy trust at the discretion of the trustees.

Capital expenditure from unrestricted funds - This represents the amount of unrestricted funds allocated towards capital and its associated depreciation.



**SELWOOD ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023****(CONTINUED)****15 Analysis of net assets between funds**

Fund balances at 31 August 2023 are represented by:

	<b>Unrestricted Funds £</b>	<b>Restricted General Funds £</b>	<b>Restricted Fixed Asset Funds £</b>	<b>Total Funds £</b>
Tangible fixed assets	-	-	6,326,759	6,326,759
Current assets	145,979	1,428,031	5,809	1,579,819
Current liabilities	-	(262,345)	(1,250)	(263,595)
Creditors over 1 year	-	-	(6,250)	(6,250)
Pension scheme liability	-	(459,000)	-	(459,000)
<b>Total net assets</b>	<b>145,979</b>	<b>706,686</b>	<b>6,325,068</b>	<b>7,177,733</b>

Comparative information in respect of the preceding period is as follows:

	<b>Unrestricted Funds £</b>	<b>Restricted General Funds £</b>	<b>Restricted Fixed Asset Funds £</b>	<b>Total Funds £</b>
Tangible fixed assets	-	-	6,357,208	6,357,208
Current assets	120,979	1,138,240	73	1,259,292
Current liabilities	-	(145,323)	(1,250)	(146,573)
Creditors over 1 year	-	-	(7,500)	(7,500)
Pension scheme liability	-	(717,000)	-	(717,000)
<b>Total net assets</b>	<b>120,979</b>	<b>275,917</b>	<b>6,348,531</b>	<b>6,745,427</b>

**16 Long-term commitments, including operating leases*****Operating leases***

At 31 August 2023 the total of the Academy trust's future minimum lease payments under non-cancellable operating leases was:

	<b>2023 £</b>	<b>2022 £</b>
Amounts due within one year	4,607	4,607
Amounts due between one and five years	8,447	13,054
	<b>13,054</b>	<b>17,661</b>

**SELWOOD ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023****(CONTINUED)****17 Reconciliation of net income to net cash inflow/(outflow) from operating activities**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Net income	127,306	387,748
Depreciation	222,867	221,300
Capital grants from DfE and other capital income	(100,802)	(243,403)
Defined benefit pension scheme cost less contributions payable	-	190,000
Defined benefit pension scheme finance cost	-	52,000
Decrease/(increase) in debtors	108,261	(174,848)
Increase/(decrease) in creditors	117,022	(110,277)
Net cash provided by Operating Activities	<u>474,654</u>	<u>322,520</u>

**18 Cash flows from investing activities**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Purchase of tangible fixed assets	(192,418)	(263,191)
Capital funding received from sponsors and others	100,802	243,403
Net cash used in investing activities	<u>(91,616)</u>	<u>(19,788)</u>

**19 Analysis of cash and cash equivalents**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Cash in hand and at bank	<u>1,354,451</u>	<u>925,663</u>
Total cash and cash equivalents	<u>1,354,451</u>	<u>925,663</u>

**20 Analysis of changes in net debt**

	<b>At 1</b>	<b>Cash flows</b>	<b>At 31</b>
	<b>September</b>	<b>£</b>	<b>August</b>
	<b>2022</b>	<b>£</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Cash	<u>925,663</u>	<u>428,788</u>	<u>1,354,451</u>
Total	<u>925,663</u>	<u>428,788</u>	<u>1,354,451</u>

## **SELWOOD ACADEMY**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

#### **(CONTINUED)**

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#### **21 Member liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

#### **22 Pension and similar obligations**

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Somerset County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2016.

Contributions amounting to £55,171 (2022: £54,939) were payable to the schemes at 31 August and are included within creditors.

##### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

##### **Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

## SELWOOD ACADEMY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

#### (CONTINUED)

#### 22 Pension and similar obligations (continued)

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy).
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million.
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The latest actuarial TPS valuation results, as at 31 March 2020, were released in October 2023. The revised employer contribution rate, arising from this valuation, is due to be implemented from 1 April 2024.

The employer's pension costs paid to TPS in the period amounted to £353,737 (2022: £343,735). A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2023 was £169,000 (2022 - £164,000), of which employer's contributions totalled £135,000 (2022 - £131,000) and employees' contributions totalled £34,000 (2022 - £33,000). The agreed contribution rates for future years are 24.4 per cent for employers and 5.5 per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of an academy trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013 and on 21 July 2022, the Department for Education reaffirmed its commitment to the guarantee, with a parliamentary minute published on GOV.UK.

#### Principal actuarial assumptions

	2023	2022
	%	%
Rate of increase in salaries	3.90	4.00
Rate of increase for pensions in payment/inflation	2.90	3.00
Discount rate for scheme liabilities	5.30	4.30
Inflation assumptions (CPI)	<u>2.90</u>	<u>3.00</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

**SELWOOD ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

**(CONTINUED)**

**22 Pension and similar obligations (continued)**

	<b>2023</b>	<b>2022</b>
<b>Retiring today</b>		
Males retiring today	21.10	21.40
Females retiring today	22.90	23.20
<b>Retiring in 20 years</b>		
Males retiring in 20 years	22.30	22.60
Females retiring in 20 years	<u>24.30</u>	<u>24.60</u>
<b>Sensitivity analysis</b>		
	<b>2023</b>	<b>2022</b>
	£	£
Discount rate +0.1%	3,024,000	3,102,000
Discount rate -0.1%	3,133,000	3,246,000
Mortality assumption – 1 year increase	3,165,000	3,271,000
Mortality assumption – 1 year decrease	2,994,000	3,078,000
Pension increases +0.1%	3,132,000	3,242,000
Pension increases -0.1%	3,026,000	3,105,000
Long term salary increase +0.1%	3,081,000	3,178,000
Long term salary increase -0.1%	<u>3,075,000</u>	<u>3,168,000</u>

The academy trust's share of the assets in the scheme were:

	<b>2023</b>	<b>2022</b>
	£	£
Equities	1,986,000	1,806,000
Gilts	82,000	98,000
Other bonds	268,000	220,000
Property	208,000	223,000
Cash and other liquid assets	<u>75,000</u>	<u>109,000</u>
Total market value of assets	<u>2,619,000</u>	<u>2,456,000</u>

The actual return on scheme assets was £58,000 (2022 - (£93,000)).

**Amounts recognised in the statement of financial activities**

	<b>2023</b>	<b>2022</b>
	£	£
Current service cost	152,000	321,000
Interest cost	28,000	50,000
Admin expenses	<u>2,000</u>	<u>2,000</u>
Total amount recognized in the SOFA	<u>182,000</u>	<u>373,000</u>

**SELWOOD ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023****(CONTINUED)**

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**22 Pension and similar obligations (continued)****Changes in the present value of defined benefit obligations were as follows:**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
At start of period	3,173,000	5,603,000
Current service cost	152,000	321,000
Interest cost	134,000	92,000
Employee contributions	34,000	33,000
Actuarial (gain)/loss	(824,000)	(3,101,000)
Losses or gains on curtailments	500,000	330,000
Benefits paid	(91,000)	(105,000)
At 31 August	<u>3,078,000</u>	<u>3,173,000</u>

**Changes in the fair value of academy's share of scheme assets:**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
At start of period	2,456,000	2,492,000
Interest income	106,000	42,000
Actuarial gain/(loss)	(19,000)	(135,000)
Employer contributions	135,000	131,000
Employee contributions	34,000	33,000
Benefits paid	(91,000)	(105,000)
Effect of non-routine settlements	(2,000)	(2,000)
At 31 August	<u>2,619,000</u>	<u>2,456,000</u>

## **SELWOOD ACADEMY**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**

#### **(CONTINUED)**

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#### **23 Related party transactions**

Owing to the nature of the academy trust and the composition of the board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest.

##### **Expenditure related party transactions**

During the year the academy made the following related party transactions:

##### **Mr D Oliver**

(Member (appointed 26 May 2022))

Before Mr D Oliver was appointed as a Member to Selwood Academy, the academy trust completed a tender exercise for a photocopier contract in which Futurform Limited was successful and awarded the contract. Mr D Oliver is a director of Futurform Limited and has a financial interest in the company. The tender exercise was run through a third party procurement company and the contract awarded was for 4 years from 30 April 2022.

Since awarding this contract, Mr D Oliver has now been appointed as a Member of the academy trust from 26 May 2022. In the year to 31 August 2023, total payments of £16,213 were made to the company.

At the balance sheet date the amount due to Mr D Oliver was £Nil (2022 - £Nil).

All transactions involving such organisations are conducted in accordance with the requirements of the Academy Trust Handbook, including notifying ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions.