



# Selwood Anglican/Methodist Middle School (491)

## Risk Management - Assessment Report

**Risk Area:** COVID-19

**Assessment Framework:** Coronavirus (Covid-19)

**Work Area or Activity:** COVID

**Competent Person:** Melissa Singer

**Assisted by:** Sadie Widlinski

**Groups Affected:** All pupils  
All staff

**Notes:** Amended following government advice.

Updated following recent government guidelines  
Amended following updated government advice  
Update - Following guidance changes  
Amended for Sept 2020 school return

This is a review of an assessment carried out on 05/06/2020

This is a review of an assessment carried out on 05/06/2020

This is a review of an assessment carried out on 09/06/2020

This is a review of an assessment carried out on 13/07/2020

This is a review of an assessment carried out on 11/09/2020

This is a review of an assessment carried out on 29/09/2020

This is a review of an assessment carried out on 07/01/2021  
It was marked as 'nothing had changed' by Sadie Widlinski on 09/03/2021

This is a review of an assessment carried out on 09/03/2021

This is a review of an assessment carried out on 09/03/2021  
07/06/2021

**Assessed on:**

**To be Reviewed on:**

What are the Hazards?	What is already being done?	Is this considered satisfactory?
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Do you ensure staff and students are encouraged to wash their hands or use hand sanitizer when in public places or after using public transport?	Hand washing and use of hand sanitizer's advised as part of the school routines. Advised upon entry, departure and in between use of equipment & resources.	Yes
Do you ensure staff and students are encouraged to wash their hands or use hand sanitizer after coughing or sneezing?	Teachers to encourage pupils with this. Tissues in all classrooms. Teachers have personal hand sanitiser & can be re-ordered through S Widlinski.	Yes
Do you ensure staff and students are encouraged to sneeze or cough into their hands or a tissue? The tissue should be disposed of correctly after use.	Lidded bins provided. Sprays are available in all rooms if and when needed by staff. Bins are double bagged and disposed of in the usual way.	Yes
Have you considered displaying posters on hand and respiratory hygiene and safe food practices around the building?	Posters are all around building as prompts for all staff & pupils.	Yes
Do you ensure communal areas are regularly cleaned?	Cleaners & Caretakers have this as their responsibilities throughout the day for touch surface cleaning. Staff are responsible for keeping their welfare areas clean and tidy throughout the day & are advised to use travel mug (as provided) and not to share crockery, bring in & take home lunch items.	Yes
Do you ensure staff, parents and students are informed not to come into the school should they suspect they and/ or their child are suffering with symptoms of the coronavirus? Symptoms include: new/persistent cough, temperature & loss of taste & smell.	On posters, on letters and home school agreement. this has also been shared as a reference guide for parents & staff.	Yes
Do you ensure the safety of visits to areas of a reported outbreak, both in the UK and overseas, are reviewed? There may be imposed restrictions on travelling to some countries, including China.	Guidance reviewed daily. Staff advised via emails as updated advice is given. External visits are reviewed on an individual basis. No oversea's trips are permitted at this time. No local trips permitted at this time but will be review regularly.	Yes
Are procedures in place should you suspect a person has come into the school suffering with the coronavirus?	Isolation room will be used (Lower changing rooms). Temperature will be checked. Call home or staff sent home. All staff and pupils are advised not to attend school if they have symptoms as per the latest guidance. If a cleaner becomes unwell in school they will leave site immediately and any area they have cleaned will be re-cleaned. Staff & pupils are encourgaed to book a test & provide results prior to returning to school.	Yes

Melissa Singer

Signed .....

Dated .....

Co-ordinator

Signed .....

Dated .....

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