

Expectations of Pupils and Parents



Google Classroom



"Let your light shine before others"
Matthew 5 v 16

For pupils:

- You should only contact staff through Google Classroom
- As with ICT use in school, users of Google Classroom and the Google Suite Apps must follow the schools Acceptable Use Policy (AUP).
- Your G Suite account is not private and is monitored by the school. For this reason, you must not upload or share inappropriate, harmful or illegal content
- When using G Suite, pupils must behave appropriately at all times.
- Follow-up tasks will be in Google Classroom – you can ask questions of your teacher there

Live Lessons:

- find a quiet space
- use headphones if you can
- place your device so the camera doesn't show too much of your home (to protect your privacy)
- behave in the lesson as you would be expected to in school
- be kind and considerate of others
- The microphone should be switched off unless otherwise instructed- for example if the teacher asks a question. Then the microphone only should be switched on.
- You do not need to have the camera on. This is optional.
- You can ask to speak, using the hands-up icon.
- You should always be suitably dressed for the lesson – no pyjamas.
- If you are taking part in the lesson, make sure you are in a family space rather than your own bedroom.
- Your family must be made aware when you are taking part in an online lesson.
- The teacher can mute you and can remove you from the class stream/Meet session (and future sessions) if it is felt that your behaviour is not appropriate.
- All live sessions are recorded. You must not share any materials from these sessions with anyone else. If materials are found to be shared (on any platform) then you may be blocked from future sessions. All concerns will be reported using the usual behaviour management procedures in school.

For parents:

- Help your child find the best place to work (if possible, not a bedroom)
- Be on hand, if you can, to help if needed
- Parents should not get involved in the lessons, but please talk to your child about them afterwards and encourage them to take part. Engagement with Google Classroom will be monitored by the school weekly.