

June 2019

Dear Parent/Carer

Information about After School Club at Selwood Academy

Selwood Academy is pleased to offer an After School Club which runs from Monday to Thursday, 3.10pm until 4.45pm in the Library at a cost of £2.00 per session per child. The maximum number of pupils for After School Club is 32 and places are allocated on a first come, first served basis.

After School Club is run by Selwood Academy staff who are not necessarily teaching staff. The club is organised for pupils to do their homework and reading. Good behaviour is expected from all pupils and will be managed in the same way as during the school day. Please remind your child(ren) of maintaining good conduct whilst at the club because a consequence could be that they are requested not to attend in future.

Terms and conditions

- Pupils must be collected promptly at 4.45pm and no later.
- Invoices are sent out every half term and payment must be made on ParentPay.
- Notification of cancellation of your child's place is required as soon as possible.
- If your child does not attend for any reason or is collected early you will not receive a refund, however if, due to unforeseen circumstances, the Academy has to cancel you will be refunded at the end of the term.
- If you need to make any amendments to your booking you must complete another form.

If you would like to apply for a place for your child at After School Club please request an application form in the first instance and return it to Selwood Academy. An invoice will be sent following receipt of the application form if there is availability for your child to attend.

If you have any queries or wish to discuss this further do not hesitate to contact Selwood Academy on 01373 462798.

Yours sincerely

Selwood Academy

'Let your light shine before others' Matthew 5 v 16

Head Teacher: Mrs Jean Hopegood BA(Hons) NPQH

Selwood Academy, Berkley Road, Frome, Somerset, BA11 2EF
Telephone: 01373 462798 Fax: 01373 465712
email: selwoodacademy@educ.somerset.gov.uk web: www.selwood.somerset.sch.uk

Safeguarding is everyone's responsibility - Selwood Academy is committed to safeguarding and promoting the welfare of our children and we expect all members of staff, volunteers and visitors to share this commitment