

Dear Parents/Carers,

I am writing to inform you of some important changes regarding the school and reception open times that will take effect from **September 2025**.

New School Opening Time

- Beginning September 2025, our school opening time will change from 08:15 to **08:30**.
- Please note that the school gates will remain locked until this later time. Access to the school prior to 08:30 will only be available for those who have booked the Wrap Around Care (WAC) with Premier Education, which is accessible from 07:35.

Reception Desk Hours

- In light of our staffing and business function structures, the reception desk will now be manned between the hours of **08:30 and 15:00**. During these times we will facilitate visitors to the school.
- Should you wish to speak with someone outside of these designated times, we encourage you to contact the school via email or telephone; other staff members will be available to respond or forward your enquiries until at least 16:00.
- Please be aware that any visits to the school outside of the above-mentioned reception hours will need to be booked in advance.

We appreciate your understanding and cooperation as we implement these changes to enhance our school's operations. Should you have any questions or require further clarification, please do not hesitate to contact us

Thank you for your continued support.

Warm regards



Dan Jeffries

'Let your light shine before others' Matthew 5 v 16
Head Teacher: Mr Daniel Jeffries BA(Hons) MA NPQH NPQEL

Selwood Academy, Berkley Road, Frome, Somerset, BA11 2EF
Telephone: 01373 462798
email: selwoodacademy@selwood-academy.co.uk web: www.selwood.somerset.sch.uk

Registered Company Number: 7814065

Safeguarding is everyone's responsibility - Selwood Academy is committed to safeguarding and promoting the welfare of our children and we expect all members of staff, volunteers and visitors to share this commitment.