

November 2021

Tutor- Parents' Evening - Online Appointment Booking

Dear Parent/ Carer

I would like to invite you to attend our 'virtual' Parents' Evening on **Monday 15 November 2021**. Attached with this letter are instructions on how to a.) make an appointment and b.) how to join a video call with your child's tutor. If you are unable to talk via video at this time, please email your child's tutor if you would prefer to hear from them by phone or email at another time. Tutor email addresses can be found on the school website.

You will have the opportunity to meet virtually with your child's tutor and discuss how they have settled in to the new year.

The school uses an intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Appointments are for 7 minutes, allowing enough time for tutor's to speak with all parents/carers and are available between 15.25pm-19.00pm.

Appointments can be made from **now** and will close on **Friday 12 November**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://selwoodacademy.parentseveningsystem.co.uk> to book your appointments.

Yours sincerely



Adam Broad
Deputy Headteacher

'Let your light shine before others' Matthew 5 v 16
Head Teacher: Mr Daniel Jeffries BA(Hons) MA NPQH

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Safeguarding is everyone's responsibility - Selwood Academy is committed to safeguarding and promoting the welfare of our children and we expect all members of staff, volunteers and visitors to share this commitment.