



Shadwell Primary School  
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26<sup>th</sup> August 2020

Dear Parents and Carers,

I hope you have all enjoyed some time spent relaxing over the summer, with your family and loved ones. I hope this letter finds you all well and no doubt, as September approaches, many of you will be busy preparing your children with new uniform and school shoes!

My staff and I are very much looking forward to welcoming all the children back to school on Wednesday 9th September; we have spent a great deal of time ensuring school is going to be a safe, relaxed and enjoyable learning environment for all the children when they start back.

We are very aware that some children may have a little anxiety about returning to school however I just wanted to take this opportunity to reassure you that my staff and I will take very good care of all the children upon their return in ensuring they are nurtured and cared for, so that we can resume our enjoyment of learning and of course, being with friends!

A portion of our staff training on Monday 7th and Tuesday 8th September has been dedicated to health and safety and application in changing routines, to curriculum and expectations but importantly, a significant section has also been planned in talking with staff surrounding the issues of children's well-being and their feelings around returning to school.

May I take this opportunity to remind you of the following:

**Start and Finish times:**

These are slightly staggered so that we can keep the children to their class bubbles and that you are able to maintain social distancing whilst on the playground. We ask that:

1. You enter the school site at your class allocated time and head towards the areas where we politely request that you wait with your child. The allocation of these areas is to ensure you are able to maintain a social distance.
2. Only one parent / carer comes onto the school site and that the drop-off is brief, with a quick exit from the playground.
3. Y6 children to enter the premises on their own if their parents/ carers feel comfortable to allow them to do so. (They will be going straight to their classroom.)
4. Messages are sent to school via the office email system or telephone as adults (other than those working in school) will not be permitted to enter the building.
5. If you have children who have different starting and finishing times, you must wait at a safe distance to any other adult on the playground.

**Lunches:**

Children will be provided with either a **hot or cold grab bag, if they have a school lunch**. They will be able to make their choices of which lunch they would prefer in the usual way.

The children will eat in the classroom (in their protective bubbles and with children with packed lunches) and will be supervised by an adult, who works regularly with their bubble. Prior to eating, all surfaces will be sanitised, and the nature of a grab bag is that it is not reused thereby mitigating against the risk of



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transmission of the virus. We hope to resume a 'normal' lunch time service (where the children are seated in the dining hall) as soon as the guidance and risk assessments allow.

### **Equipment (Years 2 – 6):**

Below is a list of the equipment children in Year 2 to Year 6 will need. We would be grateful if the children could arrive with these items upon their return in September. Whilst we will have a small stock of items as spares, children must make sure they have their own items in school and attempt to label with their names as best as possible:

- A pencil case to fit into their tray (plastic/metal wipe clean only)
  - Pencils
  - Blue/black rollerball pen (Y5&6 only)
  - Ruler
  - A pencil sharpener
  - A rubber
  - Glue stick
  - Scissors
  - Pink and Green Pens / Pencils
  - Highlighters
  - Small set of coloured pencils
  - Water bottle
- **In EYFS and Key Stage 1**, each child will also receive a reading record. This can still be filled in daily at home and checked by the teacher with minimal contact.
- **In Years 3-5**, In Years 3, 4 and 5, children will receive a homework diary to record homework and reading.
- **In Year 6**, each child will receive a planner, similar to those used in high school. These are also used as a reading record but are only signed once a week by the teacher.
- PE kits will need to go home straight after being worn to be washed and not left in lockers. Children may be sent straight home in their kit to reduce time spent getting changed in small cloakrooms.

### **PPE:**

To date, the government are not recommending face masks for children in Primary Schools however, if you wish for your child to wear a mask all day, it is completely at your discretion; I do understand that some parents may wish for their child to do this though (currently), this is not statutory/recommended practice within our schools.

**We will be writing to you in the final week of the holiday to confirm and remind you of start/finish times for your class and with any other changes that may happen between now and 9th September.**

Until this time, enjoy the remainder of the summer break and we will see you very soon; we are really looking forward to it!

Kind regards,

**Sarah Richards**

Executive Head Teacher

Bramham Shadwell Federation

*'Excellence for All'*



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