



Shadwell Primary School
Main Street
Shadwell
Leeds
LS17 8JF



Tel: 0113 2732729

www.shadwell.leeds.sch.uk

22nd June 2020

Dear Parents and Carers,

Please see the information below regarding the logistics for the Transition Days in school.

Moving up days

As a Federation, we are very conscious of the need to support all our pupils as they visit school before September. The first time your children attend school during the transition period will be a very different experience for them, and you may like to talk them through the new routine beforehand.

Please note the following:

- Areas outside drop-off / pick-up points will be marked with 2 metre distance markers to help avoid congregating whilst waiting to drop-off or collect your child.
- In the morning, please stand with your child and wait to be called into the building one by one. Only one parent / adult will be able to accompany their child to / from school and bringing younger children is discouraged (however I do realise this may not be a possibility for some parents).
- **The only items** your children will need to bring in with them each day are;

A **coat/sun hat**

A **healthy snack and a drink bottle with water**

Any necessary medication as we do not have any stored on-site

- Once the children have waited on their marker the class teacher will call them forward, one by one. They will need to enter the building and immediately wash their hands, this may cause a slight delay to the process of entering school but is absolutely necessary.
- They will then proceed to their classroom, where they will be directed to a pre-determined table. On this table will be a tray of items that are just for them to use. They will have been sanitised and left for 72 hrs before your child touches them.
- Every time they enter and leave the building they will need to wash their hands, including play times.
- At the end of their session they will need to wash their hands before exiting to you. They will be called from their classroom, one at a time, to the cloakroom to do this then they will be sent out to you. You will need to be standing on a marked spot, away from other parents.



Bramham Shadwell Federation
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Executive Head Teacher; Mrs S Richards BSc (Hons) PGCE
Executive Deputy Head Teacher; Mrs V Wilson BEd (Hons)



Specific guidance has been issued for clothing. We are asking children to attend in uniform. It has been recommended that children remove clothing as soon as they enter their home and place it straight into the washing machine to be washed, to reduce the risk of contamination. That clothing is only worn once then machine washed, and clean uniform worn the following day, to minimise contamination.

We would like to reassure you that those staff who have been with a different bubble of children will take additional safety precautions. They will be wearing clear face visors as well as participating in the extra hand washing that is mandatory. If there is a need to be closer to a child than the 2 m gap or to be face on – perhaps in the giving of first aid staff will need to wear a mask covering their mouth and nose. We would be grateful if you could talk to your children beforehand about safety equipment such as visors etc.

The toilets and desks will be thoroughly cleaned at lunch time. We are also reassured that none of the children or staff who have attended our childcare provision have developed any illnesses to date.

To reduce the risk of crossing bubbles, those children who are in childcare, will spend some time with their current and new teachers at a different time but at a time when they are normally in school, in Key Worker provision.

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'Excellence for All'



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