

# Class Allocation Policy



## Rationale:

The school's primary motivation when considering class allocation is to ensure the best combination of children in each class so that all pupils can achieve their full potential. At Shavington Primary School, we reorganise classes at the end of each key stage. This means children will be allocated to new class groups for entry into Year 1, Year 3 and Year 5. This enables us to review the needs of the children to ensure;

- There are opportunities for children to learn and play with a wider variety of peers
- Greater social interaction and educational equality between children as they move through the school
- That the classes remain balanced in response to pupil transfer and transition during key stages
- A greater sense of community

## Principles:

The arrangements for class mixing are based on the professional judgements of Class Teachers, the Senior Leadership Team and the Headteacher.

- We will always consider what is in the best interests of individual children and classes as a whole when making decisions.
- We will always consider the happiness and welfare of the children and will take into consideration existing friendship groups when we create new classes. The children will be asked to name 3 (reception) 5 (year 2 and 4) children they would like to be in a class with. When teachers organise classes they will ensure that a child is in a class with the minimum of one of the three named. The school does not guarantee which friend this will be and does not take requests except in exceptional circumstances deemed so by the school.
- Class Teachers meet to ensure a range of educational, social and personal needs gender, maturity and a good balance of friendships are represented in each class. Teachers will be allocating classes based on their in-depth knowledge of the children.
- SLT and the SENDCO meets with class teachers to discuss and finalise groupings
- Headteacher and SLT meet and approve classes

### Criteria for mixing classes:

The class arrangements are agreed by the professional judgement of senior leaders and teachers, taking the following criteria into account:

- The needs of children socially
- The needs of individual children academically
- The needs of children based on age and maturity
- The need to teach classes equally balanced in gender and ability
- The possible need to separate children
- The need to accommodate the child's preferred learning style

The school may also consider one or all of the following: Date of birth, behavioural needs, specific learning needs and personalities.

### Parent and carer's contribution:

It is not possible to allow parental preferences for particular teachers to be taken into account and it is not our policy to change the class lists once published. Please trust the school to make the best choice for each individual child and how they present at school. Where siblings could be placed in the same class, in the case of twins for example, parental requests will be considered and accommodated where possible. The class allocation decision for each child is confidential and will not be discussed with other parents.