



Shelley First School

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18th November 2025

December events – plans, times, and useful information

Dear Parents/ Carers,

As we approach December, our busiest month of the academic year, I wanted to share some key information about the planned events that are in the diary.

 **Open Morning on Wed 3rd December for 2–4-year-olds from the HD8 area:**
On this day, the Reception classroom will be open for new, prospective families and their children. We invite them to enjoy a crafting morning and see what Shelley First school is all about. Please share with local friends and contacts. The event is to encourage new families to school.



INSET Day on Friday 5th December: school will be closed to pupils on this day.



FOSS Christmas Fair plans and times:

The school fair plans are well under way, and we hope that it is an enjoyable time for everyone attending.

A big thank you for your generosity so far! However, FOSS are seeking more donations for this event. Items include:

- Unwanted books/ immaculate toys
- Bottles (Liquid cosmetics/ lotions and potions/ sauces/ drinks)
- Teddies (please ensure these have been washed and in an excellent condition)
- Baking – (please label with ingredients when delivering for allergen purposes)

We will be setting up the event during the afternoon, therefore, please get in touch if you are able to offer some time to come along and help us in school. FOSS would welcome extra support before, during or after the event: many hands make light work! Contact

shelleyfoss@themast.co.uk

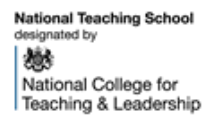
Entry to the event info:

To ensure everyone is safe and accounted for at the end of the school day, the usual home time arrangements will remain in place. Children should be with an adult before coming back into school for the fair.

- Once you have your child/ren please congregate near the Eco Lodge. Mrs McLoughlin will open the hall doors to give fire safety briefing and open the Fair.
- To enter the event and to reduce a bottle neck in school, please enter via the following routes.
 - KS1 pupils/parents: via the main entrance door and start in KS2 side of school.
 - KS2 pupils/parents: enter via the hall doors and start in the hall.



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- If you have children in both groups, then please enter via the hall.
- There will be things happening in the hall and in the KS2 area of school.

 **Please note that this is a CASH ONLY event, so please come prepared.**

Christmas Concert Filming:

Filming of the class Christmas performances will be taking place during the dress rehearsals, on Friday 12th December. Each class will have spent time during the week to work on their performance, and we can't wait to show everyone during show week which will be w/c 15th December.

 **Ordering** - You can order a Christmas performance DVD/ Blu-Ray or USB stick via your ParentPay account. If you **order before 12th December**, the orders will be distributed before the end of term.

DVDs are £11 each, Blu-Ray's are £13 each and USBs are £14 each (all class performances will be featured). Please order early to help with administration/ delivery deadlines.

Please can we remind you that these DVD's/ Blu-ray and USB copies are for personal viewing only and should not be used online, in part or in full, for social media or other purposes. Thank you.

*Please watch out for further information coming home about **costumes** and please have **them in school by 8th December**. If any of the requests cause you an issue, please speak to your child's class teacher and we can see how we can help.*

Performance times:

Monday - Droplets (YR) - Gates open at 2:30pm and the performance starts at 2:45pm


Tuesday - River (Y2) - Gates open at 2:30pm and the performance starts at 2:45pm


Wednesday – Lake (Y3) - Doors open at 9am and the performance starts at 9:15am

Wednesday – Beck (Y1/2) - Gates open at 2:30pm and the performance starts at 2:45pm

Thursday - Ocean (Y5) - Doors open at 9am and the performance starts at 9:15am

Thursday – Sea (Y4) - Gates open at 2:30pm and the performance starts at 2:45pm

 **Tickets for the concerts** – These will be available via ParentPay from 9.30am on Friday 21st November, for a charge of £1 per seat (limited to 2 seats per family per concert in the first instance) Please bring the PPay receipt with you and have them available on arrival. Thank You

 **FOSS Refreshments** – Prior to each performance, FOSS will be serving refreshments at the back of the school hall. Please bring cash to make a purchase.

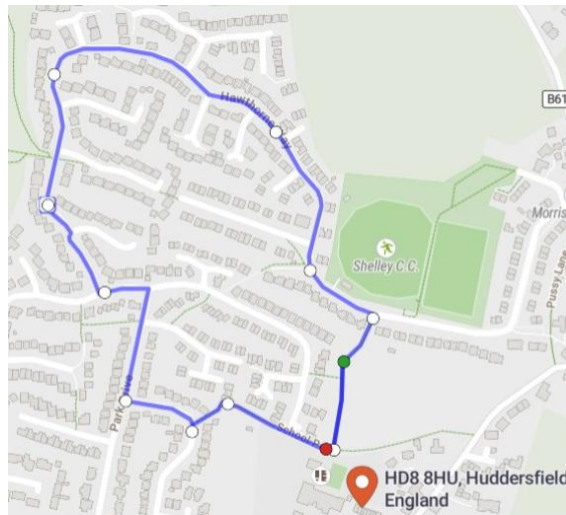


Tuesday 16th December - Kirkwood Hospice Reindeer Run (weather permitting)

the whole school will be participating in the 'Reindeer Run' to raise funds for Kirkwood Hospice and **we would love support from the Shelley Community** to cheer us all on as we walk around the Shelley Estate and back to school, singing our Christmas songs.

Slight update to this plan: We are now completing the circuit as a whole school!


We will set off from the back of school at 9.10 and travel up the Whins and then down and around Hawthorne Way. The map of the route is below. If you want to 'sing' with us along the way or come out to cheer us along, we'd very much appreciate it and this year we're planning to finish the route back at school in the main playground with some songs around the Christmas Tree (which will miraculously appear for the event, dry weather permitting!), which we'd love you to join us for!



Please make sure children have a warm coat that day and sensible shoes, especially if it's your child's party day. They will need warm clothes to walk in and sensible shoes. Obviously if it snows or is extremely icy, we will have to review the event.

All children will be given a set of reindeer antlers on a headband and are encouraged to come to school in their uniform but can wear a Christmas or 'winter warm' jumper on this day!

Sponsorship forms are coming home w/c 1st December.

 Below is the link to our JustGiving page:

<https://www.justgiving.com/campaign/shelleyfirstschool-reindeerrun>

Please can all sponsorship money be paid in via this link by Friday 9th January 2026. Thank You



Tuesday 16th December - Festive Lunch

If your child usually has a school meal there is nothing different to do. If your child does not usually have school meals but would like to on this day, please add the £2.85 to your ParentPay account and allocate it to the school meals payment item. The money for this meal will be taken overnight on the day of the lunch.

The Festive lunch menu is included for your convenience. (allergen option will be emailed out separately)





Class party's during w/c 15th December:

15th December - Monday PM – Class Sea and Class Beck

16th December - Tuesday PM – Class Droplets and Class Ocean

17th December - Wednesday PM – Class Lake and Class River

Each class will enjoy a party during the afternoons of w/c 15th December. The dates are above for your reference. On the day of the class party please send your child with a drink carton/ fruit shoot style drink/ water and a small individual snack. Children can come in party clothes on the day of their class party. Please be mindful that children will still be playing outside during the day so dress warm/ appropriately and wearing sensible footwear for playing outdoors. This is particularly important on Tuesday 16th for the Reindeer Run too.

We look forward to seeing you at one or all the events that are planned and thank you in advance for all your support, kindness, and generosity. The end of this half term is always the busiest time of the year for class teachers and the office, and we always try our best to make things as easy as we can for parents/ carers and your support is always very much appreciated.

Mrs McLoughlin

A handwritten signature in black ink, appearing to read "EMcLoughlin", written in a cursive style.

Headteacher